

NOTE: MEETING MINUTES ARE IN DRAFT FORMAT AND HAVE NOT BEEN APPROVED BY MEMBERS OF THE STATE ADVISORY COUNCIL ON JUVENILE JUSTICE, AS SUCH, INFORMATION IN THE MINUTES HAS NOT BEEN APPROVED FOR CONTENT AND ACCURACY.

JUVENILE JUSTICE STATE ADVISORY COUNCIL
Department of Human Services, State of Hawaii
Office of Youth Services

Executive Committee
2nd Quarter Video/Audio Meeting
Hosted on Zoom
(Copy of audio link available upon request)

Thursday, February 4, 2021
11:00AM-1:00 PM

Members Present: Delia Ulima (Chair), Tai-an Miao, Noy Worachit, Vonn Ramos

Members Absent: Major J Averell Pedro

Members Excused: None

Guests Present: None

Staff Present: Shannessy M. Ahu, John Paekukui, Norene Machida

AGENDA ITEM	DISCUSSION	RECOMMENDATIONS/ ACTIONS/CONCLUSIONS	PERSON(S) RESPONSIBLE	DATE DUE
I. Call to Order/Establishment of Quorum <ul style="list-style-type: none"> • Introduction of Attendees 	<ul style="list-style-type: none"> • Meeting called to order at 11:06 a.m. by Chair, Delia Ulima • Quorum was established (4/5) • Introduction of attendees: <ol style="list-style-type: none"> 1. Delia Ulima-Chair JJSAC, Epic Ohana 2. Tai-An Miao Chair of Ethnic & Cultural Diversity Committee, University of Hawaii, Dept of Psychiatry 3. Vonn Ramos, Chair of Prevention & Accountability, Hale Opiio 4. Shannessy Ahu-Federal Grants Manager, Program Specialist V, Office of Youth Services 5. Noy Worachit JJSAC member, Chair of Youth Committee, Epic Ohana 6. Norene Machida-Office Asst. III, Office of Youth Services 7. John Paekukui-Compliance Monitor, Office of Youth Services 			
II. Consideration and Approval of Minutes for the following Meeting(s): August 7, 2020	(11:15) D. Ulima <ul style="list-style-type: none"> • Consideration and approval of minutes for August 7, 2020 • Motion to approve minutes by Tai-An Miao • Motion seconded by Noy Worachit 			
III. Community Input [Pursuant to section 92-3, Hawaii Revised Statutes, Community	(11:19) No community in attendance			

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<p>Members will have 3 mins. to speak, i.e., per person, per item, or written testimony can be submitted on agenda items]</p>				
<p>IV. Subcommittee Discussion:</p> <ul style="list-style-type: none"> • Youth • ECD • Compliance • P&A 	<p>(11:20) N. Worachit Youth Committee</p> <ul style="list-style-type: none"> • The Youth Committee created a survey aimed to identify the needs of the youth at HYCF <ul style="list-style-type: none"> ○ Aimed at <ul style="list-style-type: none"> ➤ Social capitol ➤ Relationships ➤ Types of programs and resources they have access to at HYCF ➤ Their rights at HYCF, and where to go to if they needed help • We followed up by conducting a Focus Group <ul style="list-style-type: none"> ○ 3 Focus groups <ul style="list-style-type: none"> ➤ 2 group of boys ➤ 1 group of girls ➤ We provided pizza, snacks, and a gift card for participating • Reviewed the results of the survey <ul style="list-style-type: none"> ○ Determined there are some improvements that can be addressed 			

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	<p style="text-align: center;">➤ Access to programs, mental health resources etc.,</p> <p>(11:21) D. Ulma Bailey Monick, who is a member of the Youth Committee put the results together that can be shared if anyone is interested.</p> <p>(11:22) N. Worachit</p> <ul style="list-style-type: none"> • The one thing that stood out was the difference in programs when comparing the male and female population • Another was the response time to their needs <p>(11:26) T. Miao</p> <ul style="list-style-type: none"> • Is there a formal report back to Mark Patterson or this team? <p>(11:27) N. Worachit</p> <ul style="list-style-type: none"> • Shannessy sent the question to Mark and by our next meeting we can update everyone on the responses <p>(11:28) V. Ramos</p> <ul style="list-style-type: none"> • Is there any data on DH or will there be an opportunity to conduct a focus group? 			

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	<ul style="list-style-type: none"> ○ We do not have a DH on Kaua’i to utilize as an immediate support or resource for the youth ○ It is usually not until the next day and sometimes days before the arrangements can be made. ○ We have experienced behaviors escalating when there is no immediate support for them ○ This is a gap for neighbor Islands <p>(11:29) N. Worachit</p> <ul style="list-style-type: none"> ● It is in our plans to interview the youth at DH who are more transient and placed into programs than youth at HYCF who there for a longer period are ● We also want to interview youth at Home Maluhia <p>(11:34) T. Miao ECD Committee</p> <ul style="list-style-type: none"> ● We worked on finalizing our goals for the new 3 Year State plan ● We had elections but have not installed a new Chair ● Organizing a short data presentation on persistent disparities <p>(11:36) J. Paekukui Compliance Committee</p> <ul style="list-style-type: none"> ● Reviewing the data to make sure we do not have any violations. 			

