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LIEUTENANT GOVERNOR'S
OFFICE

STATE OF HAWAII
DEPARTMENT OF HUMAN SERVICES
OFFICE OF YOUTH SERVICES
707 Richards Street, Suite 525
Honolulu, Hawaii 96813

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**JUVENILE JUSTICE STATE ADVISORY COUNCIL
EXECUTIVE COMMITTEE MEETING**

March 14, 2014

10:00 a.m. to 1:00 p.m.

**Department of Transportation, Airport Conference Room #4
400 Rodger Boulevard, 7th Floor Inter-island Parking Structure
Honolulu, Hawaii 96813**

AGENDA

- I. Call to Order**
- II. Review Juvenile Justice State Advisory Council (JJSAC) Executive Committee December 11, 2013 Minutes** Attachment A
- III. Juvenile Justice State Advisory Council (JJSAC)**
 - A. Membership – Expiring June 30, 2014
 - B. Subcommittee Reports
 1. Compliance Committee
 2. Ethnic & Cultural Diversity Committee
 3. Prevention & Accountability Committee
 4. Youth Committee
- IV. Grants Management**
 - A. Federal Awards
 - B. Legislative Bills
- V. Conferences, Training, Workshops**
 - A. National Youth Conference Report – August 3-4, 2013
 - B. OJJDP Training – June 17-18, 2014
 - C. CJJ Annual Conference – June 18-21, 2014
- VI. JJSAC Agenda**
- VII. Announcements**
- VIII. Next Tentative Meetings**

Wednesday, June 4, 2014 – JJSAC Prevention & Accountability Committee Meeting
Friday, June 6, 2014 – JJSAC Compliance Committee Meeting
Friday, June 13, 2014 – JJSAC Executive Committee Meeting
Friday, June 27, 2013 – JJSAC Quarterly Meeting
- IX. Adjournment**

The meeting is open to the press and public. For more information, contact Leimomi Fernandes-Otake, Office of Youth Services Juvenile Justice Administrative Assistant at (808) 587-5700.



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March 14, 2014

10:00 a.m. to 1:00 p.m.

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MINUTES

Present: Jay Kimura, Chair
Melinda Montgomery, 2nd V.C., Prevention & Accountability Committee Chair
Tai-An Miao, Ethnic & Cultural Diversity Committee Chair
Ronald Nakamichi, Compliance Committee Chair

Absent: Dexter Artienda, 1st Vice Chair, Youth Committee Chair

Staff: Ed Chargualaf, OJJDP Program Coordinator
John Paekukui, JJ Program Compliance Monitor
Leimomi Fernandes-Otake, JJ Administrative Assistant

I. Call to Order

Chair Kimura called meeting to order at 10:06 a.m. and thanked members for their attendance.

**II. Review Juvenile Justice State Advisory Council (JJSAC) Attachment A
Executive Committee December 11, 2013 Minutes**

Chair Kimura asked for the minutes adoption. Melinda Montgomery motioned to approve December 11, 2013 minutes, seconded by Tai-An Miao, and the motion was passed unanimously. No discussion.

III. Juvenile Justice State Advisory Council (JJSAC)

A. Membership - Expiring June 30, 2014

Ed Chargualaf reported Dexter Artienda is the only member's whose term is expiring and recommended second term to the Board & Commissions.

B. Subcommittee Reports

1. Compliance Committee

Ron Nakamichi reported the committee met on Kauai on February 21, 2014 and site visited Kauai High School in-school suspension program. Noted the decrease of 22 suspension to 3 because of the program. Ed Chargualaf hopes to expand the program to Kapaa High School and

reviewed the operations. Also advised John Paekukui completed the neighbor island compliance monitoring visits and to finish Oahu. Paekukui reported no new violations.

Nakamichi highlighted the county reports. Kauai County is overall good and continues to work on the SROs at the three high schools. Discussion of the SRO's role to mediated within the school and the educational component. Action: Chargualaf recommendation for Nakamichi to contact the National SRO for a conference call and to get the clear definition of the SRO's role.

Montgomery noted from experience, that if any pushing, the kids were arrested. Now on probation for something so minor, but it has lessen at Kauai High School. Action: Chargualaf recommended the Prevention & Accountability Committee to check how the program handles the situation and if in compliance.

Nakamichi reported the Kauai Sheriff only had one pickup due to warrant and transported.

Nakamichi reported Oahu County had a District 3 park sweep and the HPD security cameras and locks remodeling. The Dare Program is in 8 high schools due to a grant. Reported Micronesian meetings successful for Hale Kipa to contact parents and now asking police officers to ask which nation from to track the Micronesians. Action: Chargualaf recommended all 4 precincts to begin to ask the Micronesians, where come from in Micronesians to get breakdown by nations; add to committee agenda. Chargualaf to provide the different nations for reference. Chargualaf to ask OJJDP providers to also track Micronesians. Montgomery will begin to ask.

Nakamichi reported the Chuukese, Kosraean and Marshallese are picked up for property damage per Jaque Kelley-Uyeoka of Hale Kipa.

Nakamichi reported no issues for Maui County at this time.

Nakamichi reported probation decrease by 18 percent, and Maui Family Court continuing meetings with MPD P.O.I. and the Prosecutor's Office for a diversion program per Marsha Yamada of Judiciary.

Chargualaf reported the Assessment Center to begin April 1 or May 1 at Susannah Wesley Center, the HPD to keep the records and working with AG as to how truancy is handled.

