

BRIDGING THE GAP

The Hawai'i Neighboring Islands' Continuum of Care (Hawai'i, Kaua'i, Maui)

DRAFT MINUTES

BTG Board Meeting

Thursday, February 16, 2017 1:25PM – 1:30PM

Aiea Korean United Methodist Church

99-550 Kulawea Street, Aiea, HI 96701

Attendees: Hawai'i County: Brandee Menino, Hope Services Hawaii (BTG Chair)
Lance Niimi, Office of Housing & Community Development
Elizabeth Murph, Catholic Charities Hawaii

Kaua'i County: Crystal Caday-Bargayo, Family Life Center (Kaua'i)(KCA Vice-Chair)
Debra deLuis, Catholic Charities Hawaii (BTG Secretary)

Maui County: Maude Cumming, Family Life Center
Jan Shishido, County of Maui
Thelma Akita-Kealoha, Catholic Charities Hawaii

HPO: N/A

Agenda Topic	Discussion	Outcome/Action
Welcome & Housekeeping	BTG Chair Brandee Menino conducted roll call and having determined quorum was met, called the meeting to order at 1:25 PM. Members present introduced themselves for the record.	
Approval of Minutes	Not considered; meeting was special purpose regarding BTG implementation of the Hawai'i Coordinated Entry System.	
<u>Organizing & Planning</u>		
Coordinated Entry	Motion by Maude Cumming to accept the OrgCode suggestion of better practices: <i>Within BTG, all enrollees in the HMIS/Coordinated Entry System must be document-ready before they are eligible to be added to the by-name list.</i> Motion seconded by Thelma Akita-Kealoha. Discussion: None Vote: Approved by Consensus (8 ayes, 0 nays, 0 abstentions.)	
Closing Summary/Next Steps	Meeting adjourned at 1:30 p.m.	Next BTG Board meeting: Mar 22 (via Webex)

(NOTE: Minutes must be distributed to Committee members prior to the next Committee meeting. Committee Chair/designee must also forward minutes to the BTG Chair within 10 days for posting to the HPO website.

BRIDGING THE GAP

c/o Homeless Programs Office,
820 Millilani Street, Ste. 606, Honolulu, HI 96813