



STATE OF HAWAII  
DEPARTMENT OF HUMAN SERVICES  
OFFICE OF YOUTH SERVICES  
707 Richards Street, Suite 525  
Honolulu, Hawaii 96813

LIEUTENANT GOVERNOR'S  
OFFICE

JUVENILE JUSTICE STATE ADVISORY COUNCIL  
EXECUTIVE COMMITTEE MEETING

December 12, 2014  
10:00 a.m. to 1:00 p.m.  
Mililani Building, Conference Room # 610  
820 Mililani Street, 6<sup>th</sup> Floor, Honolulu, Hawaii 96813

AGENDA

- I. Call to Order
- II. Review Juvenile Justice State Advisory Council (JJSAC) Executive Committee September 12, 2014 Minutes Attachment A
- III. Compliance
  - A. Status Update: 3 Core Requirements
  - B. PREA Update
- IV. Juvenile Justice State Advisory Council (JJSAC)
  - A. Membership
  - B. CJJ Fees – Special Conditions
  - C. 2014 Annual Report Draft
  - D. Website
  - E. Subcommittee Reports
    1. Compliance Committee
      - (a) Connecticut Police Youth Development Training
      - (b) Sheriff's Training
    2. Ethnic & Cultural Diversity Committee
    3. Prevention & Accountability Committee
    4. Youth Committee
- V. Grants Management
  - A. Federal Awards
  - B. 3-Year Comprehensive Plan Report
- VI. JJSAC Agenda
- VII. Announcements
- VIII. Next Tentative Meetings
  - Friday, March 13, 2015 – JJSAC Executive Committee Meeting
  - Friday, March 27, 2015 – JJSAC Quarterly Meeting
- IX. Adjournment

*The meeting is open to the press and public. For more information, contact Leimomi Fernandes-Otake, Juvenile Justice AA at (808) 587-5700.*



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EXECUTIVE COMMITTEE MEETING**

**December 12, 2014**

**10:00 a.m. to 1:00 p.m.**

**Mililani Building, Conference Room # 610  
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**MINUTES**

**Present:** Jay Kimura, Chair  
Melinda Montgomery, 2<sup>nd</sup> V.C., Prevention & Accountability Committee Chair  
Tai-An Miao, Ethnic & Cultural Diversity Committee Chair  
Ronald Nakamichi, Compliance Committee Chair

**Absent:** Dexter Artienda, 1st Vice Chair, Youth Committee Chair

**Staff:** Ed Chargualaf, OJJDP Program Coordinator  
Leimomi Fernandes-Otake, JJ Administrative Assistant

**I. Call to Order**

Chair Kimura called meeting to order at 10:00 a.m. and thanked members for their attendance.

**II. Review Juvenile Justice State Advisory Council (JJSAC)  
Executive Committee September 12, 2014 Minutes**

**Attachment A**

Chair Kimura asked for the minutes' adoption. Melinda Montgomery made a motion to approve the September 12, 2014 minutes, seconded by Tai-An Miao, and the motion was passed unanimously. No discussion.

**III. Compliance**

**1. Status Update: 3 Core Requirements**

Ron Nakamichi read the OJJDP Determination letter and noted the confusion of the term compliance verbiage of the 4 core requirements.

**2. Prison Rape Elimination Act (PREA) Update**

Nakamichi asked Ed Chargualaf to report on PREA. Highlighted November 25, 2015 meeting with Elissa Rumsey of OJJDP Audit & Compliance Division, offered to review Richard Mello, HYCF PREA Coordinator's PNPs. PNPs are missing the procedures to carry out the policies. Mello to attend the American Correction Training in February; the purpose is to make personal collaboration contacts to help with the process. Submitted application to OJP for auditors training certification site selection; this is an opportunity for HYCF to become a field training site to begin late spring through the summer for one week and the benefit is the training recommendation findings.

#### **IV. Juvenile Justice State Advisory Council (JJSAC)**

##### **A. Membership**

Chargualaf assumed Dexter Artienda reapplied for reappointment because his term expired June 30, 2014; extended 3 months to September 2014 at the June 30 SAG meeting and; assumed submitted application at the September 26 SAG meeting. Action item for the December 19 SAG meeting to allow Artienda to be independent and to be approved on the Youth Committee, pending application to be on the SAG. Miao noted Artienda applying for mainland grad school.

Chargualaf encouraged youth recruitment and suggested participation of 2-3 meetings, to know if want to be on the SAG. Miao inquired if budget available for Montgomery's kids. Chargualaf responded youth member should be at least 18 years old, to avoid needing a chaperone and a lot easier if from Oahu to make contact. Action: Miao to work on youth members' recruitment and if experienced the court system; recruit from Farrington High School and/or Susannah Wesley, youth who may have been involved with the park swipe, or have had any police contact. Chair suggested adding at least 2 youths.

