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4.09.2021km

## **HAWAII STATE - COMMISSION ON FATHERHOOD**

### **MEETING MINUTES**

**Monday, March 19, 2021**

**Time: 1:00pm**



Location: virtual meeting via Zoom  
Zoom Meeting ID #8082816682 password Thrive  
Zoom waiting room was opened at 12:55pm to log-on prior to 1:00pm.

**I. Call to Order** - Kawika calls the meeting to order at 1:05PM.

Commissioners present: Chad Hasegawa, David (Kawika) Mattos, Charles Woolfork, Sam Kippen, Allen Cardines Jr, Alan Sunio, Anthony Mendez

Public Attendees: Dr. Michael Connor (retired, Maui), Claire Carroll (Hana Assoc., Maui), Amanda Stevens (DHS-Public Information's Officer, O'ahu), Alex Domingo (MEO Head Start, Maui), Carole Vida-Eleneki(PACT Maui), Doug Imig (ECAS, O'ahu), Hide Wu (ECAS, O'ahu)

**MISSION Statement** – read by Woolfork

**The mission of the Hawaii State - Commission on Fatherhood (HS-COF) is to promote healthy family relationships by emphasizing the important role fathers play in the lives of their children. The commission serves in an advisory capacity to state agencies and makes recommendations on programs, services, contracts, policies, and laws relating to children and families.**

**I. Introductions:**

**a. Fatherhood Commissioners**

**i. Ex-Officio(s) currently 3 ex-officio(s): *Malia Taum-Deenik, Matthew Shim, Chet Okayama – however none present.***

**b. AG Counsel to the Commission - Erin Yamashiro – *not present due to Zoom technical difficulties to log on.***

**II. Conduct Agreement & reminder**

**a) Rules of Conduct – read by Mattos**

**III. Quick Review Of Nine (9) Commission's Statutory Duties – read by Mattos**

**IV. Community shares or concerns:**

**a) Public Testimony (introduction - allow 2 minutes) – brief introductions made by guests.**

**b) Special Guests (prior request / allowed - 10 minutes)**

**I. Early Childhood Actions Strategies – ECAS (presentation by Doug)**

**a) ECAS was formed in 2012 in the Governor's Office to bring together public and private sector organizations in order to align priorities for children prenatal to age eight, streamline services, maximize resources and improve programs to support our youngest keiki. ECAS is organized into six cross-disciplinary teams. Team 4, Equitable Access to Programs and Services has a**

Note: Individuals who require special needs accommodations may request assistance in writing to the Commission three days prior to the meeting or by contacting the Commission at [hawaiifatherhood@gmail.com](mailto:hawaiifatherhood@gmail.com) or call DHS (808) 586-4855.

Fatherhood Engagement and Supportive Partnerships Subgroup, which meets 3<sup>rd</sup> Fridays from 10:30AM-12:30PM. If you'd like to be added to the list to serve, or have any questions, please contact Hide at [hide@ecashawaii.org](mailto:hide@ecashawaii.org)

V. Approval of Minutes

- a) February 17, 2021
  - i. Commissioner Hasegawa motions to approve February 26<sup>th</sup>, 2021 meeting minutes. Cardines seconded this motion. Motion approved.
- b) March 10, 2021
  - i. Meeting Minutes not yet prepared and will be reviewed in April's meeting. No action taken.
- a) Ethics & Boundaries - *No action taken*  
Everyone has access [capitol.hawaii.gov](http://capitol.hawaii.gov), office of informational practices. All laws are stated in this website.

