



MEETING AGENDA

Tuesday, December 4, 2018

Time: 1:00 pm to 3:00 pm

Location: Department of Human Services, 1390 Miller Street, Room 209, Honolulu, HI 96813

AGENDA

Commissioners Present

Richard Kebo, Kawika Riley, Dan Kittridge, Caleb Milliken, Kawika Mattos.

Others Present

Angela Tokuda (AG in transition), Erin Lau (Incoming AG), Rosemary Vergara (DOH), Christopher (UH Manoa PAU (Prevention Awareness Understanding) Action), Malia (DHS Representative), Kaiulani (...)

I. Call to Order

The meeting was called to order at 1:03 p.m. at the Department of Human Services Conference Room, 1390 Miller Street, Honolulu, HI 96813. Chair Kebo called the meeting to order and asked Commissioners to introduce themselves for the members of the public in attendance.

II. Public Testimony

DOH Representative discusses her work and role in domestic violence prevention. Shares that she is primarily there to support and coordinate with Na Leo Kane. UH Manoa PAU presents on the need to work towards violence prevention. Sees Na Leo Kane as a resource connector for people (especially men) who want access to resources for men who need it and are ready to seek it out.

Chair Kebo shares his strong desire to partner with Na Leo Kane and others to expand on the Commission's work to develop a statewide clearinghouse for fathers and families. Chair Kebo also provides an update to the members of the public, sharing that at the last meeting the Commission adopted a new strategic plan at its last meeting.

III. Approval of Minutes

Commissioners provide amendments of a technical nature. Kittridge Moves to approve minutes. Riley seconds. Commission approves unanimously.

IV. Decision Making

a. Budget FY 19

Chair Kebo turns presentation over to Finance Chair Milliken. Milliken provides update on where we ended up last year, and how that impacts this year's budget. Only notable impact is one of the fatherhood event awards, which was allocated last year but was taken from FY19 rather than FY18. Milliken also notes that we did not expend around \$1,000 due to it not being identified until the near-close of the fiscal year.

Commissioners discuss proposed budget. Commissioners discuss locations planned for meetings away from Honolulu. Locations for consideration include Kauai, Maui County, and areas outside of Honolulu. Commissioners also discuss status of plans to send a representative to attend the annual national fatherhood conference; budget is in line with what has been submitted for approval.

Commission AG provides guidance on Commission's authority to provide funding under its enabling law. Clarification is provided that the Commission is not a grant provider, but is authorized specifically to provide funds consistent with its purpose.

Commissioners discuss budgeting process; need to balance goals of accessibility (for neighbor islands) and support to community groups (via funding awards). Motion is made on the floor to approve the budget as submitted, with two adjustments: (1) category listed as "Grants-In-Aid" is properly changed to "Awarding of Funds" and (2) amount budgeted for national fatherhood commission is changed from \$1,980 to \$2,081.

Motion passes unanimously.

b. Authorize Chairman to submit annual report to the State Legislature

Chair Kebo turns the presentation over to Vice Chair Riley. Riley explains that the item delegates to the Chair authority to submit the report on behalf of the Commission.

Motion passes unanimously.

V. Discussion

a. Request for Proposal (RFP) Process

Chair leads this discussion. Explains that Strategic Plan aligned us with the 'Ohana Nui frameworks. Milliken asks if we are moving beyond last year, where we were limited to events. Chair agrees. Milliken suggest that we lead with 'Ohana Nui framework, but also use the information we have.

Malia recommends focusing on one area. Kebo and Milliken discuss ways to provide clarity to community. Mattos encourages us to remember that we are moving into a bigger arena and may get many more applications. Riley shares desire to be clear without being overly prescriptive.

Milliken reminds Commission that we have extra materials from last year that we can share again. Kebo agrees, and also shares his hopes that being more engaged in supporting fatherhood activities, the more positive exposure we can receive.

Commissioners discuss timeline. Kebo and Milliken discuss goal of bringing RPF motion up for approval by our January meeting, enabling Commissioners to send the RFPs out by as early as January 18. Goal for accompanying deadline for RFPs would be February 13, enabling the Commissioners to make funding award decisions by February 15 at Commission meeting. Award letters would go out subsequently.

b. Central Information Clearinghouse

Chair Kebo encourages members to send him information on items or ideas for the clearinghouse.

VI. Reports

a. Reports on community involvement, events, trainings or meetings attended.

Milliken shares that he attended training. Riley shares that he and the Chair is reviewing the UH Fatherhood Report.

VII. Commission/public generated issues/agenda items. (No decision making)

Kittridge motions to adjourn. Riley second. All vote in favor.

VIII. Adjournment. Next meeting is to be determined. Meeting adjourned at 3:00pm.