

NOTE: MEETING MINUTES ARE IN DRAFT FORMAT AND HAVE NOT BEEN APPROVED BY MEMBERS OF THE STATE ADVISORY COUNCIL ON JUVENILE JUSTICE, AS SUCH, INFORMATION IN THE MINUTES HAS NOT BEEN APPROVED FOR CONTENT AND ACCURACY.

JUVENILE JUSTICE STATE ADVISORY COUNCIL (JJSAC)
 Department of Human Services, State of Hawai'i
 Office of Youth Services
 Full Body Committee, 1st Quarter Meeting

Princess Victoria Kamamalu Building, Basement Conference Room 008 A/B
 1010 Richard Street, Honolulu Hawai'i 96813-2940
 November 14th, 2019
 1:00 PM – 4:00 PM

- Members Present: Delia Ulima (Chair), Major J. Averell Pedro, Esther Solomon, Tai-an Miao, Randi Cooper, Judge William Fernandez, Christine Gamboa, Melinda Montgomery, Judge Edmund Acoba, Sarah Antone, Anatasia Neumann
- Members Absent: Representative Chris Lee, Representative Cedric Gates, Sterling Lee
- Members Excused: Susan Pirsch (1st Vice Chair), Nanglar “Noy” Worachit, Vonnell Ramos
- Guests Present: James Steffen, Charity Dudoit, Viki Roemmling, Clyde Caires, Chad Kojima, Robert Boyack
- Staff Present: Merton Chinen, Bruce Shimoda, Shannessy M. Ahu, John Paekukui, Norene Machida

AGENDA ITEM	DISCUSSION	RECOMMENDATIONS/ ACTIONS/CONCLUSIONS	PERSON(S) RESPONSIBLE	DATE DUE
I. Call to Order/Establishment of Quorum	(1:06) <ul style="list-style-type: none"> • Meeting called to order at 1:06 p.m. by JJSAC Chair, Delia Ulima • Quorum was established 			

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	<p>(01:38)</p> <ul style="list-style-type: none"> • Introduction of attendees <ol style="list-style-type: none"> 1. Delia Ulima – JJSAC Chair - Epic Ohana 2. Anastasia Neumann-Epic Ohana (new member) 3. Charity Dudoit-Child & Family Service, Na Pu'uwai Native Hawaiian Health 4. James Steffen-Hawai'i County Police-Juvenile Division 5. Christine Gamboa-State of Hawai'i-Social Services 6. Sarah Antone-Catholic Charities Hawai'i (new member) 7. Merton Chinen-Executive Director-OYS 8. Bruce Shimoda-Program Development Officer-OYS 9. Chad Kojima-HYCF Juvenile Parole Officer 10. Norene Machida-Office Asst. III-OYS 11. Shannessy Ahu-Youth Specialist V OYS 12. Tian Miao-University of Hawai'i 13. Judge William Fernandez-Retired Family Court Judge-Kaua'i 14. Randi Cooper-Administrator Juvenile Client Services-Hawai'i 15. John Paekukui-Compliance Monitor-OYS 16. Clyde Caries-Sgt. Kaua'i Police Department 17. Viki Roemmling-Maui Police Department- Head of Juvenile Counseling Unit 18. Esther Solomon-Kaua'i Teen Court 19. Judge Edmund Acoba-Kaua'i Family Court Judge (new member) 20. Major J. Pedro-Honolulu Police Department, Community Affairs Division 21. Melinda Montgomery – Hale Kipa Kaua'i 22. Robert Boyack-Child & Family Services 			

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II. Consideration and Approval of the Minutes for the following Meeting (s) <ul style="list-style-type: none"> • August 14, 2019 	(1:25) <ul style="list-style-type: none"> • August 14, 2019 <ul style="list-style-type: none"> ○ Corrections to be made on page 1: Change 1:02 a.m. to 1:02 p.m. ○ Correction to be made on page 2: Change Newman to Neumann ○ Correction to be made on page 2: Change Terrance to Terence, add MPD ○ Correction to be made on page 10: Change Hirsch to Pirsch ○ Correction to be made on page 11: Change Noe to Noy ○ Correction to be made on page 11: Confirm Maryland ○ Motion to approve minutes as corrected -Major Pedro ○ Motion to approve minutes as corrected seconded – Tai-An Miao 			
III. Community Input:	[Pursuant to section 92-3, Hawaii Revised Statutes, Community Members will have 3 mins. to speak, i.e. per person, per item, or written testimony can be submitted on agenda items] <ul style="list-style-type: none"> • No community input 			
IV. Office of Youth Services (OYS) Executive Director Report/Updates <ul style="list-style-type: none"> • Legislation efforts (submitted as a package or directly to governor) • Status Offense Reform 	(1:30) M. Chinen <ul style="list-style-type: none"> • Office of Youth Service (OYS) Updates <ul style="list-style-type: none"> ○ OYS is re-introducing a bill that didn't make it thru legislation last year. ○ The bill will allow OYS to establish a revolving account for sale of agricultural products and commercial beef that is raised on Hawai'i Youth Correctional Facility (HYCF) grounds and sold in an open market venue. ○ With the support of the community along with JJSAC's input and testimonies, we feel confident the bill will pass this year to help young adults experience and 			

