

**INTERNAL
COMMUNICATION FORM
DEPARTMENT OF HUMAN SERVICES**

Suspense:
June 21, 2017

Subject: BLOODBORNE PATHOGENS TRAINING – OAHU

**Originator: W. Ikemori/PERS-TS
x64971**

To: SOs, DAs, EDIRs

From: PERS

Date: 06/07/17

Memo No. 1

PERS is pleased to announce that PERS/TS will be conducting the two-hour Bloodborne Pathogens training (BBP) on Oahu. Divisions and Staff Offices must determine which employees have risk of occupational exposure to bloodborne pathogens or other potentially infectious materials (OPIM). "Occupational exposure means reasonably anticipated skin, eye, mucous membrane, or parenteral contact with blood or other potentially infectious materials that may result from the performance of an employee's duties [29 CFR 1910.1030]." The Occupational Safety and Health Administration (OSHA) requires employees who have had or are certified in Adult/Pediatric First Aid, CPR, and AED to attend.

FOR: All employee job titles that have a reasonably anticipated risk of contact with blood or other infectious body fluids.

OBJECTIVE: To certify participants in the basics of preventing disease transmission.

SCHEDULE: Session: BBP0717 Thursday, July 13, 2017
Time: 9:00 am to 11:00 am
Place: Queen Liliuokalani Building, Conference Rooms 1 & 2 (2nd floor)

REGISTRATION: Please submit a prioritized list of applicants on the attached DHS 104 form no later than the suspense date as listed above. Class size is limited. Note: certificates will be issued upon completion and are to be renewed annually.

COST: \$9.00 per participant (cost to be paid via journal voucher for course certification). Please enter UNIFORM ACT CODE on the attached DHS 104 form.

PARKING: Participants need to arrange parking through their respective branch/division administration. Carpooling or use of public transportation is also encouraged.

Requests for accommodation (e.g. sign or other language interpreter, large print materials, van accessible parking) must be received by PERS-TS no later than ten working days prior to the training event. Although each DHS office will try to fill your request as resources are limited. If a resource is not available, an alternative will be used to meet your needs. If you have any questions regarding registration procedures, please contact Pauline Chun at 586-4970/586-4959 (TTY).



PERS

Attachment
c: DIR