VI. Discussion – *none*.

- a) Ex-Officio(s) updates:
  - i. Department of Human Services (DHS)
  - ii. Department of Health (DHS)
  - iii. Office of Youth Services (OYS)
  - iv. Department of Education (DOE) – *still vacant*
  - v. Department of Public Safety (DPS) – *still vacant*
- b) Budget / Finances
  - i. Budget for FY 2020-21
    - a) Update of Budget / Expense Status
      - I. Current budget is \$19,962. At the next meeting, Mendez will have current numbers entered in to budget to reflect what is approved since the last meeting.
    - b) Proposed Commission – Professional Development
      - I. One Shared Future; previously approved and is forthcoming.
      - II. June 9-10 2021 National Fatherhood Conference. \$150 per commissioner, also previously approved for commissioners to attend.
    - c) Revisions Updates / Other Matters
- c) Fatherhood Sponsorship Award Program / System, Financial & Other Details
  - i. Commissioners met on March 10<sup>th</sup> at 6:00pm and refined and finalized the applications for 2021.
  - ii. Deadline to mail April 9<sup>th</sup> and received or email by April 12<sup>th</sup> to the fatherhood commission gmail.
  - iii. Commissioners will have to recuse themselves from the voting decision if a part of or have direct connection to the organization applying. (ie. employed by non-profit).
  - iv. Mattos will send the blank application to commissioners via email and the non-profit communities at large. Commissioners were encouraged to reach out too to their network.
- d) O'ahu and Neighbor-Island Commission Meetings:
  - i. Options for remaining FY 2021: April 23<sup>rd</sup>, May 21<sup>st</sup>, June 18<sup>th</sup> or 25<sup>th</sup>

- ii. Mendez motion to host an off island meeting in East Hawaii (Hilo). Woolfork seconded this motion. Yes – 7 / No – 0. Motion passed.
- iii. Additional motion made by Woolfork to host the off island (Hilo) meeting on June 25<sup>th</sup> and 2<sup>nd</sup> by Sunio motion. Yes – 7 / No – 0. Motion passed.
- iv. Mattos also suggested to have O’ahu meeting on May 21<sup>st</sup>. Could do 10am-12pm to accommodate neighbor island travel by Kaua’i, Maui and Hawai’i Island commissioners.
  - a) Hasegawa stated that commissioners may need to apply for travel exemption unless you have taken your vaccination.
  - b) Mattos will check if those who cannot make it in person can still attend virtually and still qualify as attended (RE Quorum).
  - c) Mattos will follow-up with OIP and DHS to check if still mandated to meet twice in person this FY 2021. There may be an upcoming bill to waive this directive.
- e) Strategic Planning (HS-COF / SP-FY 2020-21)
  - i. Can refer back to One Shared Future professional development training
- f) Commission TEAM
  - i. Current Status / Updates / Boards & Commissions Info.
    - a) Sharon Ibarra sent the current proposed bill to Mattos. Bill still flowing through the senate. Currently stating that any new commissioner must be certified/trained by the director of the agency. Without that training, the commissioner cannot vote.
    - b) Commissioner Rick Kang from Oahu decided to resign from the Commission for personal reasons. Mattos honored Kang for being part of the team.
    - c) Currently have 8 active commissioners; however; Lunceford still missing unexcused since September 2020. Per current law, a commissioner missing 3 unexcused meetings, the AG office cannot move forward with removing the commissioner if the commission can make still quorum without that commissioner. Mattos suggested that the commission pursue helping to change this law next year.
    - d) Former Commissioner Daniel Kittredge has reapplied to be a commissioner again.
    - e) For those who are waiting to apply, contact Kawika or Sharon as soon as possible
  - ii. Commission’s nine (9) Statutory Duties / Status & Updates. They include:
    - a) Central Information Clearinghouse (informational center)
    - b) Identify Best Practices
    - c) Identify Obstacles
    - d) Raise Public Awareness
    - e) Recommend Policies and Practices
    - f) Promote Education to train Fathers
    - g) Support Fatherhood Programs
    - h) Increase Fatherhood Capacity
    - i) Do any and all things necessary to carry out duties and purpose.
      - I. Question: Can we put contact phone numbers on the website as resources asked by Woolfork? Suggestion to include parent line and AUW 211 on the HS-COF website.