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	<p>gain full-range of commercial raising and selling products.</p> <ul style="list-style-type: none"> • Hawaii Youth Correctional Facility (HYCF) Updates <ul style="list-style-type: none"> ○ Appealing Budget & Finance to allow capital improvement funds to be added to our budget. ○ This would be allotted to HYCF to open a secured mental health facility for youth who are being placed out of state due to lack of programming and for youth who may need extra help in CSEC (Commercial Sexual Exploitation of Children). ○ Mark Patterson, Youth Facility Administrator, is in discussion with Department of Health (DOH) to join forces and request funds for capital improvement projects. <ul style="list-style-type: none"> ✓ Renovate the Maluhia cottage to be used for youth. ✓ Renovate the Canoe House from a training facility to a residential step-down for youth preparing for re-entry. • Status Offense Reform System <ul style="list-style-type: none"> ○ There is a need to have a robust system in place to decriminalize status offenses. ○ Data is being gathered from different systems of care and jurisdictions on Maui, Kaua'i, and Hawai'i on how they process status offenses. ○ Proposing a cost benefit analysis of what it cost the current system and how that translates to resources in the future. • VERA- Ending Girls Incarceration 			

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	<ul style="list-style-type: none"> ○ OYS looks in the system to find where we can effectively make changes and develop more resources to address the girl’s needs as they move thru the system. ● Restorative Justice Reform <ul style="list-style-type: none"> ○ Schools are currently evaluating Chapter 19 of their disciplinary policies. ○ M. Chinen and B. Shimoda met with the Department of Education (DOE) Superintendent Kishimoto and Ann Mahi, Complex Area Supervisor (DOE CAS implementing trauma informed schools on Leeward coast) to offer training and support in restorative justice approaches within the school framework and with school discipline. ○ There are different forms of restorative justice. ○ Parole Officer, Chenoa Paiva has been involved in restorative activities on the Big Island. that affect the youth in ways the current systems doesn’t affect them. ○ She had a victim impact class and at the graduation ceremony invited former victims as well as offenders to speak, which is part of their process. ○ The current victims made a connection with the speakers and were impacted in a meaningful way. It seemed that sharing stories with each other, makes them think twice about reengaging in criminal acts and makes that connection on how it impacted others and themselves. 			

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	<p>(1:46) D. Ulima</p> <ul style="list-style-type: none"> • Would like to learn more about this victim focused approach Youth who have been involved in juvenile justice have expressed what has helped them feel more of their worth being victims themselves. Understanding their own trauma, now only understanding how it impacted others but themselves and changing their own narrative, and developing social capital which is a natural way to heal and reverse trauma. <p>(1:48) M. Chinen</p> <ul style="list-style-type: none"> • Chenoa is very sensitive to those issues. Training was conducted from psychologists at HYCF and teamed up with Tim Hansen, who is the coordinator for the prosecutor's office on the Big Island for restorative justice. She is more acutely aware of not re-triggering trauma. <p>(1:50) D.Ulima</p> <ul style="list-style-type: none"> • Is there opportunity for JJSAC and/or Youth Committee to review the curriculum and provide feedback? <p>(1:51) M. Chinen</p> <ul style="list-style-type: none"> • Chenoa Paiva and Tim Hansen have been invited to do a presentation and share at the next JJSAC meeting. <p>(1:51) M. Chinen</p> <ul style="list-style-type: none"> • Youth Commission 	<p>M. Chinen to provide curriculum of restorative activities used at the Safe House. Schedule Chenoa Paiva and/or Tim Hansen for next JJSAC meeting</p>		

