



STATE OF HAWAII  
DEPARTMENT OF HUMAN SERVICES

## Low-Income Home Energy Assistance Program (LIHEAP)

Aloha! It's time for the annual LIHEAP Energy Credit application period. For your safety and convenience during the ongoing COVID-19 pandemic, enclosed is an application packet. Applications will be accepted from **June 1<sup>st</sup>-June 30<sup>th</sup>** by the Community Action Agency that serves your island. If you have any questions regarding LIHEAP, their contact information is found on the back of this letter.

This application will allow you to apply for one of the following programs:

- Energy Crisis Intervention (ECI) – assists needy households in crisis, the electric or gas service has been or will be disconnected.
- Energy Credit (EC) – assists needy households who are not in crisis but need assistance with bill payment for the heating and cooling of their residence.

If your application and documents are correctly submitted, you will not be interviewed. Instead, your information will be reviewed, and your eligibility will be determined. If your application is incomplete, missing documents, or there are questions regarding your application, you may be contacted for an interview. Use this checklist to ensure you have all the required documents needed to process your application.

<input type="checkbox"/> Signature	All adults over 18 in the household must sign the application
<input type="checkbox"/> Identification (ID)	All adults over 18 in the household must provide a picture ID. (Driver's license, state ID, military ID, etc.)
<input type="checkbox"/> Citizenship	Citizenship documents for all household members. (Birth certificate, passport, Permanent Resident Alien card, etc.)
<input type="checkbox"/> Social Security Number (SSN)	Proof of SSN for all household members over 1 year old. (SSN card, documents with full SSN, etc.)
<input type="checkbox"/> Residence	Rental or lease agreement, Rent Subsidy letter; or if owned, mortgage or property tax assessment.
<input type="checkbox"/> Utility Bill	Current utility bill must be the entire bill showing usage. If applying for gas assistance, also submit your most recent electric bill. If applying for ECI, also submit your Notice of Disconnection.
<input type="checkbox"/> Income	Most recent income for all sources of the household's earned and unearned income from January 2020 to present. (Paystubs, Social Security letter, Child Support, Unemployment, self-employment, etc)
<input type="checkbox"/> L-3 Consent to Release (Enclosed)	Complete and sign the top portion. If your utility account is in another person's name (including your spouse or other household member), they must sign the form and provide a copy of their ID.
<input type="checkbox"/> L-4 Declaration of Active Utility Account (Enclosed)	Select which program and utility company you would like to apply for, and sign.

**DO NOT SEND YOUR LIHEAP APPLICATION TO A DEPARTMENT OF HUMAN SERVICES OFFICE,**

**DOING SO MAY CAUSE A DELAY IN PROCESSING YOUR LIHEAP APPLICATION**

Please mail or email your completed application and supporting documents to **the Community Action Agency that serves your island. (See below)**

Applications will be accepted from **June 1<sup>st</sup> – June 30<sup>th</sup>**. Applications must be postmarked no later than June 30<sup>th</sup>. Late applications will not be accepted.

<p style="text-align: center;"><b>O`AHU:</b></p> <p><b>HONOLULU COMMUNITY ACTION PROGRAM (HCAP)</b></p> <p><b><u>Central District Office</u></b>      <b><u>Kalihi-Pālama District Office</u></b></p> <p>Ph: (808) 488-6834      Ph: (808) 847-0804</p> <p><b><u>Lēahi District Office</u></b>      <b><u>Leeward District Office</u></b></p> <p>Ph: (808) 732-7755      Ph: (808) 696-4261</p> <p><b><u>Windward District Office</u></b></p> <p>Ph: (808) 239-5754</p> <p style="text-align: center;"><b>Website: <a href="http://hcapweb.org">http://hcapweb.org</a></b></p>	<p style="text-align: center;"><b>MAUI:</b></p> <p><b>MAUI ECONOMIC OPPORTUNITY (MEO)</b></p> <p><b><u>MEO Maui Office</u></b>      <b><u>Hana Office</u></b></p> <p>99 Mahalani St.      1501 Uakea Rd.</p> <p>Wailuku, HI 96793      Hana, HI 96713</p> <p>Ph: (808) 249-2970      Ph: (808) 243-4342</p> <p><b><u>Moloka`i Office</u></b>      <b><u>Lāna`i Office</u></b></p> <p>380 Kolapa Pl      1144 `Ilima Ave. #102</p> <p>PO Box 677      PO BOX 630068</p> <p>Kaunakakai, HI 96748      Lāna`i City, HI 96763</p> <p>Ph: (808) 553-3216      Ph: 808-565-6665</p> <p style="text-align: center;"><b>Website: <a href="http://meoinc.org">http://meoinc.org</a></b></p>
<p style="text-align: center;"><b>KAUA`I:</b></p> <p><b>KAUA`I ECONOMIC OPPORTUNITY (KEO)</b></p> <p><b><u>KEO Inc.</u></b></p> <p>2804 Wehe Rd.</p> <p>Līhu`e, HI 96766</p> <p>Ph: (808) 245-4077</p>	<p style="text-align: center;"><b>HAWAI`I:</b></p> <p><b>HAWAI`I COUNTY ECONOMIC OPPORTUNITY COUNCIL (HCEOC)</b></p> <p><b><u>Hilo Community Services Office:</u></b></p> <p>47 Rainbow Dr.</p> <p>Hilo, HI 96720</p> <p>Ph: (808) 961-2681 ext. 108</p> <p style="text-align: center;"><b>Website: <a href="http://hceoc.net/programs/energy/">http://hceoc.net/programs/energy/</a></b></p>

**2020 LIHEAP Income Limits**

HH size	Annual Income
1	\$21,570
2	\$29,190
3	\$36,810
4	\$44,430
5	\$52,050
6	\$59,670
7	\$67,290
8	\$74,910
Additional HH Member	\$7,620

If you are facing disconnection and your household's income has been reduced due to the COVID-19 pandemic, you may be eligible for Disaster ECI benefits. Please include that in the Income Information section of the application and provide supporting documents such as a letter from your employer, unemployment award letter, etc.