

INTERNAL
COMMUNICATION FORM
DEPARTMENT OF HUMAN SERVICES

Suspense:

Subject: RETIREMENT WORKSHOPS – **Island of Hawaii**

Originator: W. Ikemori 6-4971

To: DAs/MSO

From: PERS

Date: 01/28/16

Memo No. 1

The Employees' Retirement System has announced the Pre-Retirement and Retirement Informational Sessions for the island of **Hawaii** (Hilo/Kona).

COURSE

DESCRIPTION:

Pre-Retirement Workshop

(Recommended for members within two (2) years of retirement)

Some of the topics to be covered include:

- Retirement options
- Credited Service
- Estimate of benefits
- The procedures to file for retirement benefits

SCHEDULE:

Please view subsequent page for session numbers, dates, time, and locations.

REGISTRATION:

Please submit a prioritized list of nominees on the DHS 104 Form, included with this announcement. Seating is limited to designated room capacity. Next to each nominee's name, please indicate the type of retirement plan that the employee has:

CO = Contributory, **NC** = Non-Contributory, **H** = Hybrid

Please note as an "elective" employee benefit workshop, a leave request must be processed. **Registration deadline is no later than two weeks prior to the scheduled workshop.** Those who have questions regarding registration procedures, please contact Pauline Chun 586-4970/586-4959(TTY).

COST:

None.

ACCOMMODATIONS: In accordance with the Americans with Disabilities Act of 1990, members with special needs (e.g. sign language interpreter, large print materials) can request to make personal arrangements. Inquiries should be sent to Dayle Ishii or Rhoda Miyashiro, Employees' Retirement System, 101 Aupuni Street, Suite 208, Hilo, HI 96720, (808) 974-4077 or 974-4076.

PARKING:

Parking for the Hilo sessions – metered stalls at Hilo State Building or if available street parking and at Wailoa Center marked stalls (parking not allowed on the grass)

W. Ikemori

PERS

c: DIR

EMPLOYEES' RETIREMENT SYSTEM
2016 HAWAII ISLAND
SCHEDULE OF RETIREMENT WORKSHOPS
<http://ers.ehawaii.gov>

PRERETIREMENT WORKSHOPS for members within two years of retirement. Topics include credited service, retirement estimate, summary of benefits, retirement options, and filing procedures.

#	Class	DATE	TIME	LOCATION
1	Contributory	March 17	10:00 - 12:00	Kealakehe Intermediate LIBRARY
2	Contributory	June 15	10:00 - 12:00	Kealakehe Intermediate Chorus Rm
3	Contributory	March 23	9:00 - 11:00	Hilo State Building Conference Rooms A, B, C
4	Contributory	June 21	9:00 - 11:00	
5	Noncontributory	March 17	1:30 - 3:00	Kealakehe Intermediate LIBRARY
6	Noncontributory	March 22	1:00 - 2:30	Hilo State Building Conference Rooms A, B, C
7	Noncontributory	March 23	1:00 - 2:30	
8	Noncontributory	June 21	1:00 - 2:30	
9	Noncontributory	June 15	1:30 - 3:00	Kealakehe Intermediate Chorus Rm
10	Hybrid	March 16	10:00 - 12:00	Kealakehe Intermediate LIBRARY
11	Hybrid	March 22	9:00 - 11:00	Hilo State Building Conference Rooms A, B, C
12	Hybrid	March 24	9:00 - 11:00	
13	Hybrid	May 5	9:00 - 11:00	
14	Hybrid	June 22	9:00 - 11:00	
15	Hybrid	June 16	9:00 - 11:00	Kealakehe Intermediate Chorus Rm

INFORMATIONAL WORKSHOPS for new or mid-career members wanting an overview of retirement facts. Topics: credited service, eligibility, benefits including disability retirement and active death benefits.

#	Class	DATE	TIME	LOCATION
Contributory and Noncontributory members may enroll in a Preretirement Session				
16	Hybrid	May 5	1:00 - 2:30	Hilo State Building Conference Rooms A,B,C
17	Hybrid	June 22	1:00 - 2:30	
18	Hybrid	March 16	1:30 - 3:00	Kealakehe Intermediate LIBRARY
19	Hybrid	June 16	12:30 - 2:00	Kealakehe Intermediate Chorus Rm