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	<ul style="list-style-type: none"> ○ OYS was tasked in the 2018 Legislation session to create the Youth Commission made up of 15 members (5-House, 5-Senate, 5-Governor). ○ The commission is to inform the governor and legislators of issues that are impacting youth and provide recommendation. Someone was hired and will be starting in December 2019. ● Family First Initiative <ul style="list-style-type: none"> ○ Foster Care and Child Welfare wants to expand and target juvenile justice. ○ OYS is working with Child Welfare to have a home builders model of intervention that helps the youth at the very early part of misbehavior. ○ Therapist go into the home within 24-48 hours and works with the family. ○ Very structured model where the therapist works on only 2 cases for 16 hours a week. ○ It's been very effective for child welfare and for juvenile justice, there is data that shows it can help families parent and function better. ○ DOE can also benefit from this initiative. The past home builders model under Department of Human Services (DHS) offered a hotline where school counselors, who had a crisis with a juvenile could arrange for immediate intervention. <p>(2:00) E. Acoba</p> <ul style="list-style-type: none"> ● Jurisdictions are trying to do preventive work and figure out ways to give incentives to juveniles who do well in what they need to prevent them from getting in the system. 			

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	<ul style="list-style-type: none"> ○ Family Court says they need to be adjudicated first before incentives can be given because we have incentive monies from OYS. ○ How can we start utilizing those incentives for juveniles we identified that needed the help and made progress, without being adjudicated? ○ We found other ways to reward them and we can see how this motivates them from completing the program. <p>(2:02) D. Ulma</p> <ul style="list-style-type: none"> ● Is there a way for a community partner to hold funds so that the court can send them and have an immediate relationship with them? <p>(2:02) M. Chinen</p> <ul style="list-style-type: none"> ● OYS has a contract with the courts and we can be innovative to see how to support this shift in rewarding youth for their strengths. We implement incentives for positive behavior which helps to get their sentencing reduced. <p>(2:03) R. Cooper</p> <ul style="list-style-type: none"> ● Hawai'i incentives come from the providers we work with. <p>(2:03) E. Acoba</p> <ul style="list-style-type: none"> ● Kaua'i incentives come from Hale Kipa, the Community and Teen Court <p>(2:03) M. Montgomery</p>			

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	<ul style="list-style-type: none"> • What is process in the change and who makes those decision. <p>(2:05) M. Chinen</p> <ul style="list-style-type: none"> • Will look at incentives in Act 201 and decided if we need a statutory change or address support agencies that are helping. 	<p>M. Chinen to review Act 201 to find ways for more incentive funding</p> <p>M. Chinen passed-out information on Ivy Olsen, founder of Angel Network Charities in Aina Haina.</p>		
V. Partner Updates	<p>(2:06) M. Montgomery</p> <ul style="list-style-type: none"> • Hale Kipa Truancy Court Program Kaua'i <ul style="list-style-type: none"> ○ Doing very well and currently in two-thirds of the high schools. ○ Next year's goal is to get into all the high and middle schools. ○ Trauma informed approach. Curriculum from Risking Connection by Elizabeth Power. ○ Staff is trained, certified and re-certified every year. ○ Need principal's support and consent of parents ○ DOE can provide real-time data with the consent of parents <p>(2:07) E. Acoba</p> <ul style="list-style-type: none"> ○ Goal is to take this program state-wide. 			

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	<ul style="list-style-type: none"> ○ The results have turned kids around who may not have graduated on time. ○ Melinda and her staff have been doing a great job making connections to let them know we care. ○ Waimea and Kapaa complex have been the pilot ○ Gearing up for the next complex which is bigger. <p>(2:11) D. Ulima</p> <ul style="list-style-type: none"> ● Plan with members to share and do a presentation on educating JJSAC partners on their programs. <p>(2:12) R. Cooper</p> <ul style="list-style-type: none"> ● Discussion on Hawai'i Truancy Program in the Third Circuit: <ul style="list-style-type: none"> ○ We are in the second cohort ○ We will be starting up our first cohort in Kona next year with intermediate schools. ○ Talk to M. Montgomery about starting something in Hilo. <p>(2:13) J. Pedro</p> <ul style="list-style-type: none"> ● Discussion on Ho'opono Mamo Diversion Program <ul style="list-style-type: none"> ○ 2009 Juvenile Service Division was broken up and runaway detail was decentralized ○ One officer was assigned to each district except for District 8 & 4 due to the geographic area and case load ○ Chief Ballard authorized the runaway details to come back to the Juvenile Service Section at the Central Patrol Bureau. 	<p>S. Ahu to plan with members to do a presentation for JJSAC on truancy programs.</p>		

