

HAWAII STATE COMMISSION ON FATHERHOOD
MINUTES

November 19, 2013

Time: 1:30-3:00 p.m.

Lt. Governor's Conference Room, State Capitol

Attendees: Voting: Chet Adessa, Bruce Berger, Carl Makino, , Walter Yoshimitsu, Bruce Shimoda, Shannon Carrier. Ex-officio: Russell Suzuki, Gordon Miyamoto

By phone: Michael Dias

Guests: Susy Kawamoto, DHS

- I. Call to order: 1:30
- II. Minutes: (No minutes kept for October meeting. (Quorum not met)
- III. Introductions
- IV. Agenda Items:
 - a. Scope of Services RFP for a Survey: Chet Adessa and Carl Makino
 - i. There was considerable discussion as to the extensive nature of the RFP drafted by DHS and it was decided that the RFP be pared down considerably. The discussion centered around the original scope, intent and purpose of the survey. As is the RFP would be equal to a more than \$25,000 proposal. The survey is budgeted at \$25,000. Shannon Carrier , Maui commissioner made a motion that Chet and Carl revise the RFP on the proposed changes that were discussed at the meeting and proposed by Mike Dias via email. The revised RFP will be circulated amongst the members and on-substantive changes will be authorized. The RFP will be deemed approved if there are no substantive changes.
- V. Meeting Adjourned: 3:00 p.m., next meeting December 16, 2013 1:00 p.m. at the State Capitol