

DIVISION OF VOCATIONAL REHABILITATION

VISION

Move Forward to Work

EMPLOYMENT FOR PERSONS WITH DISABILITIES

VOCATIONAL REHABILITATION (VR)

Vocational Rehabilitation is a State-Federal funded program that provides services to help eligible people with physical or mental impairments to attain successful employment outcomes.

ELIGIBILITY

(Within 60 days of application)

To be determined eligible, you must:

- 1** have a physical or mental impairment which constitutes or results in a substantial impediment to employment;
- 2** require VR services to prepare for, secure, retain, or regain employment; and
- 3** be presumed able to benefit from VR services in terms of an employment outcome.

Applicants who are beneficiaries or recipients of Social Security Disability Insurance (SSDI) or Supplemental Security Income (SSI) are presumed eligible for VR.

STEPS IN VR

- 1** You will be seen by a counselor who will help you through to employment. The Counselor will determine your eligibility, priority for services, and VR needs.

2 An Individualized Plan for Employment (IPE) must be developed to achieve a specific job goal. You may develop your own plan, get someone's help, or get your Counselor's help, but you must use the Division's form and the Plan must be approved by your Counselor.

3 Your Counselor will assist you with all necessary services including preparing for a job and finding one.

4 When you are finally employed, your Counselor will follow your progress to assure that you are doing well and need no further help from us before closing your case.

Your Counselor will make every effort to involve you as an active participant throughout your rehabilitation program, in making meaningful and informed choices including selection of your employment goal and the services you receive.

SERVICES

Services must be required to achieve your job goal, or to retain, regain, or advance you in employment after you are closed employed (post-employment), and may include the following:

Services exempt from the Division's **Comparable Services and Benefits (CSB)** and/or **Personal Resources (PR)** requirements:

ASSESSMENT

Medical, psychological, and vocational, to determine eligibility and VR services needed to achieve an employment outcome.

VOCATIONAL REHABILITATION COUNSELING AND GUIDANCE

REFERRAL AND OTHER SERVICES

To secure needed services from other agencies

REHABILITATION TECHNOLOGY SERVICES

Including assistive devices and services

JOB PLACEMENT AND FOLLOW-UP

Services covered by the Division's CSB and/or PR requirements. (Clients who are eligible for SSDI or SSI are exempt from CSB and eligible for PR requirements)

(CSB)PERSONAL ATTENDANT SERVICES

To meet daily living needs to enable the individual to attain and maintain a job.

(CSB) READER SERVICES FOR THE BLIND

(CSB) INTERPRETER SERVICES FOR THE DEAF AND DEAF-BLIND

(CSB & PR) DIAGNOSIS AND TREATMENT PHYSICAL/MENTAL IMPAIRMENTS

(CSB & PR) TRANSITION SERVICES

For students with disabilities

(CSB & PR) VOCATIONAL AND OTHER TRAINING

Including institutions of higher education

(CSB & PR) TRANSPORTATION

In connection with another VR service

(CSB & PR) MAINTENANCE

In excess of normal expenses that are made necessary by participation in the VR program

(CSB & PR) VR SERVICES TO FAMILY MEMBERS

To enable the eligible individuals to achieve employment

(CSB & PR) OCCUPATIONAL LICENSES, TOOLS, AND EQUIPMENT

(CSB & PR) SUPPORTED EMPLOYMENT SERVICES

(CSB & PR) OTHER GOODS AND SERVICES

If you have a disability that keeps you from working, contact your local Vocational Rehabilitation Office.

Oahu Branch - Honolulu

600 Kapiolani Blvd, #301
Honolulu, HI 96813
Ph: 692-8601 (V/TTY)

Oahu Branch – Kapolei

601 Kamokila Blvd., Rm 515
Kapolei, HI 96706
Ph: 692-8601 (V/TTY)

Maui Branch

54 So. High St., #309
Wailuku, HI 96793
Ph: 984-8350 (V/TTY)

Hawaii Branch

75 Aupuni St., Rm. 110
Hilo, HI 96720
Ph: 974-6444 (V/TTY)

Kauai Branch

3060 Eiwa St., #304
Lihue, HI 96766-1877
Ph: 274-3333 (V/TTY)

Kona Section (Field Office)

P.O. Box 459

Captain Cook, HI 96704

Ph: 323-0025 (V/TTY)

Molokai Section (Field Office)

55 Makaena St.

Kaunakakai, HI 96748

Ph: 553-3621 (V/TTY)

Services for the Blind Branch

1901 Bachelot Street

Honolulu, HI 96817

Ph: 586-5269 (V/TTY)

MEDIATION AND FAIR HEARING

If you have a complaint or disagree with any of our actions or decisions, or feel that you have been discriminated against, you have the right to request for a review of the actions or decisions. Ask your counselor or contact the Branch office listed on this brochure for assistance.

You may also obtain help from the **Client Assistance Program (CAP)**, 808-949-2922, of the Hawaii Disability Rights Center to work out problems that arise regarding our services and your rights and responsibilities.

Refer to the material provided to you entitled, “**Your Right to Due Process**” for more specific information and telephone numbers.

NONDISCRIMINATION NOTICE

Discrimination on the basis of race, color, national origin, gender, age, or disability is prohibited. For help with discrimination problems, contact the DHS Civil Rights Compliance Officer, 586-4955 (V/TTY), P.O. Box 339, Honolulu, Hawaii 96809. You may also file directly with Office for Civil Rights, Seattle Office, U.S. Department of Education, 915 Second Avenue, Room 3310, Seattle, WA 98174-1099, Phone (206) 607-1600, FAX # (206) 607-1601, Toll free: 1-800-421-3481 Email: OCR.Seattle@ed.gov

CONFIDENTIALITY

Personal information will be needed in order to determine your eligibility for services and for the proper provision of services according to your individual needs. Such information is considered confidential and is shared only with others as indicated below. You may decide not to share personal information but that might affect your eligibility.

Information may be released to persons authorized by you, or your representative with your informed written consent.

Information may be released without your written consent in response to investigations in connection with law enforcement, fraud, or abuse (except where expressly prohibited by Federal or State laws or regulation), in response to judicial order, and in instances where there is a threat to your health and safety, or to the health and safety of others.

Information may be released without written consent for audit, program evaluation, and research only for purposes connected with the administration of the VR program.

Information may also be routinely released without your written informed consent to physicians, psychologists, therapists, nurses, clinics, hospitals, public agencies, employers, and other private, non-profit agencies serving persons with disabilities for purposes of administering your VR program.

Otherwise, information will be held as confidential and not released for any other purposes without your informed written consent.

Department of Human Services
DIVISION OF VOCATIONAL REHABILITATION
600 KAPIOLANI BLVD., ROOM 304
HONOLULU, HI 96813

DHS 2000 (12/13)