

## **COMMUNITY CARE FOSTER FAMILY HOMES**

The State Department of Human Services (DHS) certifies Community Care Foster Family Homes (CCFFHs) to enable individuals needing care in an intermediate care facility (ICF) or in a skilled nursing facility (SNF) to remain in a home setting as part of a family. This prevents institutionalization, and the cost of care in a CCFFH is more reasonable than in an ICF or a SNF.

Every Medicaid-eligible individual and private pay individual entering a CCFFH must have a DHS-licensed Case Management Agency (CMA) to coordinate health care requirements. Additionally, the individual may have a representative to assist in making decisions.

Hawaii Administrative Rules (HAR) for the CCFFH Program are contained in HAR, Chapter 17-1454, and can be found on the DHS Web site at:

[http://hawaii.gov/dhs/main/har/har current/AdminRules/document\\_view](http://hawaii.gov/dhs/main/har/har%20current/AdminRules/document_view)

A list of licensed CMAs and the CCFFH vacancies list can also be found on the DHS Web site at: <http://humanservices.hawaii.gov/ssd/home/adult-services/> or by looking for the above lists in this area where you found this Fact sheet.

CCFFHs are certified for one, two or three individuals. If a CCFFH is certified for two or three persons, the home is allowed to have one private-pay, non-Medicaid-eligible individual in addition to the Medicaid recipient(s).

### Individual Choice:

- It is the choice of the individual or the individual's representative to live in a CCFFH and select which CCFFH is best.
- It is the choice of the individual or the individual's representative to select a CMA.

### Eligibility Requirements for CCFFH's placement:

An individual must:

- Be certified by a physician as requiring ICF or SNF level of care.
- Have a physical examination within 30 days prior to admission into a CCFFH.
- Have a tuberculosis clearance issued within 12 months prior to admission into a CCFFH.

### Admission to a CCFFH by Medicaid Recipients:

- Contact the Service Coordinator of the QUEST Expanded Access (QExA) health plan for admission into a CCFFH.

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Admission to a CCFFH by Potential Eligible Medicaid Recipients:

- The CMA that the individual has chosen will assist in obtaining Medicaid coverage if the individual is eligible, prior to admission into a CCFFH.

Admission to a CCFFH by Private-Pay, Non-Medicaid Eligible, Individuals:

- Have a contract in writing with the chosen CMA detailing what the CMA will do and the cost per month.
- Have a separate written contract with the CCFFH provider answering questions such as:
  1. What is included in the monthly charge?
  2. Is General Excise Tax included or is it additional?
  3. Who pays for supplies?
  4. Who pays for the individual's transportation to appointments or other places?
  5. If the individual leaves the home for medical reasons during the month (such as for hospitalization), is there a fee adjustment and how is it calculated?
  6. If the individual does not return to the home, how is the fee calculated?

Role of CMAs:

- Assist an eligible individual to obtain Medicaid.
- Provide an appropriate choice of CCFFHs the individual may wish to visit.
- Train CCFFH caregivers to ensure they are able to provide medical assistance the individual requires.
- Develop a service plan with the individual's input to meet all the needs while the individual resides at a CCFFH.
- Conduct visits at least monthly to monitor the individual's condition.
- Arrange for services or supplies the individual may need.
- Assist in resolving conflicts that may arise.

Role of DHS:

- License CMAs.
- Certify CCFFHs.
- Provide oversight to QExA Health Plans that serve Medicaid-eligible recipients.
- Provide Adult Protective Services to investigate complaints of abuse or neglect.
- Provide rules to allow disputes by CCFFHs, CMAs and individuals denied services to be resolved through the administrative appeals process.