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	<ul style="list-style-type: none"> ○ From March 2019 thru November 2019, the officers have returned to the central patrol bureau. This means the majority of this detail will be processed centrally ○ When OYS contract for Ho’o Pono Mamo switched to Child and Family Services (CFS), they have not taken custody of the youth. This was a big hurdle as HPD’s involvement with this diversion program also helped officers get back on the road as soon as they dropped the youth at the Center for their parents to pick up. ○ The youth are now held at the station and CFS meets them at the station until their parents come. ○ Queen Lili’uokalani Trust is building a Youth Center, which will have an Assessment Center, Service Providers and an Emergency Shelter. HPD is planning on diverting all status offenses and first-time criminals from family court to this Center to get them services. ● Expungement of Juvenile Records <ul style="list-style-type: none"> ○ HPD handles first time offenders who at age 18 can apply for their record to be expunged. ○ The Ho’opono Mamo Diversion Program is a voluntary program where the offender is assessed and a program is catered to them. With successful completion, they have a chance to get their record expunged. ○ This is important as the ramification affects college scholarships and employment opportunity. ○ Since this program started, 5 years ago, no records have been expunged. 			

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	<ul style="list-style-type: none"> ○ Last year, M. Pedro brought this to Public Safety in the legislation cross over to change the law and/or how it is interpreted. ○ The point is how the Judiciary interprets the law. They consider the assessment center as a counsel and release adjudication when in fact it is a record case and not a counsel and release, because the juvenile is diverted. ○ HPD may have to consider not participating in the program if records cannot be expunged and the program cannot take custody. <p>(2:28) E. Acoba</p> <ul style="list-style-type: none"> ● Some Circuits don't use expungement, they use dismissal in the interest of justice depending on the arrest or juvenile record. <p>(2:30) D. Ulma</p> <ul style="list-style-type: none"> ● It would be great, with all the collective experience and knowledge of JJSAC members, to help and work with Major Pedro on this issue. Please connect with him after the meeting. <p>(2:39) B. Shimoda</p> <ul style="list-style-type: none"> ● We met with VERA Institute of Justice, and they mentioned the push back from Judiciary on some of their programs. <p>(2:40) S. Ahu</p>			

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	<ul style="list-style-type: none"> • It would be important for OYS to get a clear picture and know how each neighbor Island works with HPD and their diversion programs. This would help state-wide with program planning. <p>(2:41) D. Ulima</p> <ul style="list-style-type: none"> • JJSAC can plan to focus on what the neighbor Islands are doing on truancy and prevention. Presentations can be prepared and shared with members. <p>(2:42) R. Cooper</p> <ul style="list-style-type: none"> • Hawai'i Truancy & Prevention <ul style="list-style-type: none"> ○ Do not arrest first time law offenders, they do not have a record. Runaways are dealt with thru probation and not the courts. 2nd time runways are handled with informal adjustment, 2nd runway do not get arrested ○ First time offenders are taken to Big Island Juvenile Intake Assessment Center (BIJIAC) 			
VI. Sub Committee Reports A. Executive Committee B. Compliance Standing Committee C. Ethnic & Cultural Diversity Committee D. Prevention & Accountability Committee E. Youth Committee	<p>(3:08) D. Ulima</p> <ul style="list-style-type: none"> • Move to Item XI on the agenda • Executive Committee <ul style="list-style-type: none"> ○ Discussed under Partner Update <p>(3:10) M. Pedro</p> <ul style="list-style-type: none"> • Compliance Standing Committee <ul style="list-style-type: none"> ○ J. Paekukui is looking at a possible violation of a juvenile in secure detention which may have been connected to another case. 			

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	<p>(3:11) D. Ulima</p> <ul style="list-style-type: none"> • How many warnings does each State have before it is considered a violation? <p>(3:11) J. Paekukui</p> <ul style="list-style-type: none"> • The number depends on the amount of juveniles each State has in custody. <ul style="list-style-type: none"> ○ A formula, provided by the Office of Juvenile Justice and Delinquency Program (OJJDP) is used to calculate the number of violations allowed before 50% of the remaining amount and 20% of future funding is reduced due to a violation. ○ State wide the numbers have been low and we have been in compliance for the past 22 years. HPD and the Sheriffs have been doing a tremendous job following the laws. ○ One concern is the “sight and sound” numbers. Keeping a watch on this. In the past, only one violation was allowed. It is now two. <p>(3:13) Tai-an Miao</p> <p>C. Ethnic & Cultural Diversity Committee (ECD)</p> <ul style="list-style-type: none"> • ACLU (American Civil Liberty Union) shared 2 drafts of bills going into legislation • First bill is: Eliminating and Restricting School Discipline <ul style="list-style-type: none"> ○ Eliminate school suspension in Pre-K and Elementary 			

