

**REFERENCE GUIDE FOR INFANT/TODDLER STAFF QUALIFICATIONS**  
**(§17-895-16)**

POSITION	DEGREE	CREDITS	EXPERIENCE
Director	Bachelor's degree in Early Childhood Education (ECE), Child Development (CD), or related field from an accredited college or university	30 hours of course work in infant and toddler (I/T) development from an accredited teacher training institute or program	12 months full-time (FT) experience working with children under 36 months of age in a licensed group care setting
	2 years of college education in ECE or CD or related field	30 hours of course work in I/T development from an accredited teacher training institute or program	24 months FT experience working with children under 36 months of age in a licensed group care setting
Lead Caregiver	Bachelor's degree in ECE or CD or related field	12 credits approved ECE or CD training courses (may be part of the bachelor's degree) and 30 hours course work in I/T development from an accredited teacher training institute or program	12 months FT experience working with children under 36 months of age in a licensed group care setting
	High school diploma, or its equivalent and Child Development Associate (CDA)	12 credits approved ECE or CD training courses; 30 hours course work in I/T development from an accredited teacher training institute or program	24 months FT experience working with children under 5 years of age in a licensed group care setting of which 12 months shall have been with children under 36 months of age
	2 years of college, preferably in ECE or CD or related fields	12 credits approved ECE or CD training courses; 30 hours course work in I/T development from an accredited teacher training institute	24 months FT experience working with children under 5 years of age in a licensed group care setting of which 12 months shall have been with children under 36 months of age
Caregiver	High school diploma or its equivalent	12 credits approved ECE or CD training courses; 30 hours course work in I/T development from an accredited teacher training institute or program	12 months full-time working with children under 36 months of age in a licensed group care setting
	High school diploma or its equivalent	30 hours of course work in I/T development from an accredited teacher training institute or program	24 months full-time experience working with children under 36 months of age in a licensed group care setting
	None	30 hours of course work in I/T development from an accredited teacher training institute or program	36 months full-time experience working with children under 36 months of age in a licensed group setting

NOTE: All staff members required to complete the 30 hours of course work in infant and toddler development...shall within two years of completion of this course work, obtain 15 additional hours of course work in infant and toddler development.... [§17-895-16(i)]