



STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
OFFICE OF YOUTH SERVICES
707 Richards Street, Suite 525
Honolulu, Hawaii 96813

**JUVENILE JUSTICE STATE ADVISORY COUNCIL
EXECUTIVE COMMITTEE MEETING**

**September 12, 2014
10:00 a.m. to 1:00 p.m.
Haseko Center, Conference Room # 610
820 Mililani Street, 6th Floor, Honolulu, Hawaii 96813**

AGENDA

- I. Call to Order**
- II. Review Juvenile Justice State Advisory Council (JJSAC) Executive Committee March 14, 2014 Minutes** **Attachment A**
- III. Compliance**
 - A. Revised Guidance Policy
 - B. PREA Update
 - C. Civics First Training
 - 1. Trainings – November 5-7, 2014
- IV. Juvenile Justice State Advisory Council (JJSAC)**
 - A. OJJDP Staff Update
 - B. 2013 Annual Report
 - C. Subcommittee Reports
 - 1. Compliance Committee
 - 2. Ethnic & Cultural Diversity Committee
 - 3. Prevention & Accountability Committee
 - 4. Youth Committee
- V. Grants Management**
 - A. Federal Awards
 - B. Bill 2490
 - 1. HYCF Commitments for FY13 – FY15
- VI. Conferences, Training, Workshops**
 - A. OJJDP Training Report – June 17-18, 2014
 - B. CJJ Annual Conference Report – June 18-21, 2014

VII. JJSAC Agenda

VIII. Announcements

IX. Next Tentative Meetings

Friday, December 12, 2014 – JJSAC Executive Committee Meeting

Friday, December 19, 2013 – JJSAC Quarterly Meeting

X. Adjournment

The meeting is open to the press and public. For more information, contact Leimomi Fernandes-Otake, Office of Youth Services Juvenile Justice Administrative Assistant at (808) 587-5700.



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September 12, 2014

10:00 a.m. to 1:00 p.m.

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MINUTES

Present: Jay Kimura, Chair
Melinda Montgomery, 2nd V.C., Prevention & Accountability Committee Chair
Tai-An Miao, Ethnic & Cultural Diversity Committee Chair
Ronald Nakamichi, Compliance Committee Chair

Absent: Dexter Artienda, 1st Vice Chair, Youth Committee Chair

Staff: Ed Chargualaf, OJJDP Program Coordinator
John Paekukui, JJ Program Compliance Monitor
Leimomi Fernandes-Otake, JJ Administrative Assistant

I. Call to Order

Chair Kimura called meeting to order at 10:10 a.m. and thanked members for their attendance.

II. Review Juvenile Justice State Advisory Council (JJSAC) Executive Committee March 14, 2014 Minutes **Attachment A**

Chair Kimura asked for the minutes adoption. Melinda Montgomery made a motion to approve the March 14, 2014 minutes, seconded by Ronald Nakamichi, and the motion was passed unanimously. No discussion.

III. Compliance

A. Revised Guidance Policy

Ed Chargualaf discussed the revised guidance policy disseminated at the OJJDP training and the follow-up conference call with Bob Listenbee, the OJJDP Administrator on August 14. A possible consideration for additional funds, in the amount of \$75,000 to contract services or whatever is feasible to meet the revised guidance policy. Also the need for an additional \$70-\$75,000 to implement PREA. The focus is on the "free to leave" rule definition and the penalties if not in compliance.

B. PREA (Prison Rape Elimination Act) Update

Chargualaf reviewed the PREA application and coordinating with the HYCF Deputy Administrator, Richard Mello and the Facility Corrections Manager, Mark Patterson. The

PREA application of \$7,032 for Hawaii was submitted and this amount is deducted from the OJJDP \$500K grant application.

Chargualaf reported the former HYCF Facility Correction Manager, Al Carpenter completed the PREA training, but is no longer with HYCF; need to train Mello and the new trainer officer. The PREA application was approved on October 1 and hope to train staff at the National Juvenile Services for PREA in mid-October in North Carolina. Action: Chargualaf to disseminate the Governor's PREA letter to Karol Mason to the SAG.

C. Civics First Training

Chargualaf reviewed the Civic First Training application, discussed the training and the approval of the Connecticut Police Youth Development Training.

1. Trainings - November 5-7, 2014

The tentative training dates: Oahu on November 5, Big Island on November 6 and Maui on November 7. Training is 1-day for patrol officers to be exposed to the training with the hope to get trainers for the 3-day training. The next training is tentative set in February.

IV. Juvenile Justice State Advisory Council (JJSAC)

A. OJJDP Staff Update

Chargualaf discussed the program manager change. Karen Bachar is promoted to the Senior Policy Advisor to Listenbee and Gwendolyn Williams is the alternative Program Manager for the FY2011 JABG.

B. 2013 Annual Report

Chargualaf reviewed the 2013 Annual Report and highlighted OJJDP programs. Discussed suggestions for the 2014 Annual Report: PREA and the revise guidance policy to the 4 core requirements and Ho'opono Mamo, mentoring skills building program in West Hawaii DOE, Hilo Assessment Center, Maui POI Project expansion, involvement of JJSAC and subcommittees in their respective regions and/or to report accomplishments, and other suggestions. Action: Chargualaf to disseminate 2015 OYS contracts by circuits to the SAG. The draft 2014 Annual Report for review by February for SAG approval in March.

C. Subcommittee Reports

1. Compliance Committee

Nakamichi reported no meeting or report. Chargualaf reviewed the Civic First Training and PREA, which were discussed in previous meetings.