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	<ul style="list-style-type: none"> ○ Put a cap on the number of days kids can be suspended from Middle and High School which impacts them academically and as a being. ○ DOE has changed their practices with long term suspensions during the school year, but these bills would put into writing a policy change ○ Relevant for our work in JJSAC and invite anyone interested to the legislation session ● Second bill is: Educational Data Transparency and Accountability <ul style="list-style-type: none"> ○ DOE is required to collect data and this bill will help to collect data that would help our juvenile justice system ● Rebuilding ECD Committee <ul style="list-style-type: none"> ○ Anyone in JJSAC interested in joining the ECD committee? ○ We look at how kids are faring in the juvenile justice system with ethnic and racial lens ○ Identify what's happening among a certain population and respond ○ How are the members chosen and what is the process and/or qualifications? <p>(3:18) S. Ahu</p> <ul style="list-style-type: none"> ● Process is done internally, ideally with a 2-year commitment. No limit on the amount of people in the sub-committees. <p>(3:19) D. Ulima</p>			

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	<ul style="list-style-type: none"> • Prevention & Accountability Committee, meeting was cancelled. • Youth committee meeting was cancelled but they will hold a meeting prior to the next JJSAC meeting. • JJSAC Full Body committee needs 1 more youth member to be in compliance with federal policies. The requirements are: <ul style="list-style-type: none"> ○ Under the age of 28 ○ Preferably have juvenile justice experience • Move to agenda <ul style="list-style-type: none"> ○ Item IX. - Announcement ○ Item X.-Future Agenda Item 			
<p>VII. Old Business</p> <ul style="list-style-type: none"> • Membership • Title II FY19 Federal Grant status <ul style="list-style-type: none"> ✓ JJSAC Budget ✓ Programs ✓ Planning & Administration ✓ Compliance ✓ Other • Title II FY19 PREA Grant Status 	<p>(3:26) S. Ahu</p> <ul style="list-style-type: none"> • Membership <ul style="list-style-type: none"> ○ Term Ending June 30, 2020 <ul style="list-style-type: none"> ✓ Tai-An Miao ✓ Judge Fernandez ✓ Sterling Lee ✓ Melinda Montgomery ○ 1st Term Ends 6/30/20 and 2nd Term Starts <ul style="list-style-type: none"> ✓ Chris Lee ✓ Noy Worachit ✓ Susan Pirsch ✓ Esther Solomon • Boards and Commission 			

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	<ul style="list-style-type: none"> ○ Oversees many councils ○ Takes a while to process membership ○ Made executive decision to bring on new members in preparation for those leaving ○ Would like to have neighbor Islands represented ○ Incentive Program for serving on JJSAC ● Fill out Juvenile State Advisory Group Membership form. More than 1 box can be checked. ● Fill out JJSAC Conflict of Interest Statement Acknowledgement form ● Budget for Title II, FY19 Federal Grant status <ul style="list-style-type: none"> ○ We applied for solicitation last Spring ○ Awarded \$393,667, \$5000 less than LY ○ We are required to put 5% of the total budget towards JJSAC efforts. This amounted to \$19,683 which is used for conferences, travel to attend meetings, and money can be put money back into programs <p>(3:43) D. Ulima</p> <ul style="list-style-type: none"> ● Can we place this on the agenda for every meeting to report out on the existing budget and the usage? <p>(3:43) E Solomon</p> <ul style="list-style-type: none"> ● Agree to be place on the agenda. <ul style="list-style-type: none"> ○ Motion approved <p>(3:43) J. Pedro</p> <ul style="list-style-type: none"> ● Motion seconded. <p>(3:44) S. Ahu</p>			

