



STATE OF HAWAII  
DEPARTMENT OF HUMAN SERVICES

OFFICE OF YOUTH SERVICES  
707 Richards Street, Suite 525  
Honolulu, Hawaii 96813

## JUVENILE JUSTICE STATE ADVISORY COUNCIL EXECUTIVE COMMITTEE MEETING

June 19, 2013

9:00 a.m. to 12:00 p.m.

Haseko Center, Conference Room #1  
820 Mililani Street, 6<sup>th</sup> Floor  
Honolulu, Hawaii 96813

### MINUTES

**Present:** Jay Kimura, Chair  
Dexter Artienda, 1st Vice Chair, Youth Committee Chair  
Melinda Montgomery, 2<sup>nd</sup> Vice Chair, Prevention & Accountability Committee  
Chair  
Tai-An Miao, Ethnic & Cultural Diversity Committee Chair

**Absent:** Ronald Nakamichi, Compliance Committee Chair

**Staff:** Ed Chargualaf, OJJDP Program Coordinator  
John Paekukui, JJ Program Compliance Monitor  
Leimomi Fernandes-Otake, JJ Administrative Assistant

#### I. Call to Order

Chair Kimura called meeting to order at 10:10 a.m. Chair welcomed and thanked members for attendance.

#### II. Review Juvenile Justice State Advisory Council (JJSAC) Executive Committee February 27, 2013 Minutes Attachment A

Chair Kimura asked for the minutes adoption. Tai-An Miao motioned to approve February 27, 2013 minutes, seconded by Melinda Montgomery, and the motion was passed unanimously. No discussion.

#### III. Compliance Update

##### A. Hawaii State Compliance Monitoring Report Attachment B

John Paekukui asked for the committee's approval of the 2013 Hawaii State Compliance Monitoring Report. Paekukui reviewed the 2 violations for the state. Kauai's violation due to a sheriff holding a juvenile beyond the 6 hour rule, but now not a problem due to the Rural

Exception Rule for transporting to Oahu. Also Honolulu kept a juvenile too long, because the new officer was unaware of the 6 hour rule. Officer has been trained in the 3 Core Requirements.

Miao motioned to approve the Hawaii State Compliance Monitoring Report, seconded by Dexter Artienda, and the motion was passed unanimously. No discussion.

**B. Disproportionate Minority Contact (DMC)**

**1. Ho`opono Mamo**

Miao highlighted the description of the Ho`opono Mamo brochure and partners involved for this arrest diversion project. Site to be police district 5 in Kalihi. The diagram shows how a child is received through an assessment center where the kupuna greets the families and an assessment is being conducted to determine the different pathways provided through the assessment center. An assigned person will ensure the child is guided throughout the Ho`opono Mamo.

Miao reported not relying on the soft funding, but need the legislature to make assessment centers a line item budget for the state. Also monthly meetings are being conducted and welcome organizations participation.

Miao reported Hawaii practice is to arrest youth, instead of a civil citation. The civil citation avoids the arrest of the youth if not, then results into an arrest.

Chargualaf reported each path is not meant for a start or end date. If the youth is not willing to participate, then Ho`ala community conferencing comes into place. Even if the youth's intent is to keep running, still need to continue to service the youth within each pathway. An assessment center person is assigned to help the youth and their family throughout the developmental stages of the process.

Chargualaf reported recruiting partnerships, volunteer services in talk-story format, and hope that Ho`opono Mamo is the remedy to reduce DMC so can report to OJJDP the reduction made in Hawaii.

**a. PowerPoint disseminate to JJSAC members**

Miao to disseminate Ho`opono Mamo brochure at SAG meeting.

**b. Honolulu Police Department Flowchart disseminate to JJSAC members**

Miao to disseminate Ho`opono Mamo brochure at SAG meeting.

