HO’OPONO

Business Enterprise Program

Services for the Blind Branch

Division of Vocational Rehabilitation

State of Hawaii Department of Human Services

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M I N U T E S

BUDGET AND FINANCE SUB-COMMITTEE MEETING of the HAWAII STATE COMMITTEE OF BLIND VENDORS

DATE: Saturday, April 29, 2023

PLACE: Ho'opono Auditorium

1901 Bachelot Street

Honolulu, HI 96817

1. ROLL CALL AND CALL TO ORDER:
2. Sub-Committee Members: Don Patterson, Stan Young, Dane Alani, and Michael Miyashiro

Excused: Doug Moises

1. Licensed Blind Vendors: Evelyn Ah San, Christopher Akamine, David Cameron, James Chinn, Joel Cho, Ronald Flormata, Itutaua Fuimaono, Ivy Galariada, Kenneth Johnson, Shontel Jones, Steve Kim, Thomas Morikami, Lespaul Naki, Rhani Naki, Norman Ota, Lynn Schempp, Wanda Takaesu, and Martha Vo
2. Ho'opono: Services for the Blind Branch Administrator – Temporarily Assigned (SBA-TA) Gavan Abe, Vending Facilities Specialists (VFS) Tad Matsuno and Bruce Chin, and Business Enterprise Program (BEP) Secretary MJ Andres
3. Attorney General Office: Deputy Attorney General Lili Young
4. Guests: Emily Cruz, Jessica Parsell, and Clifford Miyashiro

Noting the presence of a quorum, Don Patterson called the meeting to order at 10 a.m.

1. PROGRAM REPORT SUMMARY:
2. Income and Expense Report for SFY 2023 - July 1, 2022, up to Present: Gavan Abe reported that the total expense to date is $524,054.52.
3. Expense and Balance of Randolph-Sheppard (RS) Fund: Gavan Abe reported that the balance of the Randolph-Sheppard Revolving Account (RSRA) is $786,666.43 as of 4/28/23.
4. Status of Raising the Allotment Amount: Gavan Abe reported that Lea Dias has been working with the Legislature to raise the allotment from $1.3 million to $2 million, which is currently sitting with the Legislature. They are asking for an assurance that the funds will be depleted so we informed them that the State Licensing Agency (SLA) is working with the committee to ensure this. Although it looks promising, the budget for next fiscal year will remain at $1.3 million. Should the increase be approved, the SLA will work with the committee to adjust the budget.
5. PROJECTED BUDGET AND BENEFITS FOR SFY 2024:
6. Benefits Package: Dane Alani moved to approve $10,000 medical in August 2023, $5,000 medical supplement in Spring 2024, and $5,000 retirement in June 2024, for a total of $880,000 for benefits. Stan Young seconded the motion and asked for a discussion.

Following discussion, Don Patterson called for the question and asked for a vote from the sub-committee:

Voting in favor: Stan Young, Mike Miyashiro, Dane Alani, and Don Patterson

The motion passed unanimously.

1. SFY 2024 Budget: Don Patterson asked for a motion to approve the budget of $880,000 for benefits and $420,000 for management services, for a total of $1.3 million. Dane Alani moved to approve the budget and Mike Miyashiro seconded the motion.

Following a discussion, Don Patterson asked for a vote:

Voting in favor: Stan Young, Mike Miyashiro, Dane Alani, and Don Patterson

The motion passed unanimously.

ADJOURNMENT:

There being no further business to discuss, Don Patterson asked for a motion to adjourn. Dane Alani moved to adjourn, Stan Young seconded the motion, and the motion passed unanimously by voice vote. Don Patterson adjourned the meeting at 10:56 a.m.

Respectfully submitted:

BC:mra

Ho'opono/Employment Section