

BRIDGING THE GAP

The Hawai'i Neighboring Islands' Continuum of Care (Hawai'i, Kaua'i, Maui)

DRAFT MINUTES

BTG Board Meeting

Friday, October 9, 2015; 9:30AM – 3:30PM: (ACTUAL TIME 9:48AM – 3:18PM)

State of Hawai'i – Department of Human Services Homeless Programs Office

Mililani Building, 6th Floor Conference Room

Attendees:

Hawai'i County: Beth Murph, Catholic Charities Hawai'i
 Rita Palma, Hawai'i Island Home for Recovery
 Kaloa Robinson, County of Hawaii (BTG Vice-Chair)

Kaua'i County: Debra DeLuis, Catholic Charities Hawai'i (via phone)
 Bricen Moritsugu
 Sharon Graham, Kaua'i County Housing Agency (BTG Secretary)

Maui County: Thelma Akita-Kealoha, Catholic Charities Hawai'i
 Maude Cumming, Family Life Center (BTG Chairperson)
 Jan Shishido, County of Maui

HPO: Judy Ishida
 Lori Tsuhako
 Harold Brackeen

Guest(s): Clarysse Nunokawa, County of Hawaii, Mayor's Office
 Erin Rutherford, Catholic Charities Hawaii, PIC Data Committee Chair

Absent:

Agenda Topic	Discussion	Outcome/Action
Call to Order	BTG Chairperson Maude Cumming called the meeting to order at 9:48AM. Members present introduced themselves to the group and for the record.	
Approval of Minutes	Minutes from the August 14, 2015. Motion to approve minutes with revisions. Jan motion, Thelma second.	Jan-Change the VI-SPDAT Ayes – 8 / No- 0
Old Business:		
Coordinated Entry System(CES):	Oahu experiencing difficulty with their CES. Priorities that HUD want BTG to adopt. Each island CES priorities will not have the same level of acuity. Recommend we use web based training for VI-SPDAT. HPO can probably send people to neighbor island to assist. Roll out anticipated 10/19/15.	HPO sent out email to all vendor's regarding web-based training.
HMIS Implementation	Case Worthy Expect to have training before the homeless conference 11/19. Expected to go live on 10/19/15 HMIS set aside funds	

Web-based services	Bricen did online research. Need to decide is we would like to do a free or paid version. Able to use admin funds, web conference is \$1,200, drop box is \$50-\$100 year. State is limited on what it can spend on technology. BTG Members will have to sponsor and get reimbursed.	Bricen & Beth will work on this
<u>New Business:</u>		
2015 NOFA	Different NOFA from past couple of years, competitive. HUD is ok with not funding continual if not scored well Using Tier 1 and Tier 2 again. Tier 1 Funding -\$1.9 mil -15% admin=\$1.6 mil available (need to have decent score) Tier 2 – HUD specific Evaluation Committee– Sharon Graham, Kauai; Jan Shishido, Maui; Patrick Hurney, Habitat Hawaii Island; Harold Brakken, HPO Rep. need to meet between 10/23-10/28. Selection needs to be done by 10/30. To get 3 extra pts, finish and submit application in e-snaps and submit by 11/19. New to NOFA emphasis on Homeless youth.	
Vets Challenge	End VA Homeless by 12/31/15.	
TA regarding CoC Governance	TA will be here week of 12/7/15 to do TA. TA is free and will travel to neighbor islands.	
Vote	Adopt order of Priority described in CPD-14-012	Thelma move to adopt Kaloa second Ayes - / No - 0
Adjournment	3:18 p.m.	
Next Meeting		
Minutes Prepared by:	Sharon Graham, BTG Secretary	

(NOTE: Minutes must be distributed to Committee members prior to the next Committee meeting. Committee Chair/designee must also forward minutes to the BTG Chair within 10 days for posting to the HPO website.