**IV. Juvenile Justice State Advisory Council (JJSAC)**

**A. Membership**

Chargualaf reported Wally Lau, Wayde Lee, Robert Carroll, Ted Daligdig and Vanesa Pulido terms end June 30, 2013. Lee is on the DMC Committee, Lau is on the Prevention & Accountability Committee, Pulido to reapply as a youth member, Captain J. Pedro to replace Major Michael Thomas, and 2 DOE representatives from Lanai and Honolulu.

**B. OYS/OJJDP Contracted Provider List of Services**

Chargualaf disseminated and highlighted the 11 OJJDP funded programs.

**C. Subcommittee Reports**

**1. Compliance Committee**

Chargualaf reported for Ron Nakamichi. Compliance Committee to meet on September 6, 2013 in Hilo and a site visit of the Big Island Assessment Center funded with JABG federal dollars.

Chargualaf disseminated handout on the SFY and Connecticut Youth Development trainings. The SFY training deals with the youth brain development research, traumatization and how to deal with trauma. The SFY training is more appropriate for probation officers and other individuals who work longer with kids, such as the HYCF and detention facility staff. The Connecticut training deals with patrol officers and how to handle kids better.

**2. Prevention & Accountability Committee**

Montgomery reported did not have business to meet in June. Chargualaf to assist with the committee project to oversee the OJJDP programs and to report to the SAG versus the program providers.

**3. Youth Committee**

Artienda reported committee did not meet officially. Continue to work on the Spirit of Youth Award to submit the application on time and pushing the National Youth Committee for a deadline. Struggling with the youth recruitment and attempting to network with colleges.

**V. Grants Management**

**A. Federal Awards**

Chargualaf reported submitted grant awards for 2013. The new JABG grant starts on July 1 and the new Formula grant to be awarded in September will have a start date of October 1.

**B. OJJDP Reorganization**

Chargualaf disseminated the OJJDP organizational chart/division handout, reviewed the classification changes, and noted all new people. Chargualaf initiated program managers' conference calls to educate them on Hawaii, who we are, and the ethnicity, because they have never visited Hawaii. Also shared Hawaii's direction to not lock up kids.

**VI. Conferences, Training, Workshops**

**A. CJJ Annual Conference Report - May 1-4, 2013**

**1. CJJ Hill Day Report - May 1-2, 2013**

Chargualaf reported the need to educate the local Congressional offices. Coti Haia of Senator Mazie Hirono's office was the most helpful, she was previously with Senator Daniel Inouye. Learned that Representative Tulsi Gabbard's interest is the military active affairs.

**B. Regional Conference - September 2013**

Chargualaf reported the Western Regional Conference is cancelled, because the host, Alaska was not in attendance. Julie Fisher of Montana and Reg Gart of Utah volunteered to host the Western Regional Conference for 2014.

**C. Office of Youth Services Third Annual Conference Report - April 25, 2013**

Chargualaf requested feedback and reported the conference sets the OYS direction of aloha, CCI and the Wraparound program. Montgomery reported Manu Meyers presented a different energy. Kimura reported the presentation was great and the format allowed more interactive socializing.

**VII. JJSAC Agenda**

Chargualaf reviewed the draft sample agenda. Miao added EUDL-Title V under the Grants Management section. Paekukui noted that any violations of EUDL will affect the Title II grant.

**VIII. Announcements**

1. Committee approved Artienda to attend the CJJ Youth Summit on August 3-4, 2013 in Washington, D.C. Artienda to email specifics for the travel approval.
2. Chargualaf announced Chris Lum Lee is no longer with OYS.
3. Leimomi Fernandes-Otake reviewed the SAG Travel Procedures and requested email responses, especially for obtaining meeting quorum.

**IX. Next Tentative Meetings**

Friday, September 6, 2013 – JJSAC Compliance Committee Meeting  
Wednesday, September 11, 2013 – JJSAC Executive Committee Meeting  
Wednesday, September 25, 2013 – JJSAC Quarterly Meeting

**X. Adjournment**

Miao motioned to adjourn the meeting, and seconded by Montgomery. There being no further discussion, the meeting was adjourned at 12:15 p.m.

Respectfully submitted,



Leimomi Fernandes-Otake  
Juvenile Justice Administrative Assistant