

NOTE: MEETING MINUTES ARE IN DRAFT FORMAT AND HAVE NOT BEEN APPROVED BY MEMBERS OF THE STATE ADVISORY COUNCIL ON JUVENILE JUSTICE, AS SUCH, INFORMATION IN THE MINUTES HAS NOT BEEN APPROVED FOR CONTENT AND ACCURACY.

JUVENILE JUSTICE STATE ADVISORY COUNCIL  
EXECUTIVE COMMITTEE

Department of Human Services, State of Hawaii  
Office of Youth Services

1010 Richard Street Basement Conference 00A  
Wednesday August 14, 2019  
10:00AM-11:00PM

Members Present: Delia Ulima (Chair), Susan Pirsch (Vice Chair), Tai-an Miao (joined meeting at 10:28A)

Members Absent: Averell J Pedro

Members Excused: None

Guests Present: Meredith Russell, Viki Roemmling, David Hipp

Staff Present: Shannessy M. Ahu, Josue Osegueda, John Paekukui

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AGENDA ITEM	DISCUSSION	RECOMMENDATIONS/ ACTIONS/CONCLUSIONS	PERSON(S) RESPONSIBLE	DATE DUE
I. Call to order/Establishment of Quorum	Delia Ulima called the meeting to order at 10:12 AM. Quorum established at 10:28 AM	For information only	Delia Ulima	8.14.19
II. Consideration and approval of Minutes	S. Pirsch moved to approve the minutes from November 18, 2019, T. Miao 2 <sup>nd</sup> the motion. Motion carried	For information only		
III. Community Input	None.			

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IV. Subcommittee Discussion	<p><b><u>Subcommittee challenges &amp; successes</u></b></p> <ul style="list-style-type: none"> <li>S. Pirsch shared that the Prevention &amp; Accountability committee needs more representation, there is only 2 members at this time</li> </ul> <p>Question: Can youth be flown in from the neighboring islands if they're on the JJSAC or Subcommittee? S. Ahu answered yes, however if they're minors they would need parental approval.</p> <ul style="list-style-type: none"> <li>D. Ulima Youth committee has 3 members and 1 has applied which is pending. Youth members are needed</li> <li>Community question from Meredith Russell: Can committee members serve on more than one committee? Committee meeting are held during the same times so would be difficult. Contributions can be made though</li> <li>Tai-an Miao expressed challenges about not having enough oversight regarding funding decisions and legislation input, reporting to the governor. Sense of disconnection and would like clarification of the function of the JJSAC &amp; committees. Confused about the 3-yr. plan and how to do practical work under JJSAC. Would like to access better data</li> </ul> <p><b><u>Suggestions</u></b></p> <ul style="list-style-type: none"> <li>S. Pirsch suggest that Candace Jones President and CEO of Public Law Foundation to do a presentation for JJSAC</li> <li>T. Miao partner with consistent entities that are doing work on racial &amp; ethnic disparities.</li> </ul>	<p>Shannessy to contact representation from Molokai and Lana'i</p> <p>For information only</p> <p>S. Pirsch to discuss this possibility during the JJSAC meeting</p>	<p>S. Ahu, OYS staff</p> <p>S. Pirsch</p>	<p>11.14.19</p>

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	<p><b><u>Robert's Rules</u></b></p> <ul style="list-style-type: none"> <li>• Key Highlights: Raising hands and getting chairs acknowledgment before speaking, speaker should identify themselves, chair 's role when conducting meetings, motions 1<sup>st</sup> and 2<sup>nd</sup>.</li> </ul> <p><b><u>Recording &amp; Note taking</u></b></p> <ul style="list-style-type: none"> <li>• Committee chairs to take notes for their committees and will be responsible for recording their minutes. Recorders will be provided for each meeting. OYS will take notes for JJSAC &amp; record the meetings.</li> </ul> <p><b><u>Other</u></b></p> <ul style="list-style-type: none"> <li>• Discussion regarding committee work outside a committee meeting. Differences between permitted interaction groups and committees. Reviewed options for the committee work in the community.</li> </ul>	<p>For information only</p> <p>For information only</p> <p>For information only</p>		
V. Old Business	<p><b><u>Compliance Monitoring Results</u></b></p> <ul style="list-style-type: none"> <li>• Deferred to the JJSAC meeting</li> </ul> <p><b><u>JJSAC Training</u></b></p> <ul style="list-style-type: none"> <li>• Update by Tai-an, training will be postponed and JJSAC will reapply during FY20</li> <li>• CJJ is available to provide training</li> </ul> <p><b><u>ECD presentation (omitted)</u></b></p> <p><b><u>Filling Vacancies</u></b> ECD has 2 interested, and P&amp;A has 2 contacts</p>	<p>Follow up with CJJ</p> <p>Follow up with interested parties</p>	<p>S. Ahu, OYS staff</p> <p>S. Ahu, OYS staff &amp; chairs</p>	<p>11.14.19</p> <p>11.14.19</p>

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	<p><b><u>Video-conferencing</u></b></p> <ul style="list-style-type: none"> <li>Option for next executive meeting</li> </ul>	For information only		
VI. New Business	Topic deferred in interest of time			
VII. Announcements	Topic deferred in interest of time			
VIII. Future Agenda Items	Topic deferred in interest of time			
IX. Next meeting	Topic deferred in interest of time			
X. Adjournment	The meeting was adjourned at 10:59AM	For information only		
Electronic Mailouts		For information only		

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