2. Ethnic & Cultural Diversity Committee

Tai-an Miao reported one formal meeting on June 25 at QLCC. Group is made up of 15 formal partners and continue to do community outreach. Wayde Lee and Dr. Karen Umemoto completed a training with the Farrington High School counselors. Ho'opono Mamo is working on finalizing forms and procedures to move forward. Lee is gathering cultural practitioners and QLCC offered senior citizens groups to meet in October.

3. Prevention & Accountability Committee

Montgomery reported no meeting or report. Reported on the successes of the Youth on Probation Monitoring Program to address the 99% of youth educational needs, using a

competency based diploma program. The program has taken off and Judge Acoba is referring and diverting 15 and 16 year old youth to the program.

4. Youth Committee

Chargualaf will work with Dexter Artienda to address the School-to-Prison pipeline as a project, instead of the Hawaii Spirit Youth award. Miao reported the UH Law School is engaging with the youth at HYCF via the juvenile justice clinic and law students are willing to bridge the gap.

V. Grants Management

A. Federal Awards

Chargualaf summarized the awards. The JABG: FY2010 close-out on November 30, 2014, program monies at \$359,400; the FY11,12,13 total program monies encumbered at \$575,463; and JABG is eliminated in FY14. Chargualaf reported funded \$100K in small grants by exemption, obligated the FY10 money and named the funding. At least \$70K of the small grants are for grass root programs. Action: Chargualaf to add the small grants in the 2014 Annual Report. Disseminate the list with project description and funded amount to the SAG.

The Formula: FY2010 close-out on September 30, 2014, program monies at \$510K; the FY11,12,13 program monies encumbered at \$1.2M; FY14 pending award of \$400K and an extension of FY11,12. Chargualaf suggested SAG to write a letter to incumbent, incoming leaders and key stake holders. Noting the importance of Federal Legislation for juvenile justice funding, who we are in Hawaii, the funds provide seed money which is eventually absorbed by the state, the restoration of federal funds and amounts, and the federal reauthorization of JJDPA. Action: Chargualaf to draft letter for the SAG members to sign for mailing to the new session in January.

The Title V: FY2011 close-out September 30, 2014; last grant award due to elimination. Title V is done and the award expire at the end of the month.

B. Bill 2490

Chargualaf reviewed Bill 2490 regarding the PEW legislative recommendations. The 17-member Juvenile Justice State Advisory Council to be appointed by the Governor (3), Legislature (2), Chief Justice (5), Superintendent of Schools (2), Executive Branch Departments (3), the OYS Executive Director (1) and member from juvenile justice stakeholder groups appointed by the OYS ED (1). The council to meet by September 30 and at least quarterly. Chargualaf summarized possible program funding of the \$1.26M and noted the 10% state budget cut. Miao concerned about the name being the same as the SAG. Action: Chargualaf to disseminate the tentative proposed program funding list to SAG.

1. HYCF Commitments for FY13 - FY15

Chargualaf reported the reduction of HYCF commitments by circuits and other significant changes such as Oahu and the Big Island FY15 drop, girls are committed longer than boys and the age group of 16-17 years old. Noted 54% are on probation, 46% are not on probation and the recommitment is down 33%. Stressed the need for change, because if youth did time; why are they still on parole and if the youth is released; they should be out of our custody.

VI. Conferences, Training, Workshops

A. OJJDP Training Report - June 17-18, 2014

Chargualaf reported the training focus: 1. The revised guidance policy, 2. Separated the seasoned juvenile justice specialist from the new juvenile justice specialist in the sessions, and 3. The meeting with the Hawaii program manager, Karen Bachar.

Chargualaf reviewed the National Academy of Sciences for the new 3-Year Comprehensive Plan and the need for the SAG input. Committee members were assigned to the suggested citations and to report at the JJSAC Annual Meeting. Chargualaf also reviewed the FY2015 Title II Formula grant solicitation components and the need for the SAG involvement.

B. CJJ Annual Conference Report - June 18-21, 2014

Chargualaf reported CJJ made accommodations for the concerns regarding the revised guidance on jail removal and separation core requirements. Chair noted case laws, the importance of the definition for the policy clarification and why the new policy. Miao reported the youth sessions generated ideas to redirect the Hawaii's youth committee focus.

VII. JJSAC Agenda

The committee discussed the proposed agenda and action items.

VIII. Announcements

1. Chargualaf invited the SAG to attend the OYS contract orientation quarterly meetings across the state. Opportunity for the SAG to hear from the providers and probation officers. Action: Montgomery to extend invitation to Judge Fernandez to attend meeting in Kauai because she is attending an all staff Hale Kipa meeting. The next meetings are September 24 in Kauai, October 3 in Hilo and October 17 in Honolulu. Montgomery to possible give training on brain development and trauma informed care.
2. Chargualaf confirmed Listenbee's conference call on December 19 at the SAG meeting. Encourage the SAG attendance to meet the OJJDP Administrator. Action: Chargualaf to disseminate the PEW Final Report and the Ho'opono Mamo brochure for the SAG review.

IX. Next Tentative Meetings

Friday, December 12, 2014 - JJSAC Executive Committee Meeting

Friday, December 19, 2013 - JJSAC Quarterly Meeting

X. Adjournment

Montgomery made a motion to adjourn the meeting, and seconded by Nakamichi. There being no further discussion, the meeting was adjourned at 1:18 p.m.

Respectfully submitted,



Leimomi Fernandes-Otake
Juvenile Justice Administrative Assistant