2. Ethnic & Cultural Diversity Committee

Tai-An Miao reported the number of meetings and more than 15 active organizations/agencies participate, including Susannah Wesley, Hale Kipa, YMCA, Palama Settlement, PACT, EPIC Ohana, KUPU, QLCC, Kamehameha Schools, Weed and Seed, HPD, Attorney General, Family Court, CAMHD. Reported made seven presentations over the past quarter, notably to the American Samoan Government Office and Consulate, as well as to Moanalua Parks and Recreation and the Waianae Coast Comprehensive Health Center. Noted the sites for consideration, targeted deadlines to implement actions, the website at hooponomano.org, and Wayne Lee's April 17th Hilo training workshop for staff and partners. Chargualaf reported Karen Umemoto and Miao made the contacts and credits them for guiding the process.

3. Prevention & Accountability Committee

Montgomery reported the committee met on Kauai to site visit Hale Kipa's Youth on Probation Program and the School Suspension Program. Kelley-Uyeoka presented and noted the program numbers are up and a waitlist. Hale Kipa monitor make headway because a former DOE teacher and has school contacts. Shared stories of how impact youth, the day to day flexible operations and how the program made a difference with the youth and their family.

Montgomery reported the committee approved the streamlined OJJDP Performance Quarterly Report and the organization to focus on the funding to ensure spend the money by the end of the year. The committee to monitor the providers' compliance and if not spending the money to transfer to another organization before the funding lapse. Chargualaf reported the committee is more engaging and noted the committee members.

Montgomery also reported the development of a site visit checklist for members to make provider inquires versus Chargualaf describing the program.

4. Youth Committee

Chargualaf deferred Youth Committee report, because not available at this time.

IV. Grants Management

A. Federal Awards

1. Formula Grant

Chargualaf reviewed OJJDP/OYS contract lists. Chargualaf to submit 2014 Formula Grant by June 30; recent discussion with OJJDP is that the grant award will be extended since it is the last update to the 3-year plan. Allocations for states/territories not yet distributed or announced.

Chargualaf reported three projects will be closed: (1) Trauma Informed Initiative, conducted by Dr. Toni Bissen of Pua Foundation to present findings at the SAG meeting. (2) Wahi Kana`aho Curriculum, written by Dr. Kuulei Serna, who worked with Umemoto, Miao and Lee. This is a first Hawaiian curriculum for JJSAC. (3) Civil Citation Initiative ends July 15. The Ho`opono Mamo Assessment Center to be contracted with the City & County of Honolulu, Department of Community Services and Leinaala Nakamura to coordinate the sub grantees. The Ho`opono Mamo contract will be funded with State general funds.

Currently operating with FY2010 grant award which expires this September 30.

2. JABG not funded for FY2014; currently operating FY2010.

Chargualaf reported the quarterly number of youth served: MPD P.O.I.-263, JJC-455, Kai Like-33, Title V-19, Family Management-39, Alu Like-37, Hilo Assessment Center-13, JDAI-2, Hale Opio-no numbers, and Kauai High School-25.

B. Legislative Bills

Chargualaf noted HB 2490 is the overall reform bill - outlining how the services for at-risk youth can be strengthening through Probation, OYS, and DOH. Hearing is scheduled for March 17 in front of the Senate Committees on Public Safety and the Judiciary. Action: Disseminate HB 2490

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to Oahu JJSAC members to attend. HB 2659 and 2489 are the appropriation bills so that the reforms outlined in 2490 can be realized. Hearing is scheduled for March 18 in front of the Senate Committees on Human Services and the Judiciary.

Chargualaf highlighted the PREA conference call stating so many standards for HYCF. The Governor to certify by May 15 if in compliance or to assure the Federal will be in compliance. If not in compliance, penalized to use 5% of the Formula Grant to get into compliance. Action: Chargualaf and Paekukui to meet with David Hipp regarding the facility PREA representation because now touch OJJDP funds.

V. Conferences, Training, Workshops

A. National Youth Conference Report - August 3-4, 2013
Committee reviewed Artienda's conference report.

B. OJJDP Training - June 17-18, 2014
Chargualaf noted OJJDP training for the 4 Core Requirements and the CJJ Annual Conference to follow. Also a June 16, 2014 meeting with the Hawaii Program Manager, Karen Bachar to discuss Hawaii compliance issues. Hipp, Paekukui, Chargualaf to attend.

C. CJJ Annual Conference - June 18-21, 2014
Chargualaf reported Chair and Miao to attend DMC sessions. Hawaii Hill Day on the Friday because of the OJJDP Training. Action: Chargualaf to work on Hill Day Packets.

VI. Agenda

A. JJSAC Executive Committee Agenda
Committee reviewed and approved next agenda.

B. JJSAC Quarterly Meeting Agenda
Committee reviewed and approved the JJSAC agenda; added Ho'opono Mamo Committee Meeting on Wednesday, April 30.

VII. Announcements

1. Chargualaf reported OYS working on RFPs to begin July 1.

VIII. Next Tentative Meetings

Friday, June 13, 2014 - JJSAC Executive Committee Meeting
Friday, June 27, 2013 - JJSAC Quarterly Meeting

IX. Adjournment

Montgomery motioned to adjourn the meeting, and seconded by Nakamichi. There being no further discussion, the meeting was adjourned at 12:48 p.m.

Respectfully submitted,



Leimomi Fernandes-Otake, Juvenile Justice Administrative Assistant