

INTERNAL
COMMUNICATION FORM
DEPARTMENT OF HUMAN SERVICES

Subject: Ethics Training for State Employees – Neighbor Islands

Originator: W. Ikemori PERS/TS
6-4971

To: DAs, HPHA ED, AQCRO

From: PERS

Date: 09/21/16

Memo No. 1

The Hawaii State Ethics Commission has announced ethics training classes on Hawaii Island (Hilo and Kona), Kauai and Maui. This class will provide an overview of the State Ethics Code, Hawaii Revised Statutes, Chapter 84.

FOR: All DHS employees who have not previously attended an ethics training class or who would like to attend a refresher class.

DESCRIPTION: Topics will include conflicts of interests, gifts and the reporting of gifts, confidential information, misuse of official position, and post-employment restrictions.

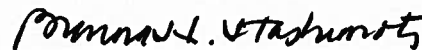
SCHEDULE: Refer to attachment for dates, time, and locations.

REGISTRATION: Register online at the links as noted on the attachment or contact the Commission's office to register by phone at (808)587-0460 or via email at ethic@hawaiiethics.org. Please register early as seating is limited.

COST: No cost

PARKING: Refer to attachment for links to parking locations.

ACCOMMODATIONS: If a participant requires special assistance or auxiliary aids or services (such as a sign language interpreter, large print materials, or wheelchair accessibility), please indicate requirement on your online registration form or call the Commission's office at (808) 587-0460.



PERS

cc: DIR