HAWAII ADMINISTRATIVE RULES

TITLE 17

DEPARTMENT OF HUMAN SERVICES

SUBTITLE 9 ADULT AND COMMUNITY CARE PROGRAMS

CHAPTER 1422

COURTESY SERVICES

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§17-1422-1 Goals. (a) In general, the requested service shall be given to help individuals:

(1) Become or stay self-supporting and not dependent upon public assistance;

(2) Become or stay self-sufficient and not dependent on others to take care of the individual and the individual's daily living needs; and

(3) Prevent premature institutional care.

(b) Services shall be given to a repatriate who is without resources immediately available for the period necessary to enable the individual to utilize other resources for maintenance. [Eff 6/29/92] (Auth: HRS §346-14) (Imp: HRS §346-14; 45 C.F.R. §212.3)

§17-1422-2 Definitions. As used in this chapter:

"Courtesy services" means direct services given by department staff to add to or to take the place of services of another social welfare agency at the agency's request or at an adult's request when there is no other agency available to provide the services.

"Repatriate" means a United States citizen or a dependent of a United States citizen who returns to the United States from a foreign country because the individual is destitute, ill, or due to war, the threat

of war, invasion, or similar crisis. The individual must be without available resources for living expenses and be certified to the Department of Health and Human Services by the Department of State to be eligible for the temporary assistance for repatriates program. [Eff 6/29/92] (Auth: HRS §346-14) (Imp: HRS §346-14; 45 C.F.R. §212.3)

§17-1422-3 Eligibility requirements. (a) In order to be eligible for courtesy services, the person needing the assistance or in whose behalf the assistance is being asked shall not qualify for the assistance under the department's eligibility requirements for the particular activity and shall not have access to other resources to provide the assistance.

(b) The repatriate whose eligibility for assistance under the temporary assistance for repatriates program is confirmed by the income maintenance section of the department shall be eligible for courtesy services as specified in section 17-1422-4(b). [Eff 6/29/92] (Auth: HRS §346-14) (Imp: HRS §346-14; 45 C.F.R. §212.3)

§17-1422-4 Scope of service. (a) Courtesy services shall be limited to the following activities:

(1) Answering out-of-state and other inquiries about persons currently or previously known to the department, who have consented to the release of the requested information;
(2) Contacting and interviewing individuals living in Hawaii at the request of an out-of-state agency, and releasing the department's social findings and recommendations to that agency with the individual's consent;
(3) Assisting the adult who is referred for determination of appropriateness of domiciliary care home placement and determination of level of care as defined in chapter 17-1418 or with pre-placement planning; and
(4) Assessing, preparing, and arranging placement out of the home for the adult specified in paragraph (3).

(b) Courtesy services for the repatriate shall include one or more of the following activities:

(1) Conducting a social study, before or after the repatriate's return to the United States, regarding possibilities of employment, the willingness and ability of relatives to assist the individual, and other resources available for self-support;

(2) Meeting the repatriate and dependents at the port of entry and helping the individuals to resolve problems aggravated or induced by illness;

(3) Assisting to secure potential income and assets, including the liquidation of appropriate assets;

(4) Arranging for transportation from the port of entry to the place of last residence in the State or other destination, and arranging for social service assistance, if, after conducting the social study, it is in the best interest of the individual; or

(5) Referring the repatriate to and assisting the individual in using available employment, retraining, vocational rehabilitation, and medical service. [Eff 6/29/92] (Auth: HRS §346-14) (Imp: HRS §346-14; 45 C.F.R. §§212.4 to 212.7)

§17-1422-5 Authorization for service. (a) Courtesy services shall be authorized for persons meeting the requirements of this chapter under the following circumstances:

(1) The requesting agency gives enough information to the department to identify and locate the person to be contacted; and

(2) The department is able to initiate the requested service without causing undue delay or denial of direct services in other adult and community care programs.

(b) When the service cannot be initiated within thirty calendar days, the request for service shall be placed on a waiting list. No authorization for courtesy services shall be made until the department determines that the service shall be initiated within thirty calendar days.

(c) Courtesy services for a repatriate shall be authorized upon confirmation from the income maintenance section of the department that the individual is eligible for assistance under the temporary assistance for repatriates program for one of the following periods:

(1) Not more than ninety days from the day of arrival of the repatriate in the United States; or

(2) Not more than twelve months from the day of arrival of the repatriate in the United States if the individual is handicapped in attaining self-support or self-care for reasons including but not limited to age, disability, or lack of vocational preparation. [Eff 6/29/92; am 12/5/97] (Auth: HRS §346-14) (Imp: HRS §346-14; 45 C.F.R. §212.4)

§17-1422-6 Termination of service. (a) Courtesy services shall be terminated when one or more of the following occur:

(1) The information requested is collected and shared with the requesting out of state agency or other agency and the requesting agency deems no further action is needed;

(2) The requesting agency no longer needs the information;

(3) The department decides no further social study is needed;

(4) The persons to be contacted cannot be found or refuse to cooperate; or

(5) The requested assessment, preparation, arrangement, or placement services have been provided or are no longer desired.

(b) Courtesy services for the repatriate shall be terminated when one or more of the following occur:

(1) The repatriate no longer meets eligibility requirements specified in section 17-1422-3(b);

(2) The repatriate leaves the State;

(3) The repatriate moves and leaves no forwarding address or the repatriate's whereabouts are unknown; or

(4) The repatriate dies. [Eff 6/29/92] (Auth: HRS §346-14) (Imp: HRS §346-14; 45 C.F.R. §212.5)