Chargualaf noted the need for an election at the December 19 SAG meeting to replace Artienda, to confirm the officers and suggested a Nomination Committee. The committee approved the elections, became the nominating committee and nominated a slate: Marsha Yamada nominated as 1<sup>st</sup> Vice Chair to replace Artienda, Kimura as Chair and Montgomery as 2<sup>nd</sup> Vice Chair; nominations to be accepted on the floor and the slate to be ratified by the SAG.

##### **B. CJJ Fees - Special Conditions**

Chargualaf noted OJJDP first time adding special conditions to the 2014 Formula Grant Award regarding lobbying. The importance to justify CJJ is not using membership fees for lobbying and the benefits of CJJ to the SAG. Action: Committee to send bullet points answering the guidance questions for justification of the special conditions and approval at the December SAG meeting. Normally, request approval of the CJJ membership fees invoice to be ratified by the SAG.

##### **C. 2014 Annual Report Draft**

Chargualaf reviewed the draft annual report to include additions from last year. The final submission for approval at the March 2015 SAG meeting. Chair suggested adding OYS statutes and what the legislature funded under the recommendations. Action: Committee to submit section write-ups to Leimomi Fernandes-Otake by Friday, February 13, 2015 for the final draft.

##### **D. Website**

Fernandes-Otake highlighted the revamped Hawaii JJSAC website and asked for suggestions or input.

##### **E. Subcommittee Reports**

###### **1. Compliance Committee**

Nakamichi reported the 4 compliance violations for 2014: (1) Hawaii County because Judiciary held juvenile in cell block for 8 hours while waiting for a court time. John Paekukui met with Randi Cooper; unaware of the time restriction and will coordinate schedule for early court appearances. (2) Kalihi Police Station held juvenile over 6 hours in secured detention; staff unaware of the rule. (3) Two juveniles held over 6 hours in Kalihi Police Station; a judge waived the 6 Hour Rule per a detective's request. After inquiry, the judge deciding was a per diem judge and unaware of the Federal Act. Paekukui provided in-service training for the Kalihi Police

Station and informed the judge of the 6 Hour Rule. Action: Chargualaf to report Compliance Report at the SAG meeting in Nakamichi absence.

(a) Connecticut Police Youth Development Training

Nakamichi reported training of 63 police officers statewide; 24 from Honolulu, 15 from Hawaii County (volcano affected attendance) and 24 from Maui. Kauai did not respond to the training. The training feedback was positive: 55 rated excellent, 15 good, and 1 fair. Chargualaf reported Maui's good interactions with the trainers and the reason Maui is hosting the facility for the 3-Day Train-the-Trainers. Nakamichi requested a training letter to the Honolulu and Hawaii County Police chiefs, offering the free training (to attendees of initial training) and advising other expenses incurred by the department. Action: Paekukui to disseminate Chief letters.

(b) Sheriff's Training

Nakamichi reported Paekukui initiated training request by National Center for Youth in Custody (NCYC) for sheriffs holding juveniles overnight. NCYC covers the cost for the trainers. Trainings to be conducted by counties: Kauai on March 3-4; Oahu on March 5-6; Hilo on March 9-10; and Maui on March 11-12.

Nakamichi reported Lt. Everett Ferreira's new cultural program called KALO as a result of the recent OYS RFPs for families and court involved youth; already 6 families in the second month of the program. Chargualaf reported POI involves the arrested and included the non-arrested, as well as troubled kids. Funding for the SRO program and the KALO program, with the hope to build an assessment center and to expand to the schools.

(c) Prison Rape Elimination Act (PREA) Update

Reported under the Compliance section.

2. Ethnic & Cultural Diversity Committee

Miao reported did not meet, but held collaborative meetings for the implementation teams. Dr. Karen Umemoto and Miao to conduct the Ho'opono Mamo evaluation and working with JJIS and DOE; if recidivism and ethnicity is reducing, and if improving grades, attendance and serious incidents.

Met with JDAI on November 13 to review data updates. Learned that Judge Murakami attended the School-to-Prison Pipeline; invited DOE to collaborate and to review the suspensions by school districts statewide. Nakamichi inquired about the Kauai High School (KHS) in-school suspension program. Chargualaf responded hope to work with Kapaa because the new KHS principal did not renew the contract.

Miao reported the assessment center to open January 12, when the kids return to school; contract with Susannah Wesley for the soft opening and to begin hiring. Key partners to meet on Monday with HPD. Completed presentations on September 24, Paekukui and Fernandes-Otake attended; Department of Psychiatry at the UH Medical School; and a privately to Mark Patterson at HYCF.

3. Prevention & Accountability Committee

Montgomery reported no meeting due to Chargualaf completing funding applications.

