

NOTE: MEETING MINUTES ARE IN DRAFT FORMAT AND HAVE NOT BEEN APPROVED BY MEMBERS OF THE STATE ADVISORY COUNCIL ON JUVENILE JUSTICE, AS SUCH, INFORMATION IN THE MINUTES HAS NOT BEEN APPROVED FOR CONTENT AND ACCURACY.

JUVENILE JUSTICE STATE ADVISORY COUNCIL
Department of Human Services, State of Hawaii
Office of Youth Services

Prevention and Accountability Standing Committee (P&A SC)
3rd Quarter Video/Audio Meeting
(Copy of audio link available upon request)

Tuesday May 15, 2020
9:00 a.m.-10:30 a.m.

Members Present: Susan Pirsch (Chair)

Members Absent:

Members Excused: August Suehiro, Wally Lau, Charity Dudoit

Guests Present: Vonn Ramos

Staff Present: Shannessy Ahu, John Paekukui, Josue Osegueda, Ana Mejia-Vasconcellos, Norene Machida

AGENDA ITEM	DISCUSSION	RECOMMENDATIONS/ ACTIONS/CONCLUSIONS	PERSON(S) RESPONSIBLE	DATE DUE
I. Call to Order /Establishment of Quorum	<ul style="list-style-type: none"> • Meeting called to order at 9:09 am by Chair Susan Pirsch • No quorum was established • Introduction of Attendee <ol style="list-style-type: none"> 1. Susan Pirsch, P&A Chair, Youth & Family Services Maui 2. Vonn Ramos, Executive Director, Hale Opi’o 3. Shannessy Ahu-Federal Grants Manager, Specialist V, Office of Youth Services 4. John Paekukui, Compliance, Office of Youth Services 5. Josue Osegueda, Specialist IV, Office of Youth Services 6. Ana Mejia-Vasconcellos, Specialist IV, Office of Youth Services 7. Norene Machida, Office Asst. III, Office of Youth Services 			
II. Consideration and Approval of Minutes for the following Meeting: February 27, 2020	<p>(9:10)</p> <ul style="list-style-type: none"> • Consideration and approval for February 27, 2020 minutes <ul style="list-style-type: none"> ○ Corrections to be made on page 10: Remove for JDAI ○ Correction to be made on page 10: Change Awali to Uali • No Quorum Established, minutes for February 27, 2020 to be approved at the next meeting. 			
III. Community Input [Pursuant to section 92-3, Hawaii Revised Statutes, Community Members will have 3 mins. to speak, i.e. per person, per item, or written testimony can be submitted on agenda items]	<p>(9:11)</p> <p>S. Pirsch No Community in attendance</p>			
IV. Old Business: a. P&A Membership Update	<p>(9:11)</p> <p>S. Pirsch</p>			

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b. Data Dashboard	<ul style="list-style-type: none"> • At the last meeting we had guests, Judge Edmond Acoba, Vonn Ramos, who is present, Ellen Schroder and Barbara Fuller. Are they interested member's? <p>(9:12) S. Ahu</p> <ul style="list-style-type: none"> • JJSAC does not have a formal process to appoint community members to committees. • Will be discussed with Chair D. Ulima on including a process, not to appoint members, but in terms of filing an official form to keep track of their service. • Vonn Ramos is a member of the JJSAC and welcomed to sit on the Prevention & Accountability committee. We will include your name upon forming a list of members. <p>(9:15) N.Machida</p> <ul style="list-style-type: none"> • Ellen Schroder and Barbara Fuller are both interested members invited by August Suehiro. <p><u>Data Dashboard</u></p> <p>(9:16) Ana Mejia-Vasconcellos</p> <ul style="list-style-type: none"> • No new data updates from the last meeting. • According to the Attorney General's office, the data from the Crime Analysis report presented at the August 2019 meeting was returned to the University of Hawaii to correct some of the language, which was not consistent by circuits and county, but there was no change to the data. The report was finalized several month ago. 			

