

INTERNAL

COMMUNICATION FORM

Suspense:

DEPARTMENT OF HUMAN SERVICES

Subject: Ethics Training for State Board/Commission Members

Originator: W. Ikemori @ 6-4971

To: HPHA/CSW

From: PERS

Date: 07/02/15 Memo No. 1

The Hawaii State Ethics Commission is offering an ethics class for state board and commission members. This class will provide an overview of the state ethics laws that apply to all state boards and commission members.

FOR: State board and commission members and employees serve as staff to state boards and commissions.

DESCRIPTION: Topics will include conflicts of interests; gifts and the reporting of gifts; confidential information; misuse of official position; and post-employment restrictions.

SCHEDULE: Date: Wednesday, August 26, 2015
Time: 9:30am to 11:00am
Place: State Capitol Auditorium
415 South Beretania Street
Honolulu, Hawaii, 96813

REGISTRATION: Register online at [http://ethics.hawaii.gov/2015-08-26 honolulu/](http://ethics.hawaii.gov/2015-08-26-honolulu/) or contact the Commission's office to register by phone at (808) 587-0460 or email (ethics@hawaiiethics.org) To register groups of more than 10 employees, call or email the Commission's Office.

COST: No cost.

PARKING: Refer to the link below for location and parking:

<http://ethics.hawaii.gov/wp-content/uploads/2015/07/Capitol-Map.pdf>

Accommodations: If a participant requires special assistance or auxiliary aids or services (such as a sign language interpreter, large print materials, or wheelchair accessibility), please indicate so on your online registration form, or call the Commission's office at (808) 587-0460.



PERS

cc: DIR