#### 4. Youth Committee

Chargualaf suggested combining the Youth Committee with the Ethnic & Cultural Diversity Committee. Action item for the December 19 SAG meeting to approve Ethnic & Cultural Diversity and Youth Committee. Miao reported met on November 24 with David Hipp, Chargualaf and Artienda to brainstorm and to gain JDAI data access. Hipp suggested the Hawaii Community Foundation's (HCF) Connecting for Success Initiative, which is a 3-year funding for 10 middle schools statewide; to address school towards academic achievement and to provide more support for at-risk kids. Interested in what the HCF and JDAI is doing, how collecting data and who are they serving. Miao requested Tammy Chun of HCF to present at the March SAG meeting. Action: Miao to meet with Tammy Chun and Carol Matsuoka at a committee meeting to report at the March 27 SAG meeting.

Chargualaf reported Judge Aley Auna and Hipp addressing School-to-Prison Pipeline on the Big Island with the DOE; 90 cases so far. Montgomery reported Hale Kipa kicked off the Kauai Alternative Learning Center; from credit recovery to 40 kids in the CBASE program. The program has turned lives of kids dramatically.

Chargualaf reported Waianae Intermediate School (WIS) contract will hire a counselor to go to the house, transport the kids to school and to work with the families. Initially, the position was an attendance officer. Requested more counseling services to address the family issues with the schools. The WIS principal is involved with the program.

The second DOE contract is with Art Souza of the West Hawaii Complex Area. The Mentoring Skills Building program is trying to get off the ground with 3 schools; to keep potential drop outs from dropping out and to work with teachers.

#### V. Grants Management

##### A. Federal Awards

Chargualaf reported the new Hawaii Program Manager is Gwendolyn Williams, who was the alternate under the OJJDP reorganization. Working on closing out 2010 JABG funds. Teen Court, POI, Family Management in Hilo and JJC are under the 2011 JABG funds, except for the Kauai contract under the 2013 (effective December 18, 2014 to December 17, 2015).

Closed out the 2010 Formula funds and now operating under the 2011 Formula funds. Also closed out the Title V funds, which funded the Kauai Office of the Mayor, Out of School Suspension program; returned \$30.60.

Chargualaf reviewed the grant monies lapsed as of September 30; \$6,831.99 returned and highlighted the breakdown. Improvement because of the new Prevention & Accountability Committee's quarterly progressive report; includes a fiscal section to check if the provider is on track with their monies.

Announced awarded the FY14 Formula grant in the amount of \$400K (the minimum) less the \$7,032 for the PREA; applied for the PREA grant and received the returned \$7,032 award.

Chargualaf reported exciting news of the reintroduction of JJDP Act Re-authorization via SB678; keeps the act intact with emphasis on ethnicity. DMC may be replaced with RED, which stands for racial and ethnic disparity. Research is ongoing and conducted a new study by OJJDP called

the Developmental Approach; it is the reforming of the juvenile justice and serves as the guidance for OJJDP.

Next Friday's December 19 SAG conference call with the OJJDP Administrator is confirmed; need to inform Williams of the content discussion points and attendance by Monday. Reviewed content such as: (1) Funding support and where OJJDP is heading. (2) Developmental approach, and the reform which OYS is doing now with JDAI, the courts, and the PEW Foundation. (3) Give highlights of the Hawaii development projects (Ho'opono Mamo, Poi, etc.). The best practices are in the cultural component of the project. (4) Define the federal role. Action: Committee to send 2-3 bullet points to Chargualaf by Monday.

**B. 3-Year Comprehensive Plan Report**

Chargualaf noted the need for the committee's input for the 3-Year Comprehensive Plan Report and how addressing the juvenile justice; incorporate the Chapter 6 Study (the reform to start over with new staff and administrator) into the plan, and what is the federal role in Chapter 10 Study (the OJJDP restrictions). The explanation is OJJDP is not authorized because of the lack of champions from 2009 to 2014; in limbo with Acting Administrator Robert Flores with OJP, and because of the peer and staff review for fund distribution, although the staff made program recommendations.

The conversation with Listenbee should make clear the implementations on page 1; the recommendations and action steps. Creating an internal Change Management Team and forming an external Transition Advisory Group (setups the state meetings). Noted a lot of changes to come such as the special conditions regarding lobbying, or to participate with any organizations like CJJ. Pointed out the summary on page 2; develop models on how to collect data, hire staff and the training curriculum. If received TTA, must also prove received the training and implemented the training. The study noted to issue RED guidance for racial and ethnic disparity, the new DMC similar to the guidance policy change with the 3 core requirements. Action: Committee to send section responses to Miao for disseminated to SAG.

**VI. JJSAC Agenda**

Committee reviewed the SAG agenda and added suggestions.

**VII. Announcements**

No announcements.

**VIII. Next Tentative Meetings**

Friday, March 13, 2015 - JJSAC Executive Committee Meeting

Friday, March 27, 2015 - JJSAC Quarterly Meeting

**IX. Adjournment**

Nakamichi made a motion to adjourn the meeting, and seconded by Miao. There being no further discussion, the meeting was adjourned at 1:00 p.m.

Respectfully submitted,



Leimomi Fernandes-Otake, Juvenile Justice Administrative Assistant