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JUVENILE JUSTICE STATE ADVISORY COUNCIL
Department of Human Services, State of Hawaii
Office of Youth Services

Ethnic & Cultural Diversity Committee
3rd Quarter Video/Audio Meeting
Hosted on Microsoft Teams
(Copy of audio link available upon request)

Friday, May 22, 2020
10:00AM-11:30 AM

Members Present: Tai-An Miao (Chair), Esther Solomon, Vikki Roemmling, David Hipp

Members Absent:

Members Excused: Sterling Lee

Guests Present: Bailey Monick

Staff Present: Josue Osegueda, Shannessy Ahu, John Paekukui, Ana Mejia-Vasconcellos, Norene Machida

AGENDA ITEM	DISCUSSION	RECOMMENDATIONS/ ACTIONS/CONCLUSIONS	PERSON(S) RESPONSIBLE	DATE DUE
I. Call to order/Establishment of Quorum	<ul style="list-style-type: none"> • Meeting called to order at 10:11 a.m. by Chair, Tai-An Miao • Quorum established. • Introduction of attendees: <ol style="list-style-type: none"> 1. Tai-an Miao, Chair, University of Hawaii Psychiatry 2. Bailey Monick, Community Member, University of Hawaii Psychiatry 3. Esther Solomon, Teen Court, Hale Opio Kaua'i 4. Josue Osegueda, Specialist IV, Office of Youth Services 5. Viki Roemmling, Juvenile Division, Maui Police Department 6. David Hipp, Systems and Community Change, Lili'uokalani Trust (LT) 7. Norene Machida, Office Asst III, Office of Youth Services 8. Shannessy Ahu, Federal Grants Manager, Office of Youth Services 9. John Paekukui, Compliance Monitor, Office of Youth Services 10. Ana Mejia-Vasconcellos, Program Specialist V, Office of Youth Services 			
II. Consideration and Approval of Minutes for the following Meeting(s): November 14, 2019 February 27, 2020	<p>(10:20) T. Miao</p> <ul style="list-style-type: none"> • Consideration of minutes for November 12, 2019 <ul style="list-style-type: none"> ○ Correction: Names of members present ○ Correction: Names of members absent ○ Correction: Names of staff present ○ Correction: Introduction of attendees, Chet Okayama ○ Correction: Time stamp for item II. Consideration and approval of minutes ○ Correction: Time stamp for item III. Community input 		N. Machida	

	<ul style="list-style-type: none"> ○ Correction: Time stamp for items IV to X ○ Correction: Pg. 5. b, C. Okayama ○ Motion to approve minutes by V. Roemmling ○ Motion seconded by E. Solomon <ul style="list-style-type: none"> ● Consideration of minutes for February 27, 2020 <ul style="list-style-type: none"> ○ Correction: Bailey Monick, University of Hawaii, Psychiatry ○ Motion to approve minutes by V. Roemmling ○ Motion seconded by E. Solomon ● Follow-up with David Hipp <ul style="list-style-type: none"> ○ Presentation on LT Assessment Center to JJSAC ● Follow-up with Carol Matsuoka <ul style="list-style-type: none"> ○ Would like to provide updates to JJSAC on the diversion work in Hawaii. ○ This would facilitate conversion on how it looks across the State, which would be helpful to the work they are doing. ● Follow-up on a new approach presented by J. Osegueda <ul style="list-style-type: none"> ○ Schedule a presentation with the DOE for JJSAC <p>(10:31) J. Osegueda</p> <ul style="list-style-type: none"> ● In December, OYS Program Specialists' met with several school Administrators who were interested in our diversion programs. <ul style="list-style-type: none"> ○ They are interested in developing new school - based or district-level diversion programs. ○ Beginning stages of discussions on how to merge funds. ○ Encouraged DOE to attend our ECD and JJSAC meetings in August. <p>(10:33)</p>	<p>JJSAC Chair to consider presentation from David Hipp and Carol Matsuoka</p>	<p>S. Ahu</p>	
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	<p>T. Miao</p> <ul style="list-style-type: none"> • From the November minutes, a follow up with Ann Mahi would be good to keep on future agenda items. <ul style="list-style-type: none"> ○ Bridge what is being done at DOE ○ Interest in trauma informed approach on the Leeward coast • Motion to approve by V. Roemmling • Motion seconded by E. Solomon 			
<p>III. Community Input [Pursuant to section 92-3, Hawaii Revised Statutes, Community Members will have 3 mins. to speak, i.e. per person, per item, or written testimony can be submitted on agenda items]</p>	<p>(10:35) No community input</p>			
<p>IV. Review ECD By-Laws Suggest Edits and Clarify</p>	<p>(10:36) J. Osegueda</p> <ul style="list-style-type: none"> • Review Article III, D.1.c., Ethnic and Cultural Diversity Committee (By-Laws). <ul style="list-style-type: none"> ○ Is there anything that needs to be changed or modified to this committee’s purpose? <p>(10:37) T. Miao</p> <ul style="list-style-type: none"> • Suggest rethinking the language of the following statement,” keeping the diversity of color, gender and ethnicity of youth in the juvenile justice system”. <ul style="list-style-type: none"> ○ Change language to “reducing disparities” rather than “keeping the diversity”. 			

