



MINUTES

Hawaii State Commission on Fatherhood
Regular Meeting
February 9, 2018

Commissioners Present:

Kawika Riley (Chairman), Richard Kebo, Kawika Mattos, Caleb Milliken

Ex-Officio Members Present:

Ms. Katie Muneo, DHS
Angela Tokuda, AG
Chet Adessa, Administrative Asst to Commission

Others Present:

I. **Call to Order:** The meeting was called to order at 1:03 pm in the Department of Human Services, conference room, 1390 Miller Street, Honolulu, HI 96813 by Chairman Riley. The Commissioners present constituted a quorum.

II. **Public Testimony:** There were no testimonies from the public.

III. **Approval of Minutes from the January 2018 meeting.** This item was deferred until the next regular meeting.

IV. a. **Decision Making.** Chairman Riley explained that he proposed a policy concerning commission testimony before policy-making bodies (see addendum). The policy sets up parameters in which the chairman or commissioner may testify in person or submit testimony at state legislative hearings concerning matters established by the commission's state statute. The addendum outlines "recommended policies and practices, both within and without state government, that sustain and reengage fathers in the lives of their children". A motion was made by Commissioner Milliken to approve the policy and guidelines as written in the addendum, seconded by Commissioner Kebo and unanimously approved.

b. Concerning the commission positioning on 2018 Hawai'i State Legislative Session, Kawika explained that the amount of time is transferrable (concerning paid family leave). A motion to accept this was made by Commissioner Milliken seconded by Commissioner Mattos and unanimously passed.

V. Discussion.

- a. A presentation entitled “Ethics for State Employees” was given. There were several questions from the commissioners. The main topics were: Conflicts of Interest, Gifts/Gifts Reporting, Fair Treatment, Confidential Information, Contracts and Post Employment.
- b. The Commission’s Strategic Plan was addressed and was discussed. Commissioner Milliken and Kebo spoke about our goals, success stories, best practices and the importance of connecting with others organizations. It was mentioned that the strategic plan should be in line with the DHS Strategic Plan.
- c. Mr. Adessa reported on the status of the Celebrate Father’s Day at Windward Mall. It was mentioned that most of the entertainment is confirmed and the application was submitted to the mall management.

VI. Reports: This was postponed until the next meeting.

VII. Commission/Public Generated Issues:

None

IX. Adjournment:

There being no further business before the Commission, the meeting was adjourned at 3:07 pm. The next meeting will be determined at a later date.

Prepared and Submitted by:

Date: March 11, 2018

Chet Adessa, Administrative Asst to the Commission

Approved by the Commission.