

**INTERNAL
COMMUNICATION FORM**
DEPARTMENT OF HUMAN SERVICES

Suspense

Subject: DHS Self-Evaluation and Compliance Plan 2016-2019

Originator: G. Watts/x64955
PERS/CRCS

To: SOs, DAs, EDs

From: DIR

Date: 09/01/16

Memo No. 1

The Department of Human Services (DHS) Self-Evaluation and Compliance Plan is a three-year plan, effective September 1, 2016 through August 31, 2019, that replaces the existing self-evaluation plan which expired on July 31, 2016. Access Task Force members as well as staff officers and division administrators provided input for the update. A copy of the 2016-2019 plan can be obtained from the Civil Rights folder on the Q Drive as well as the Civil Rights Corner at <http://humanservices.hawaii.gov>.

Significant additions to the 2016-2019 plan are:

- (1) Title VI (Civil Rights Act) compliance requirements and updates as supported by revised regulations from funding agencies, including U. S. Departments of Health and Human Services (USHHS), Agriculture (USDA), and Justice (USDOJ);
- (2) Title VI Compliance Checklist (Appendix H);
- (3) Regulations and requirements under the final rule issued by USHHS to Improve Health Equity Under the Affordable Care Act (Section 1557 - Sex Discrimination, May 13, 2016, Appendix J, Pages 50-53);
- (4) Non-discrimination notice and due process standards recommended by USHHS in compliance with the Rehabilitation Act (Appendix F); and
- (5) Sample Business Associate Partnership Agreement Provisions that are highly recommended by the USHHS (Appendix J, pages 54 through 65) to be used to facilitate compliance by DHS contractors and service providers.

Please inform staff of these additions and replace all existing Self-Evaluation Plans with this 2016-2019 plan which is effective September 1, 2016.

Should you have questions, please contact Geneva Watts of the Personnel Office, Civil Rights Compliance Staff, via gwatts@dhs.hawaii.gov or at 586-4955.



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Self-Evaluation and Compliance Plan

Title II of the Americans with Disabilities Act (ADA 1990) and
Title III Regulations to Implement ADA Amendments Act (ADAAA 2008)

Title VI of the Civil Rights Act, as amended

Rehabilitation Act, Section 504

Affordable Care Act, Section 1557

PROGRAMS, SERVICES, AND ACTIVITIES

Issued and Approved

By the Director

Hawaii Department of Human Services

Pankaj Bhanot, Director

Effective September 1, 2016