



State of Hawai'i Non-Civil Service Job Opportunity

Health Care Outreach Coordinator State of Hawaii Executive Branch

An Equal Opportunity Employer

Opening Date: 08/12/16

Closing Date: Continuous

RECRUITMENT INFORMATION

This posting is for the State of Hawaii, Department of Human Services, Med-QUEST Division.

The position is located in Kapolei on the island of Oahu .

Salary: Commensurate with education and experience

If you have any questions regarding this non-civil service exempt position, please contact:
Meredith Nichols, Health Care Outreach Manager: MNichols@dhs.hawaii.gov

The State Recruiting Office will refer all inquiries regarding this exempt position to the
Department of Human Services, Personnel Office, Recruitment and Examination Staff
(808-596-4966).

DUTIES SUMMARY

The Health Care Outreach Coordinator works with Marketplace Assister organizations and Navigator organizations to ensure that the necessary and required outreach activities are occurring in the community, and difficult-to-reach and vulnerable populations are targeted to ensure the individuals get health insurance coverage. This position assists in training assisters/navigators, problem solves challenges, and escalates to the Outreach Manager as necessary. This position also assists with the day to day Affordable Care Act community outreach and awareness activities.

MINIMUM QUALIFICATION REQUIREMENTS

LEGAL AUTHORIZATION TO WORK REQUIREMENT: The State of Hawaii requires all persons seeking employment with the government of the State shall be citizens, nationals, or permanent resident aliens of the United States, or eligible under federal law for unrestricted employment in the United States.

Bachelor's degree or equivalent community organizing experience.

Knowledge of community organizing techniques and state and federal health care programs,

including Medicaid and other public benefits programs is preferred.

One (1) year navigating web-based portals/databases.

Two (2) years of experience in working with vulnerable populations in a medical or other setting is preferred.

Previous experience with health insurance enrollment and/or brokerage is preferred.

OTHER INFORMATION

This position is exempt from the civil service and considered temporary in nature. Therefore, if you are appointed to the position, your employment will be considered to be "at will," which means that you may be discharged from your employment at the prerogative of your department head or designee at any time.

Submit resumes to:

Meredith Nichols

Health Care Outreach Manager via email:

MNichols@dhs.hawaii.gov

Direct all inquiries regarding this position to:

Meredith Nichols at MNichols@dhs.hawai.gov

NOTE: The State Recruiting Office will refer you to the Department of Human Services, Med-QUEST Division regarding this exempt position.

Recruitment # EX121867
HEALTH CARE OUTREACH COORDINATOR
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