

INTERNAL  
COMMUNICATION FORM  
DEPARTMENT OF HUMAN SERVICES

Subject: Ethics Training for State Employees –All Islands

Originator: W. Ikemori PERS/TS  
6-4971

To: DAs, HPHA ED, AQCRO

From: PERS

Date: 02/24/17

Memo No. 1

The Hawaii State Ethics Commission has announced ethics training classes on Oahu, Hawaii Island (Hilo and Kona), Kauai, and Maui. This class will provide an overview of the State Ethics Code, Hawaii Revised Statutes, Chapter 84.

**FOR:** All DHS employees who have not previously attended an ethics training class or who would like to attend a refresher class.

**DESCRIPTION:** Topics will include conflicts of interests, gifts and the reporting of gifts, confidential information, misuse of official position, and post-employment restrictions.

**SCHEDULE:** Refer to attachment for dates, times, and locations.

**REGISTRATION:** Register online at links noted on the attachment or contact the Commission's office to register by phone at (808)587-0460 or via email at [ethic@hawaiiethics.org](mailto:ethic@hawaiiethics.org). Registration links for each session will be posted one month prior, please use the following link, <http://ethics.hawaii.gov/2017training/>. Please register early as seating is limited.

**COST:** No cost

**PARKING:** Refer to Ethics Commission Website for links to parking locations.

**ACCOMMODATIONS:** If a participant requires special assistance or auxiliary aids or services (such as a sign language interpreter, large print materials, or wheelchair accessibility), please indicate requirement on your online registration form or call the Commission's office at (808) 587-0460.

  
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PERS

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# HAWAII STATE ETHICS COMMISSION

State of Hawaii • Bishop Square, 1001 Bishop Street, ASB Tower 970 • Honolulu, Hawaii 96813

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## HAWAII STATE ETHICS COMMISSION

### 2017 ETHICS TRAINING SCHEDULE

(February 23, 2017)

#### Island: Oahu (Honolulu and Kapolei)

##### **March 22, 2017 (Honolulu)**

Mission Memorial Auditorium  
550 South King Street  
Honolulu, Hawaii

9:30 a.m. – 11:00 a.m.

Registration: To register now, click here: <http://ethics.hawaii.gov/2017-03-22honolulu/>

##### **May 24, 2017 (Kapolei)**

Hale Pono'i  
Department of Hawaiian Home Lands  
91-5420 Kapolei Parkway  
Kapolei, Hawaii

10:00 a.m. – 11:30 a.m.

Registration will begin on April 24, 2017

##### **October 24, 2017 (Honolulu)**

Mission Memorial Auditorium  
550 South King Street  
Honolulu, Hawaii

9:30 a.m. – 11:00 a.m.

Registration will begin on September 22, 2017

#### Island: Hawaii Island (Hilo and Kona)

##### **April 5, 2017 (Kona)**

Hale Iako Training Classroom, #119  
Natural Energy Laboratory of Hawaii Authority (NELHA)  
73-4460 Queen Kaahumanu Highway  
Kailua-Kona, Hawaii

10:00 a.m. – 11:30 a.m.

Registration will begin March 1, 2017

**May 25, 2017 (Hilo)**

University of Hawaii – Hilo Campus  
200 W. Kawili Street  
Hilo, Hawaii  
Time and room to be announced  
Registration will begin on April 25, 2017

**(Additional sessions for Hilo and Kona to be announced)**

**Island: Kauai (Lihue)**

**June 30, 2017**

Kauai Fifth Circuit – Judiciary  
Pu'uhonua Kaulike Building  
Multipurpose Room, 1<sup>st</sup> Floor  
3970 Ka'ana Street  
Lihue, Hawaii  
10:00 a.m. – 11:30 a.m.  
Registration will begin May 30, 2017

**(Additional session for Kauai to be announced)**

**Island: Maui (Kahului)**

**June 9, 2017**

University of Hawaii Maui College  
310 W. Kaahumanu Avenue  
Kahului, Hawaii  
Time and room to be announced  
Registration will begin on May 9, 2017

**October 20, 2017**

University of Hawaii Maui College  
310 W. Kaahumanu Avenue  
Kahului, Hawaii  
Time and room to be announced  
Registration will begin on September 20, 2017