	<p>(10:38) E. Solomon</p> <ul style="list-style-type: none"> • Agree to change this language. <p>(10:39) V. Roemmling</p> <ul style="list-style-type: none"> • Agree to change the language <p>(10:40)</p> <ul style="list-style-type: none"> • Agreement that all 5 activities sound right, but how do we implement? <ol style="list-style-type: none"> 1. Identifying and implementing program plans as appropriate 2. Taking appropriate action on legislation 3. Public awareness and educational activities 4. Developing RFP specs 5. Reviewing fed funding applications and making recommendations. • Interest in #4., developing specs for community-based services for youth at risk RFPs. <ul style="list-style-type: none"> ○ Consider including ECD committee and system partners in this process. <p>(10:45) D. Hipp</p> <ul style="list-style-type: none"> • Having Committees review RFP's is a great idea. Utilizing JJSAC and system partners can help strengthen the RFP specs. <p>(10:47) T. Miao</p> <ul style="list-style-type: none"> • Would like to ask Ana, who has been with OYS the longest, about the process and timeline for RFP's. <p>(10:48) A. Mejia-Vasconcellos</p>	<p>AMEND: Article III, D.c.: Ethnic and Cultural Diversity Committee: Remove "keeping the diversity "and replace with "reducing the disparities"</p>	<p>S. Ahu</p>	
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- Planning involves more than 9 months
 - Request for information (RFI) process
 - ✓ Collecting stats
 - ✓ Request for stake holder input
- JJSAC has a big diversity of professional who are involved in the juvenile justice system and it would help OYS for them to review.

(10:50)

S. Ahu

- Feedback we got from the Executive Committee regarding RFPs.
 - For organization, they decided it would be beneficial for one committee to review RFP's, RFI's and contracts.
 - The Executive Committee would do the first review and decide to delegate it to the appropriate committee.
 - It should not appear that each Committee will review all RFP's.

(10:51)

T. Miao

- The process based on the conversation in the Executive Committee.
 - Executive Committee to do the first review and tap into other Committees who may have greater relevance to the RFP.

(10:52)

S. Ahu

- It could possibly be this way when we review all the feedback.
 - We don't want to overwhelm one Committee.
 - We discussed Grant Applications with the Executive Committee to review as well.
 - If there is a specific type of RFP a Committee would be interested in looking at, we can provide

	<p>information for their review.</p> <p>(10:53) D. Hipp</p> <ul style="list-style-type: none"> • Maybe this language should be included for each committee. Amend the language which is repeated in each Committee on RFP's. <p>(10:54) T. Miao</p> <ul style="list-style-type: none"> • Who would make the determination on which Committee reviews RFP's? <ul style="list-style-type: none"> ○ ECD is involved in every process ○ Not sure if this should be included in the By-Laws <p>(10:55) D. Hipp</p> <ul style="list-style-type: none"> • OYS is not issuing out a volume of different RFP's • We are not requesting the review proposal, only the service specs within the proposal. <p>(10:56) T. Miao</p> <ul style="list-style-type: none"> • In regard to reviewing applications and recommending to the JJSAC programs to be funded, are we allowed to make recommendations? <p>(10:57) S. Ahu</p> <ul style="list-style-type: none"> • Yes, the Committees can submit recommendations to JJSAC and have discussions around it. • We have approximately \$400, 000 for Title II. <p>(10:58) T. Miao</p> <ul style="list-style-type: none"> • What is the process and timeline to insert ourselves in the 			
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recommendations and review of Grant Applications?