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	<ul style="list-style-type: none"> The spreadsheet handed out to the members, charted data from the report (Crime Analysis Report) and given to members to identify trends by County, as well as State-wide. <p>(9:17) S. Pirsch</p> <ul style="list-style-type: none"> The report was passed out but taken back. The Crime Analysis report would be a good place to start discussions. 	Check for filed copy of Crime Analysis report distributed to JJSAC members	S. Ahu	
<p>V. New Business (open for discussion)</p> <p>A. By-Laws: Review current and proposed revisions of 5/21/18</p> <p>B. 3-Year State Plan:</p>	<p>(9:18) S. Ahu</p> <p>CURRENT BY-LAWS (Copy available upon request)</p> <ul style="list-style-type: none"> There was a committee that reviewed the current approved By-Laws and proposed revisions. All committee's will be reviewing the current By-Laws to make it workable for each member Committee's suggestions and comments will be drafted in A draft will be submitted to the Executive committee and then presented to JJSAC for opinions, edits, and motion to accept the By-Laws. Would like to highlight for comment, Article III, Section C:1-Officers. <p>(9:22) S. Pirsch</p> <ul style="list-style-type: none"> Under this section, I propose to have a Chair, 1st Vice Chair and a Recorder. Having a Secretary or Recorder instead of a 2nd Vice Chair would be best for smaller committees. <p>(9:25) V. Ramos</p> <ul style="list-style-type: none"> Agree with this proposal. 			

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	<p>(9:39) S. Ahu</p> <ul style="list-style-type: none"> • Reviewing how to better use and support this committee <ul style="list-style-type: none"> ○ Provide opportunity to be a part of the RFP's and program planning. ○ Each committee is supposed to help OYS by reviewing grant applications, information on contract monitoring reports, RFP's, and contracts. ○ Would like to consider combining this committee with Compliance because you can expect to hear the same information John shares within the P&A committee. <p>(9:42) S. Pirsch</p> <ul style="list-style-type: none"> • The committee would act upon the prevention piece in OYS contracts. <ul style="list-style-type: none"> ○ This committee can recommend prevention models used nation-wide and world-wide. ○ Maui has a prevention program for substance abuse and used First Nation curriculum developed by Navaho Nation and adapted it to Hawaii. ○ Can OYS find a way to work together on this as it could be useful for the State as well. • We could map our meetings around RFP's or program planning. <p>(9:43) S. Ahu</p> <ul style="list-style-type: none"> • Agree this committee can look at the prevention models and bring it up as a topic. • Challenge to get JJSAC and committee participation because RFP's and contracts come out at certain times. <ul style="list-style-type: none"> ○ Sunshine Law does not allow video/audio meetings. 			

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	<p style="text-align: center;">✓ The Governor has allowed meeting like this for now, and we hope he solicits feedback and considers changing the law and so we can meet more frequently.</p> <p>(9:45) S. Pirsch</p> <ul style="list-style-type: none"> • Flying to meetings in Honolulu requires a lot of time. Having video/audio meetings are much better and cost effective. It doesn't limit the amount of times we can meet. <p>(9:45) V. Ramos</p> <ul style="list-style-type: none"> • Would this be for prevention RFP's or all RFP's? • Would there be a conflict of interest because I am employed by the Organization? <p>(9:46) S. Ahu</p> <ul style="list-style-type: none"> • This would not be for all RFP's. We would provide RFP's requested by the committee on a specific topic or contract. <ul style="list-style-type: none"> ○ In the By-Laws, if there is a conflict of interest with RFP's, you would not be able to vote and expected to identify this to the Committee. ○ It would benefit OJJDP if this committee could focus on program planning and where to allocate program funds. • Under Article IV A.1, Quorum, is there any changes you would like to suggest to JJSAC regarding attendance? 			

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	<p>(9:50) S. Pirsch</p> <ul style="list-style-type: none"> No suggested changes. P&A has met quarterly since being on this committee. <p>(9:51) V. Ramos</p> <ul style="list-style-type: none"> No suggested changes. <p>(9:52) S. Ahu</p> <ul style="list-style-type: none"> Under Article IV. C, do you have any input or suggestions? <p>(9:53) S. Pirsch</p> <ul style="list-style-type: none"> No input. <p>(9:53) V. Ramos</p> <ul style="list-style-type: none"> No Input. <p>(9:54) S. Ahu</p> <ul style="list-style-type: none"> Under Article IV. D, OYS and OJDP does not have enough Specialist to staff all the committees on the same day. The By-Law says "it shall" be staffed by OYS. <p>(9:55) S. Pirsch</p> <ul style="list-style-type: none"> There is no letter E under Article IV. It jumps from D to F. If it's not possible to staff every committee, we can propose to change the wording to "if possible" or "as often as possible". Depending on the agenda, the committees could request for an OYS staff, especially when working on RFP's. 	<p>Correct the alphabet ordering in Article IV.</p>	<p>S. Ahu</p>	

