

INTERNAL  
COMMUNICATION FORM  
DEPARTMENT OF HUMAN SERVICES

Suspense: BBP 316: 2/18/16

Subject: Bloodborne Pathogens Training – OAHU

Originator: W. Ikemori 6-4971

To: SO/DAs

From: PERS

Date: 01/28/16

Memo No. 1

In conjunction with PERS/ERS ICF dated 11/04/04, PERS announces that PERS-TS will be conducting the two-hour Bloodborne Pathogens Training (BBP) on OAHU. Divisions and Staff Offices must determine which employees have risk of occupational exposure to bloodborne pathogens or other potentially infectious materials (OPIM). "Occupational exposure means reasonably anticipated skin, eye, mucous membrane, or parenteral contact with blood or other potentially infectious materials that may result from the performance of an employee's duties [29 CFR 19 10.1030]." Occupational Safety and Health Administration (OSHA) requires employees who have had or are certified in Adult/Pediatric First Aid/CPR/AED to attend.

**FOR:** All employee job titles that have a reasonably anticipated risk of contact with blood or other potentially infectious body fluids.

**OBJECTIVE:** To certify participants in the basics of preventing disease transmission.

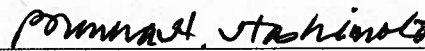
**SCHEDULE:** Session BBP316: March 10, 2016  
Time: 9:00 AM to 11:00 AM  
Place: Queen Liliuokalani Building, Conference Rooms 1 & 2

**REGISTRATION:** Please submit a prioritized list of applicants on the attached DHS 104 form no later than fifteen (15) working days prior to the session date. Class size is limited to 20 total confirmed participants. Note: certificates will be issued upon completion and are to be renewed **annually**. Participants must bring ID badge to enter building.

**COST: \$9.00 per participant** (cost to be paid via Journal Voucher for course certification). Please enter UNIFORM ACT CODE on attached DHS 104 form.

**PARKING:** Participants need to arrange parking through their respective Branch/Division Administration. Carpooling or use of public transportation is also encouraged.

**ACCOMMODATIONS:** Requests for accommodations (e.g., sign or other language interpreter, large print materials, van accessible parking) must be received by PERS-TS no later than ten (10) working days prior to this training event. If you have questions regarding registration procedures, please contact Pauline Chun at 586-4970/586-4959 (TTY). Although each DHS office will try to fill your request, resources are limited.

  
PERS

c: DIR