(10:59)

S. Ahu

- Grant Applications and Solicitations will probably be done with the Executive Committee.
- Contract developments, RFP's and RFI's, will depend on which Committee would be best so that we can share the information and collaborate.
- We recently have done program planning with the DOE.
- For a long time, most of the funds have been used for diversion or ATD programs.
 - We have been funding Hale Kipa and BIJIAC East and West
- We are hoping to have JJSAC be a part of the discussions as we work with the DOE on programs.
- Contract for Hale Kipa, Youth on Probation, ends in March 2020 and we will need to start a new contract with a new RFI and RFP.
 - This Committee could be involved, or it can go to a different committee.
 - Every year the Committee could be a part of the same program evaluation and monitoring so we can determine if they should get a supplemental contract
 - OYS does supplemental contracts. RFI's are done with an intent to extend.
- Please share what OYS has done in the past to include JJSAC in the process.

(11:03)

D. Hipp

- JJSAC did not have a big role in the procurement selection process of specs. It was utilized to help identify issues in the development of specs.

	<p>(11:05) S. Ahu <u>ARTICLE III C.1.- OFFICERS</u></p> <ul style="list-style-type: none"> • Would like your feedback on officer positions for standing committees. <ul style="list-style-type: none"> ○ Does the positions of 1st and 2nd Vice Chair work for this committee? <p>(11:04) D. Hipp</p> <ul style="list-style-type: none"> • If it is not a federal requirement to have a 2nd Vice Chair, it is not a necessary position. <p>(11:05) E. Solomon</p> <ul style="list-style-type: none"> • Agree it is not necessary. <p>(11:06) S. Ahu</p> <ul style="list-style-type: none"> • OYS suggestion was to eliminate the 2nd Vice Chair and replace it with a secretary or recorder role, which would be beneficial. <p><u>ARTICLE V.D.-STAFF</u></p> <ul style="list-style-type: none"> • The JJSAC and all Standing Committees shall be staffed by the Office of Youth Services. <ul style="list-style-type: none"> ○ OYS does not have enough staff to sit in each meeting since the meetings are held all in one day. <p>(11:07) E. Solomon</p> <ul style="list-style-type: none"> • Agree to include a secretary or recorder role. <p>(11:08) V. Roemmling</p> <ul style="list-style-type: none"> • In discussions from the past meetings, recruitment for people to join a Committee has been an important topic. 	<p>AMEND: Article III C.1, Officers: 2nd Vice Chair is not a necessary position</p> <p>AMEND: Article III C.1, Officers: Add a secretary or recorder role.</p>	<p>S. Ahu</p> <p>S. Ahu</p>	
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	<p>(11:09) S. Ahu</p> <ul style="list-style-type: none"> We are working on getting participation from JJSAC and the Committees. 	<p>Work on JJSAC members participation in sub-committees</p>	<p>S.Ahu</p>	
<p>V. Evaluate 3-Year Plan</p> <ul style="list-style-type: none"> JJSAC ECD Goals <p>a. What extent of goals accomplished</p> <p>b. Which goals remain</p> <p>c. Which goals should be dropped and/or added</p>	<p>(11:11) T. Miao</p> <p>The 3-Year Plan Comparison (copy available upon request)</p> <p>(11:12) J. Osegueda</p> <ul style="list-style-type: none"> The spreadsheet is a comparison of 2 plans. One is Office of Youth Services (OYS) and the other is JJSAC. <ul style="list-style-type: none"> It compares priorities, goals and objectives to see where there is an overlap. In the JJSAC State plan, ECD is covered under Priority #2-Reducing Disparities. <ul style="list-style-type: none"> This was developed by Islander Institute based on goals, objectives, activities and measures. <ul style="list-style-type: none"> ➤ Number of Goals-4 ➤ Number of Objective –7 ➤ Number of Activities-19 ➤ Number of Measures-11 Goal 3.3.1 - With ECD Committee, review systems change purpose of Ho’opono Mamo. <ul style="list-style-type: none"> This addresses Ho’o pono Mamo and Ana, who works on this contract, will address. 			