- II. We can work towards having the HS-COF resources on AUW-211, but will need to discuss resource information as a commission that HS-COF has to offer for public inquiries, before we put the information up.
- III. Woolfork will forward a rough draft of the HS-COF literature and will make final corrections to be attached to the agenda for the next meeting.
- IV. Hide (ECAS) will forward information on how to get signed onto AUW-211 to Woolfork.
- V. Sunio suggested to do a lunch-in to do a face-to-face discussions to move this statutory duty forward or can discuss at the One Shared Future training.
- iii. Cardines motioned to partner and support the work of Early Childhood Action Strategy (ECAS) with Mattos representing the Commission. Motion 2<sup>nd</sup> by Woolfork. Yes – 7 / No – 0. Motion passed.
- g) Legislation Session 2021
  - i. Review of current Proposed House and Senate Bills / and other matters
  - ii. Mattos suggested as done in the past that there are bills to be prioritized/recognized and we could elect someone to represent the commission. He also stated that we must be assured to do the research (pros and cons) of each bill before we support them.
  - iii. Suggestion to create a process of list of bills and having a plan of action
  - iv. Mendez can create a list of bills or resolutions to look at
    - a) Cardines volunteered do the research on child sex trafficking bills
  - v. After further discussion, the commission agreed that No Action be taken for this 2021 Legislative Session due to constraints on time and tasks. The commission agreed to come up with a process and list of future bills and resolutions to consider for FY 2022's Legislative Session.

\*Woolfork needed to log off at 3:50, but meeting still has quorum of six (6) commissioners.

- h) Work Plans / Updates & Reports
  - i. 2021-22 Annual DHS Report preparation
    - a) Hasegawa designated to gather meeting minutes and notes to create draft for upcoming annual report. Mattos will forward to him already approved and on HS-COF webpage. *No further action taken.*
  - ii. Community Collaborations and Volunteers
    - a) Hawai'i State – 3<sup>rd</sup> Annual Fatherhood Conference update
      - I. Cardines met with Lisa Groulx of PARENTS, Inc., who is spearheading the conference. Discussed sponsorship and supporting financially, assuring the commission's logo is on material. Requested for the conference to be pushed back to June. Cardines working with guest speakers to confirm the dates available. Currently, June 18<sup>th</sup>, 2021 is the target conference date. Flyer should be out shortly.
    - b) Other upcoming conferences/events. *No further discussion.*
  - i) DHS / HS-COF webpage updates / status of Meeting Minutes & other matters

- i. Meeting minutes are posted and current on HS-COF webpage. Mattos will do the meeting minutes for March 10<sup>th</sup>.
- j) County of Honolulu/districts of O`ahu and the Neighbor-Island Counties updates – *No further discussion.*
- k) Marketing materials updates / Marketing options
  - i. Sunio met with Henny S. (DHS). She doesn't know where any of the commission's material and property are. Sunio is checking with former Chair - Kawika Riley. He is not sure where the banners or the flyers are. Mattos will see if notes has been documented in the past.
  - ii. Mattos suggested the commission consider ordering more simple banners and each commission can hang in their perspective communities across the islands.

#### VIII. Decision Making

- a. FY 2020-21 Budget – Updates / Expense Status / Proposed Expenditures & Revisions
  - i. *No further decisions made*
- b. Fatherhood Sponsorship Award Program / System, Financial & Other Details
  - i. *No further decisions made. As stated above, Mattos will forward the blank applications to those who may want to apply. At April 16<sup>th</sup> next meeting, the commission will collectively review which applications to award.*
- c. O`ahu and Neighbor-Island (Hilo) Commission Meetings – *Motions noted above.*
- d. Strategic Planning (HS-COF / SP-FY 2020-21) – *No further actions taken.*
  - i. Commission TEAM - Current Status / Updates / Boards & Commissions Info.
  - ii. Commission's nine (9) Statutory Duties / Status & Updates
- e. Proposed Legislation House and Senate Bills – *No further actions taken.*
- f. Community Collaborations and Volunteers – *Motions noted above.*
- g. Marketing – *No further actions taken.*

#### IX. Next meeting:

- a. Friday, April 16th, 2021 at 1:00pm virtually via Zoom.

#### X. Executive Session – *none.*

#### XI. Adjournment

Cardines motions to adjourn the meeting. Sunio 2nd the motion. Motion passed. Meeting adjourned at 4:03 pm.