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	<ul style="list-style-type: none"> • We have 4 years to use the funds. Right now, we are wrapping up FY16 grants funds. • Each year a solicitation is done and we await being awarded. • We are required to use 66 2/3% of the funding for programs. This amount is \$207,444. <ul style="list-style-type: none"> ○ Currently under our federal grant monies we fund Hale Kipa and BIJIAC. Hale Kipa is both Federal and State funded as we did not have enough federal funds to supplement both. • 10% of the budget is used for planning and administration. It covers, salaries, mandated conferences and travel for compliance monitoring. This amount is \$39, 366 • \$25,000 is allocated towards compliance monitoring • Remaining balance of \$102,174 is used for any other programs or needs. • Title II PREA (Prison Rape Elimination Act) Grant FY19 <ul style="list-style-type: none"> ○ Funds is for HYCF (Hawaii Youth Correctional Facility). Richard Mello, Deputy Director is using funds for translation of documents. 			
<p>VIII. New Business;</p> <ul style="list-style-type: none"> • JJSAC Orientation • 3-year plan highlights • Strategic plans 	<p>(3:45) Shannessy Ahu</p> <ul style="list-style-type: none"> • JJSAC Orientation <ul style="list-style-type: none"> ○ Review handout of JJSAC Strategic Plan (FY15-FY17) by Island Institute and OYS 3-Year State Plan Comparison <ul style="list-style-type: none"> ✓ Outlines the goals and priorities of JJSAC and OYS 3-year State plan ✓ All the JJSAC goals can be incorporated into the 3-year State plan, as some of the JJSAC goals were not put into the State plan. 			

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	<ul style="list-style-type: none"> ✓ Each committee has certain goals and not sure if the goals have been achieved. If each committee can look at their area to see what can be checked off, and anything that is not on the list can be added. ✓ There are things which are required that is not on the current plan, in addition to some budget changes. This will need to be inserted. • This 3-year plan will end September 30, 2020. The new plan will start October 1, 2020. <ul style="list-style-type: none"> ○ By Spring of 2020 would like the plan to be completed as this is when the solicitation comes out. ○ The plan sits with the Council and everyone is a volunteer. It would be helpful to hear your committees feedback and have ongoing dialogue of what you see in the community. Your time to review the current plans if there is anything that needs to be added or changed will be helpful. <p>(3:55) D. Ulma</p> <ul style="list-style-type: none"> • If we will be responsible for developing the plan to help us guide us thru the work should we have separate ad-hoc meetings? We will need to establish time tables since Spring is the target deadline. 	<p>Each committee to establish an on-going dialogue of what you see in the community that could be in the plan</p>		
<p>IX. Announcements (Open for discussion)</p> <ul style="list-style-type: none"> • Racial & Ethnic Disparities Conference in Scottsdale Arizona 	<p>(3:24) S. Ahu</p> <ul style="list-style-type: none"> • Racial & Ethnic Disparities conference Nov. 19-22nd in Scottsdale Arizona. 	<p>Attendees to share what they learned from the Racial & Ethnic Disparities Conference</p>		

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from November 19-22nd	<ul style="list-style-type: none"> • Tai-An Miao, Esther Solomon, Josh Osegueda and Shannessy Ahu will be attending the conference. (3:25) D. Ulima <ul style="list-style-type: none"> • Look forward to hearing about the conference at the next JJSAC meeting 			
X. Future Agenda Items (Open for discussion) <ul style="list-style-type: none"> • Restorative Justice Presentation by Chenoa Paiva and/or Tim Hansen 	(3:24) Delia Ulima <ul style="list-style-type: none"> • Presentation by Chenoa Paiva and Tim Hansen to be scheduled for next meeting • Partners to share their Diversion Programs with JJSAC at the next meeting 	S. Ahu to schedule presentation by Chenoa Paiva and Tim Hansen at the next JJSAC meeting Partners to prepare sharing diversion programs and how it is working, or not working		
XI. Next JJSAC Meeting: <u>2020 Meetings</u> <ul style="list-style-type: none"> • February • May • August • November 	(2:50) D Ulima <ul style="list-style-type: none"> • Next meetings scheduled for: <ul style="list-style-type: none"> • Thursday, February 27, 2020 • Thursday, May 28, 2020 • Thursday, August 27, 2020 • Thursday, November 19, 2020 • June 2020-Last term for the following members <ul style="list-style-type: none"> ○ Judge Fernandez ○ Sterling Lee ○ Melinda Montgomery ○ Tai An (3: 06) S. Ahu			

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	<ul style="list-style-type: none"> The start time will be the same for the Full Body at 9:00 am, followed by the Sub-Committee's starting at 10:30 am. If we need to adjust the times, we will advise. 			
XII. Adjournment	<p>(4:00) Motion to Adjourn the November 14, 2019 meeting made by Judge William Fernandez. Motion is second by Major J. Pedro Motion is approved and carried. Meeting is Adjourned 4:00 p.m.</p>			