<p>(11:14) Ana Mejia-Vasconcellos</p> <ul style="list-style-type: none"> • One of the goals that was identified by the Committee's, was to track Ho'opono Mamo because it was instrumental in the planning. • It needs to be reviewed on what is pertinent now • We are due for a second evaluation, and we are looking at the RFI as it will soon be procured out. <p>(11:16) T. Miao</p> <ul style="list-style-type: none"> • At the time, ECD Committee was very involved with the planning of Ho'opono Mamo. • This committee needs flesh out the goals, objectives and activities in the By-Laws and figure out how to reorganize each of the actions to be functional and coherent. • This might not reflect where this Committee is right now and what our focus might be state-wide representation on this committee. <p>(11:17) D. Hipp</p> <ul style="list-style-type: none"> • Has the second evaluation been debted and approved? • It was never implemented as designed and morphed only into a civil citation process. <p>(11:18) T. Miao</p> <ul style="list-style-type: none"> • I am working on giving the results to Ana for the second evaluation. We are being very careful and double-checking results before we turn it over. 			
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- Ho’opono Mamo’s innovation was to reduce disparities by diverting kids who were picked up for status offenses or first-time misdemeanors, into culturally grounded supports and services.
 - Funding was made available for an Assessment center and HPD has been a great partner in terms of changing the process to issue citations.
 - Wrap the citation paperwork to the Assessment Center contracted by OYS
- The Assessment Center would conduct an assessment and find culturally based services to help kids and families address what’s driving this problem.
- It was an aspiration this would be a complete diversion.
 - After the program was completed, the child would not have an arrest record.
- They need to find additional connections to their existing programs.
- In regard to reducing disparities, so far, we haven’t seen the results hoped for in this program.

(11:22)
(D. Hipp)

- OYS started a whole program which included a mental health and substance abuse treatment, 21- day residential program and Halawa Circle.
 - It didn’t have the funding for all these processes, and it was reduced to an Assessment Center.

(11:23)

	<p>T. Miao</p> <ul style="list-style-type: none"> • For the sake of time, can we agree on putting the following discussions on the next agenda? <ul style="list-style-type: none"> ○ Approach Goal 1? ○ Evaluating 3 Year ○ Reviewing RED plan ○ New Chair and Vice Chair <p>(11:24)</p> <p>J. Osegueda</p> <ul style="list-style-type: none"> • Whatever works for everyone to discuss at the next meeting. • In the Hawaii JJSAC-Revised 3-Year Plan, under Priority #2, the following statement is documented. <ul style="list-style-type: none"> ○ “Ensure that every youth in the juvenile justice system in Hawaii is treated fairly and equitably regardless of race/ethnicity and gender orientation; ensure expanded opportunities for all; and meet the core requirement of the OJJDP to reduce disproportionate minority contact (DMC) within the Juvenile Justice system.” <ul style="list-style-type: none"> ➤ This seems like a purpose statement for reducing disparities wrapped up. ➤ Do you want this to be moved into the ECD By-Laws? ➤ Will this be in line for something we want to do in the future, or not? <p>(11:25)</p> <p>V. Roemmling</p> <ul style="list-style-type: none"> • This was discussed when I first joined this Committee. This is a revised version of the original, which everyone 			
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	<p>involved agreed on. This seems to be what we are working towards.</p> <p>(11:26) E. Solomon</p> <ul style="list-style-type: none"> • This is a good mission statement relative to our efforts. <p>(11:27) T. Miao</p> <ul style="list-style-type: none"> • The Committee with need to go thru each goal and decide if this may or may not be a priority moving forward. • Confirm we all agree to add the topics deferred to the following meeting in August. 			
VI. Vote in New Chair & Vice-Chair	<p>(11:28) T. Miao</p> <ul style="list-style-type: none"> • Esther's last term is ending, and it would be helping to identify a Chair. For the sake of time, can a conversation be conducted over email to select someone to Chair? <p>(11:30) J. Osegueda</p> <ul style="list-style-type: none"> • In terms of coming up with Chairs, we can have conversations. 			
VII. Review RED Report	Topic deferred in interest of time			
<ul style="list-style-type: none"> • Prepared for submission to OJJDP 				
VIII. Announcements Next scheduled meetings:	<p>(11:31) T. Miao</p> <ul style="list-style-type: none"> • We are partnering with Epic Ohana and Hawaii Legal 			

<ul style="list-style-type: none"> • Thursday, August 27, 2020 • Thursday, November 19, 2020 	<p>Aid to donate mask to children in foster care. If you make a donation to Epic Ohana and earmark it, it will go towards the cost of making mask.</p> <ul style="list-style-type: none"> • Thank you, Esther, for all the years of service as you step off this Committee 			
IX. Adjournment	<ul style="list-style-type: none"> • Meeting adjourned at 11:33am • Viki Rommeling seconded. 			

DRAFT