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	<p>(9:56) S. Ahu</p> <ul style="list-style-type: none"> • 3-YEAR STATE PLAN (Copy available upon request) <ul style="list-style-type: none"> ○ Juvenile Justice State Advisory Council Strategic Plan FY15-FY17, presented by Islander Institute. ○ Office of Youth Services 3-Year State Plan FY18-FY20, current plan. • Please review the committee’s goals addressed under Priority 3-Prevention by Islander Institute to advise: <ul style="list-style-type: none"> ○ Which goals have been achieved? ○ Which goals is the committee working on? ○ Which goals have not been addressed? <p>(10:00) S. Pirsch</p> <ul style="list-style-type: none"> • Goal 3.1- Define the scope and aspects of the problem <ul style="list-style-type: none"> ○ 3.1.1-Started, work in progress. ○ 3.1.2-Not Started. • Goal 3.2: Identify best/promising practices that address identified gaps <ul style="list-style-type: none"> ○ Not started, needs work. • Goal 3.3: Develop a system and practice to engage community in the promotion of best/promising practices <ul style="list-style-type: none"> ○ Not started, needs work. • Will need OYS support to identify gaps to get the work done. <p>(10:05) A. Ahu</p> <ul style="list-style-type: none"> • We will identify the goals that have not been addressed and possibly reinsert them in the next 3-Year State Plan. • This will help our team assist committees in achieving their goals or action items. 			

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	<ul style="list-style-type: none"> • JJSAC and Committees can invite community partners and presenters who are involved with the Juvenile Justice System to assist in goals. This could assist with starting goals 3.2 and 3.3. for the P&A Committee. <p>(10:10) S. Pirsch</p> <ul style="list-style-type: none"> • Could we get a list of the community stake holders who we could invite that have potential resources? <p>(10:11) S. Ahu</p> <ul style="list-style-type: none"> • Are there any goals achieved in the Current State 3-Year Plan under Priority 2 – State Advisory Group Allocation? <p>(10:15) S. Pirsch</p> <ul style="list-style-type: none"> • Did not touch on any of the goals in the last 3 years. <p>(10:16) J. Osegueda</p> <ul style="list-style-type: none"> • It was a great idea for P&A committee to do research and look at best practices and models from other States. • Good time to rethink how committees should run. • In the Ethnic and Cultural Diversity (ECD) Committee., it has been helpful to look at Compliance indicators. • It would help Shannessy develop a new plan and structure if we could find a way to combine what each committee is working on and report it out. 	<p>List of Community Stake Holders</p>	<p>S. Ahu</p>	

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	<p>(10:20) S. Pirsch</p> <ul style="list-style-type: none"> • We will need to be more realistic of what can and cannot be done. <ul style="list-style-type: none"> ○ We have limitations with what people can do once a quarter. ○ Identify people on JJSAC who has access to information to use as a resource for the committees. <p>(10:23) S. Ahu</p> <ul style="list-style-type: none"> • Under Priority 4 – Delinquency Prevention have you accomplished this goal for JJSAC? <p>(10:24) S. Pirsch</p> <ul style="list-style-type: none"> • We have not touched on it, but there are measures in place with the State. <p>(10:25) S. Ahu</p> <ul style="list-style-type: none"> • Each committee will meet and should understand their purpose, what goals they need to focus on in the next 3 years, and how will it be accomplished. It should be on the standing agenda and addressed every quarter. • Suggest looking at the 3-Year State plan again at the next meeting with other committee members. <p>(10:27) S. Pirsch</p> <ul style="list-style-type: none"> • Will add to the agenda for the next meeting. 	<p>Add to agenda: Review State Plan</p>	<p>S.Pirsch</p>	

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VI. Announcements	No Announcements			
VII. Future Agenda Items	(10:28) S. Pirsch <ul style="list-style-type: none"> • Review 3 Year State Plan with committee 			
VIII. Next Meetings	Next Meetings <ul style="list-style-type: none"> • Thursday, August 27, 2020 • Thursday, November 19, 2020 			
VIII. Adjournment	(11:48) Motion to adjourn meeting made by Vonn Ramos Motion is second by Vonn Ramos Motion is approved and carried. Meeting is adjourned at 10:28 a.m.			