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	<ul style="list-style-type: none"> ○ Compliance checks are completed <p>(11:40) V. Ramos P&A Committee</p> <ul style="list-style-type: none"> ● At our last meeting, as an acting Chair, we had a getting to know each other and we talked about what brought us to this work. ● Would like to discuss with the Committee on meeting more often ● Looked at the 3-Year State plan and discussed goals ● Would like to look at evidence-based programs, best practices and what is working and not working ● Having members and representation from each county is helpful <p>(11:42) D. Ulima</p> <ul style="list-style-type: none"> ● Child & Family Services is working on a new program that has a juvenile justice component. FIPSA <p>(11:46) S. Ahu</p> <ul style="list-style-type: none"> ● Committee Officer Updates <ul style="list-style-type: none"> ○ If the positions remain vacant, we will ask for volunteers ○ If no volunteers, Delia will appoint someone to the officer positions on a temporary basis ● Compliance 			

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	<ul style="list-style-type: none"> ○ Elections will be done at the next meeting <ul style="list-style-type: none"> ➤ Nominations excepted for all roles except for Recorder • ECD Committee <ul style="list-style-type: none"> ○ Nominations excepted for Vice-Chair and Recorder, pending Chair • Youth Committee <ul style="list-style-type: none"> ○ Chair and Vice Chair is set, need a volunteer for Recorder • P&A Committee <ul style="list-style-type: none"> ○ Nominations accepted and at the next meeting they will vote • TTA opportunity on the February 18, 2021 <p>(11:46) D. Ulima Since we are on the topic of Committee Officers, we will move to item VI on the agenda and return to item V.</p>			
V. Old Business <ul style="list-style-type: none"> • Executive Committee Charter 	<p>(12:11) D. Ulima</p> <ul style="list-style-type: none"> • Can we review this when all the members are present? <p>(12:12) S. Ahu</p>			

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	<ul style="list-style-type: none"> This can be moved to the next Executive meeting We can send this out for review prior to the next meeting so that it can be discussed with feedback 	Send Committee members Charter for review before the next meeting	N. Machida	
<p>VI. New Business (open for discussion)</p> <p>Committee Officers</p> <ul style="list-style-type: none"> Roles & Responsibilities <p>Federal Grants & Contracts</p> <ul style="list-style-type: none"> Sub-Committee Delegation <p>OYS 2021 Legislature Bill</p> <ul style="list-style-type: none"> Kawailoa Youth & Family Wellness Center 	<p>(11:47) D. Ulma Committee Officers Roles & Responsibilities</p> <ul style="list-style-type: none"> Are there any key things we need to address with the new Officers? <p>(11:48) S. Ahu</p> <ul style="list-style-type: none"> Recognizing the roles and responsibilities laid out in the By-Laws and/or Charter. Communication with the Chair is an important aspect for OYS to support this role <p>(11:51) D. Ulma Federal Grants Contracts-Sub-Committee Delegation</p> <ul style="list-style-type: none"> JJSAC responsibility is review and advise OYS on contracts. Should this responsibility be placed upon a sub-committee? Does anyone know how this was done in the past? <p>(11:52) T. Miao</p>			

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	<ul style="list-style-type: none"> • In the past the P&A Committee reviewed and reported to JJSAC • It could sit with the Executive Committee since there is representation of all Committees <p>(11:59) V. Ramos</p> <ul style="list-style-type: none"> • It may help to inquire with other State's JJSAC on how they address this <ul style="list-style-type: none"> ○ A State that is similar to Hawaii, if any? • It would be fair to have the Executive Committee review than to put it on one Committee. <p>(12:03) D. Ulima</p> <ul style="list-style-type: none"> • In the interim does everyone agree with this sitting with the Executive Committee. <p>(12:04) T. Miao</p> <ul style="list-style-type: none"> • In the interim this can be the default body <p>(12:05) V. Ramos</p> <ul style="list-style-type: none"> • Is there any funding coming up that a body will be needed? <p>(12:05) S. Ahu</p> <ul style="list-style-type: none"> • If funding is between meeting, we would need to plan for an impromptu meeting 	<p>Follow-up with other States JJSAC on how they handle this and if its effective</p>	<p>S. Ahu</p>	

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	<ul style="list-style-type: none"> ○ Title II has not released the solicitation yet ○ Other grants and funding would require planning <p>(12:06) V. Ramos</p> <ul style="list-style-type: none"> ● Does Permitted Interaction Group (PIG) apply to any Committees? <ul style="list-style-type: none"> ○ If time is of the essence, PIG is the most effect way to get things done <p>(12:07) S. Ahu</p> <ul style="list-style-type: none"> ● We would need JJSAC to vote on having a PIG. ● Prior to you joining, JJSAC voted for the establishment of sub committees. ● We can discuss this at the next JJSAC meeting <p>(12:08) D. Ulima</p> <ul style="list-style-type: none"> ● This can definitely be added to the agenda at the next JJSAC meeting 	<p>Add to the agenda for the next meeting</p>	<p>D. Ulima</p>	
<p>VII. Announcements State Budget Cuts</p> <p>New JJSAC Members</p> <ul style="list-style-type: none"> ● Charity Dudoit 	<p>(12:18) S. Ahu</p> <ul style="list-style-type: none"> ● Governor is not doing any furloughs and/or RIF's <ul style="list-style-type: none"> ○ OYS has to plan for this although we have not experience it yet 			

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<ul style="list-style-type: none"> Catherine Piazza 	<ul style="list-style-type: none"> Josh Osegueda last day with OYS will be on Monday, February 8, 2021. We wish him well! <p>(12:19) D. Ulma</p> <ul style="list-style-type: none"> We wish Josh much success! 2 new members will be welcomed at the next JJSAC meeting <ul style="list-style-type: none"> Charity Dudoit Catherine Piazza 			
VIII. Future Agenda Items	<p>(12:19) D. Ulma</p> <ul style="list-style-type: none"> Executive Committee Charter 			
IX. Next meeting May 6, 2021 August 5, 2021	<p>Next Meeting(s) <u>2020 Meetings</u></p> <ul style="list-style-type: none"> May 6, 2021 	For information only		
X. Adjournment	<ul style="list-style-type: none"> Meeting adjourned at 12:20 by Delia Ulma 	For information only		