

INTERNAL

COMMUNICATION FORM

DEPARTMENT OF HUMAN SERVICES

Suspense:

Subject: RETIREMENT WORKSHOPS – KAUAI

Originator: W. Ikemori 6-4971

To: DAs

From: PERS

Date: 01/28/16

Memo No. 1

The Employees' Retirement System (ERS) has announced the Pre-Retirement and Retirement Informational Sessions for the island of **Kauai**.

COURSE

DESCRIPTION:

Pre-Retirement Workshop

(Recommended for members within five (5) years of retirement)

Some of the topics to be covered include:

- Retirement options
- Credited Service
- Estimate of benefits
- The procedures to file for retirement benefits

Basic Informational Sessions

(Recommended for all new and existing members who want a better understanding of the noncontributory or hybrid retirement plans)

Some of the topics to be covered include:

- Credited service
- Deferred "vested" retirement
- Various Leave benefits (sick, military, maternity)
- Disability retirement
- Death benefits

SCHEDULE:

Please view attached schedule for session numbers, dates, time, and locations.

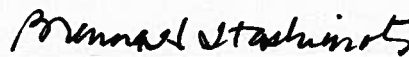
REGISTRATION:

Please submit a prioritized list of nominees on a DHS 104 Form. Next to each nominee's name, please indicate the type of retirement plan that the employee has: **CO** = Contributory, **NC** = Non-Contributory, **H** = Hybrid
Please note as an "**elective**" employee benefit workshop, a leave request must be processed. **Registration deadline is no later than two weeks prior to the scheduled workshop.** Those who have questions regarding registration procedures, please contact Pauline Chun 586-4970/586-4959(TTY).

COST:

None.

ACCOMMODATIONS: : In accordance with the Americans with Disabilities Act of 1990, members with special needs (e.g. sign language interpreter, large print materials) can request to make personal arrangements. Inquiries should be sent to Sheri Kunioka-Volz or Kenneth Kimura at Employees' Retirement System, State of Hawaii, Kauai District Office, phone (808) 274-3010 or 274-3011.



PERS

c: DIR

**EMPLOYEES' RETIREMENT SYSTEM
2016 KAUAI DISTRICT
SCHEDULE OF RETIREMENT WORKSHOPS**

Preretirement Workshops for members within five years of retirement. Topics include credited service, estimate of benefits, the retirement options, and filing procedures.

#	RETIREMENT CLASS	DATE	TIME	LOCATION
1	Contributory/Police/Fire	March 8	2:30pm – 4:00pm	State Bldg 3 rd Floor Conference Room 303
2	Noncontributory	March 9	2:30pm – 4:00pm	State Bldg 2 nd Floor Conference Rooms
3	Noncontributory	March 18	1:30pm – 3:00pm	Mahelona Hospital Auditorium
4	Noncontributory	March 24	1:30pm – 3:00pm	Hanapepe Neighborhood Center
5	Hybrid	March 10	2:30pm – 4:00pm	State Bldg 2 nd Floor Conference Rooms
6	Hybrid	March 21	1:30pm – 3:00pm	Kilauea Neighborhood Center
7	Hybrid	March 22	1:30pm – 3:00pm	Hanapepe Neighborhood Center
8	Hybrid	March 23	1:30pm – 3:00pm	Mahelona Hospital Auditorium
9	Hybrid	December 6	2:30pm – 4:00pm	State Bldg 2nd Floor Conference Rooms

Informational Workshops for new or mid-career employees who want a better understanding of the Noncontributory or Hybrid retirement plans. Topics include membership, creditable service including sick leave, military and maternity service plus other areas of concern such as disability and death benefits.

#	RETIREMENT CLASS	DATE	TIME	LOCATION
10	Noncontributory	April 6	3:00pm – 4:00pm	State Bldg 2nd Floor Conference Rooms
11	Noncontributory	April 8	2:30pm – 3:30pm	Mahelona Hospital Auditorium
12	Noncontributory	April 20	2:30pm – 3:30pm	Hanapepe Neighborhood Center
13	Hybrid	April 14	3:00pm – 4:00pm	State Bldg 2 nd Floor Conference Rooms
14	Hybrid	April 15	2:30pm – 3:30pm	Mahelona Hospital Auditorium
15	Hybrid	April 21	2:30pm – 3:30pm	Hanapepe Neighborhood Center
16	NEW Hybrid Members Hired after 7/1/12	May 18	3:00pm – 4:00pm	State Bldg 2 nd Floor Conference Rooms
17	NEW Hybrid Members Hired after 7/1/12	October 6	3:00pm – 4:00pm	State Bldg 2 nd Floor Conference Rooms