

**INTERNAL
COMMUNICATION FORM**
DEPARTMENT OF HUMAN SERVICES

Subject: Ethics Training for State Employees - OAHU

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6-4971

To: SOs/DAs

From: PERS

Date: 08/16/16

Memo No. 1

The Hawaii State Ethics Commission has announced an ethics training class on Oahu. This class will provide an overview of the State Ethics Code, Hawaii Revised Statutes, Chapter 84.

FOR: All DHS employees who have not previously attended an ethics training class or who would like to attend a refresher class.

DESCRIPTION: Topics will include conflicts of interests, gifts and the reporting of gifts, confidential information, misuse of official position, and post-employment restrictions.

SCHEDULE: Date: September 14, 2016
Time: 9:00 a.m. to 11:00 a.m.
Place: Mission Memorial Auditorium
550 South King Street
Honolulu, Hawaii 96813

REGISTRATION: Register online at <http://ethics.hawaii.gov/2016-09-14stateemp/> or contact the Commission's office to register by phone at (808)587-0460 or via email at ethic@hawaiiethics.org. Please register early as seating is limited.

COST: No cost

PARKING: Refer to the link below for location and parking:

http://ethics.hawaii.gov/wp-content/uploads/2015/07/MMA_Map.pdf

ACCOMMODATIONS: If a participant requires special assistance or auxiliary aids or services (such as a sign language interpreter, large print materials, or wheelchair accessibility), please indicate so on your online registration form or call the Commission's office at (808) 587-0460.



PERS

cc: DIR