

MINUTES
Hawaii State Commission on Fatherhood
Regular Monthly Meeting of October 20, 2015

Commissioners Present:

Chet Adessa, Chairman
Carl Makino, Vice Chairman
Mike Dias
Shannon Carrier
Dan Kittredge

Others Present:

Keopu Reelitz (DHS)
Tod Robertson (DOH)

I. **Call to Order:**

The meeting was called to order at 1:30 pm in the Conference Room, State Department of Human Services (DHS), by Chairman Adessa. The Commissioners present constituted a quorum.

II. **Public Testimony:**

There were no testimonies from the public.

III. **Approval of Minutes of September 15, 2015:**

Commissioner Dias moved to approve the minutes of September 15, 2015. The motion was seconded by Commissioner Kittredge and unanimously carried.

IV. **Decision-Making Items:**

1. Funding incentives for teachers with the most entries from students in the Essay and Logo contest. Chairman Adessa explained that the Commission awarded one first place for the logo and essay contest. He explained the Commission will need to purchase one \$100 prize and one \$150 prize to replace those two that were awarded earlier this year for the first competition. In addition to these prizes, Chair discussed giving a prize to the school with the most entries. Vice Chair Carl Makino initiated further discussion about what money had already been expended for the UH contract for this contest and what deliverables are still pending. Commissioner Kittredge expressed concern that the overall budget would not support a \$500 award for the school incentive. Commissioner Dias moved to approve the purchase of \$250 in gift cards for first place prizes for the logo and essay contests and \$500 for an incentive award for the school with the most entries. Commissioner Carrier seconded the motion. It unanimously carried.

VI. **Discussion Items:**

1. Hosting the 2017 International Fatherhood Conference

Chair Adessa explained he had conversations with conference leadership. The conference will be held June 6-9, 2017. Chair Adessa went over the funds that would need to be raised. The estimated costs would be \$10,000 for conference facilities, \$6,000 for administrative materials, \$30,000 for food and beverage and \$11,500 for staff. The host of the conference would need to come up with \$74,000. Conference leadership expects the conference to make approximately \$91,250 in gross income, leaving \$17,600 net profit. Chair said he was unclear to what organization the net profit would go. There was discussion on resolving how much of the gross income would reimburse a host. Chair said he would update the Commission when he got the additional information.

2. Assist with Media Contest

Chair Adessa asked other commissioners for help getting word out about the contest. He asked neighbor island chairs to send the contest to their local high schools and O'ahu commissioners to send to schools in their area. Chair noted that to send the flyer to private schools, a specific form would need to be filled out. Commissioner Carrier volunteered to print and fill out the form. Chair also asked Commissioners to look for people to be judges.

VII. Reports:

a. Budget FY 16 and 2017

Chair mentioned he is trying to obtain more support from Budget & Finance. Chair said he had been asking for an accounting on a monthly basis. Chair Adessa also mentioned that he and Vice Chair Makino met with Deputy Director to get more support from the Department. Chair also reported that he submitted the FY 2017 budget without finalizing with the commission because of the timing of it being due in between meetings. Chair Adessa suggested the Commission start working on a budget at the start of a fiscal year.

b. Federal Grant.

Commissioner Carrier reported that the grant application received 103 total points with an additional 5 points included in that total. Commissioner Carrier then reported that the Commission was not awarded a grant. He noted that he thought the grant application was not successful because there was no one in Washington, D.C. advocating on behalf of the grant. Chair Carrier also noted that the impact the State of Hawai'i would have was hard to justify compared to larger states like California. Commissioner Dias recommended the Commission do something, like write letters, to thank grant writers for their work on the grant.

c. Media Contest.

This matter was addressed in a previous agenda item.

d. Reports on community involvement

Chair Adessa attended a Veterans panel, the Domestic Violence Awareness Month Men's March and Healthy Start. Commissioner Kittredge attended an access workshop put on by Hawai'i PAR.

VIII. Commission/Public generated issues:

There were no commissioner or public generated issues.

IX. Announcements/Adjournment:

Chairman Adessa announced that the next regular monthly meeting of the Commission would be held on November 17, 2015 at 1:30 pm in the DHS conference room.

There being no further business before the Commission, the meeting was adjourned at 3:00 pm.

Prepared and Submitted by:

Keopu Reelitz

Approved by Commission: _____

Date: