



HAWAII STATE
COMMISSION
ON THE STATUS OF WOMEN

Chair
JUDY KERN

COMMISSIONERS:
CYD HOFFELD
MARILYN B. LEE
DEJA OSTROWSKI
TERRI ANN MOTOSUE
STACEY MONIZ
EDIE IGNACIO-
NEUMILLER

Executive Director
KHARA JABOLA-
CAROLUS

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HAWAII STATE COMMISSION ON THE STATUS OF WOMEN
PUBLIC MEETING
WEDNESDAY, AUGUST 26, 2020, 3:30 PM – 4:30 PM
VIRTUAL MEETING VIA ZOOM

In light of the evolving COVID-19 situation, protecting the health and welfare of the community is of utmost concern. As such, this will be a virtual meeting and written testimony will be accepted in lieu of in-person testimony. If you would like to appear virtually via Zoom, please email ctrinh@dhs.hawaii.gov for more information by Noon on Monday, August 24, 2020.

- I. PUBLIC NOTICE, CALL TO ORDER, ESTABLISH QUORUM (2 Minutes)
- II. VIRTUAL MEETING HOUSEKEEPING (2 Minutes)
 - A. Announce who you are prior to speaking
 - B. Designate Commissioner for Motions
 - C. Designate Commissioner to Second Motions
- III. REVIEW AND APPROVAL OF MINUTES FROM THE MAY 15, 2020 MEETING (5 Minutes)
- IV. PUBLIC COMMENT (5 Minutes)
 - A. *Only accepting written testimony at this time by submission via email to ctrinh@dhs.hawaii.gov by 3:30 p.m. on Tuesday, August 25, 2020.*
 - B. *Due to the timing of this meeting, public comments may be addressed at the next Commission meeting.*
- V. REPORTS (42 Minutes)
 - A. Executive Director's Report (9 Minutes)
 1. Welcome Kaua'i Commissioner Edie Ignacio-Neumiller
 2. Legislation
 3. New HSCSW's Sponsorship Request Form via Google Form
 4. Budget updates
 5. Annual Women's Conference (9 Minutes)
 - a) "Permitted Interaction Groups" (PIGs) - Fourth Meeting
 - b) Committee Priorities
 - B. State Commissioners' Reports and Updates
 1. Stacey Moniz, Maui Commissioner - (8 Minutes)
 - a) Suggest holding statewide Missing and Murdered Indigenous Women's event on May 5th, 2021
 2. Edie Ignacio-Neumiller, Kaua'i Commissioner - (8 Minutes)
 - a) Legislative issues
 - b) Kaua'i Committee on the Status of Women's Sponsorship Request
 3. Cyd Hoffeld, Hawai'i Commissioner - (8 Minutes)
 - a) Report of County of Hawai'i Committee on the Status of Women Activities
- VI. ANNOUNCEMENTS (2 mins)

VII. ADJOURNMENT (2 mins)

The public meeting is accessible for individuals with disabilities. Auxiliary aids and services are available upon request by calling the Hawai'i State Commission on the Status of Women's office at: (808) 586-5757 (voice); 711 (Hawai'i Relay Service); or email to ctrinh@dhs.hawaii.gov. A request for an auxiliary aid or service should be made no later than four (4) working days prior to the public meeting. Requests made as early as possible will allow additional time to fulfill your request. We will try to obtain the accommodation, but we cannot guarantee that the request will be fulfilled.

Hawai'i State Commission on the Status of Women
Friday, May 15, 2020; 3:30 p.m. – 4:30 p.m.
Public Meeting Minutes (3:30-3:45 p.m.)
Executive Session (Confidential: 3:45-4:25 p.m.)
VIRTUAL MEETING VIA ZOOM

Members Present: Judy Kern (Kern), Cyd Hoffeld (Hoffeld), Marilyn Lee (Lee), Deja Ostrowski (Ostrowski), Terri Ann Motosue (Motosue), Stacey Moniz (Moniz)

Excused: Kauai Commissioner - Vacant

Public: Farrah-Marie Gomes, Chair, Hawaii Committee on the Status of Women

Staff: Khara Jabola-Carolus (Jabola-Carolus), Laney Trinh (Trinh)

I. Public Notice, Call to Order

- A. 3:31 p.m. Quorum Declared – All in attendance, except Kauai Commissioner - vacant

II. Review and approval of minutes

- A. MOTION to accept minutes from February 27, 2020 by Lee, seconded by Hoffeld – ALL IN FAVOR, ADOPTED

III. Public Comment

- A. No public comment via written testimony.
B. Chair Kern thanked Jabola-Carolus and Trinh for the work done on behalf of the commission during the pandemic.

IV. Executive Directors' Report

- A. Jabola-Carolus: NACW Conference July 19-22, 2020 in Leesburg, Virginia – CANCELED
1. Still sponsoring the NACW annual memberships for all County Committees
 2. All County Chairs confirmed the budget requirement for NACW's invoice fee, except Hawaii County Committee on the Status of Women
 - a) Farrah-Marie Gomes will check on the budget and if the amount is okay for HSCSW to pay their NACW annual dues.
- B. Legislation
1. Supplemental budget – Items being reviewed if no funding attached
 2. Starting again for a week in June
 3. Next year we will need to resubmit our budget and staff increase request
- C. Budget updates
1. HSCSW Summary provided, due to pandemic, budget has only about \$300 left, which will most likely go to bills
- D. Safety Issues for Survivors of Assault
1. Early release of individuals charged with sexual assault, including first degree sexual assault other sexual violence-related crimes such as violation of privacy, have been granted COVID-19 "humanitarian" release.

V. Executive Session

- A. The Commission anticipates going into Executive Session to discuss the perpetuation of HRS 92-5 (a)(2) and HRS 367-2.5 (40 Minutes)

- B. MOTION to Start Executive Session by Motosue, seconded by Ostrowski – ALL IN FAVOR
 - 1. Start: 3:44 p.m.
- C. MOTION to End Executive Session by Hoffeld, seconded by Lee – ALL IN FAVOR
 - 1. End: 4:58 p.m.
- D. EXECUTIVE SESSION DECISION: Jabola-Carolus’s appointment as Executive Director extended for another two years to June 30, 2022.
 - 1. MOTION TO AFFIRM EXECUTIVE SESSION DECISION by Moniz, seconded by Motosue – ALL IN FAVOR.

VI. Announcements

- A. None

VII. Adjournment – Motion to Adjourn by Moniz, seconded by Ostrowski – ALL IN FAVOR at 5:01 p.m.

DRAFT

HSCSW's Sponsorship Request Form

Due to reporting requirements from the State, Hawai'i State Commission on the Status of Women (HSCSW) is asking all applicants to please submit the following information along with your request for funding.

*** Required**

1. Email address *

2. Requester's Name *

3. Date funding requested by: *

Example: January 7, 2019

4. Requester's Organization *

5. Phone number *

6. Name of program/project *

7. Total funding requested with cost breakdown. (Breakdown can be added at the bottom of page.) *

8. Will any of the funding be used for food or beverages? *

Mark only one oval.

Yes

No

9. If so, how much and what for? *

10. Did you seek other sources of funding prior to applying to HSCSW? Please explain.

*

11. Do you plan to seek additional funding for this event? Please explain. *

12. What is the goal of the event? *

13. How will the success of the event be measured? *

14. Submit supporting documents to justify request (i.e. request letters, flyers, budget breakdowns, etc.) Five documents allowed. *

Files submitted:

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Timestamp	Email Address	Requester's Name	Date funding requested by	Requester's Organization	Phone number	Name of program/project	Total funding requested with cost breakdown. (Breakdown can be added at the bottom of page.)	Will any of the funding be used for food or beverages?	If so, how much and what for?	Did you seek other sources of funding prior to applying to HSCSW? Please explain.	Do you plan to seek additional funding for this event? Please explain.	What is the goal of the event?	How will the success of the event be measured?	Submit supporting documents to justify request (i.e. request letters, flyers, budget breakdowns, etc.) Five documents allowed.
8/13/2020 13:37:49		SANDRA MURAGIN	8/13/2020	Kauai County Committee on the Status of Women		Various events for FY 2020/2021	\$10,000.00	Yes		County of Kauai, however due to a tightened budget funding has remained the same for the past three years.	Not for this fiscal year.	To continue the committee's work on equality for women and girls through advocacy, education, collaboration and program development.	Attendance, awareness and collaborations with State and County agencies	

Kaua'i Committee on the Status of Women
 Budget Request July 1, 2020 to June 30, 2021

REVENUE

Hawai'i State Commission on the Status of Women (HSCSW)	10,000
Total	\$10,000

PROGRAM EXPENSES

HSCSW

Breast Cancer Awareness Month	
Advertisement	100
Sub-Total	100

Career Day	
Sponsorship	2,500
Sub-Total	2,500

Human Trafficking Forum/Next Steps	
Travel	700
Audio/Visual	500
Food	275
Venue	300
Advertising	800
Follow up actions	825
Sub-Total	3400

Women's History Month	
Audio/Visual	500
Food	200
Venue/Program	1,000
Advertising	800
Sub-Total	2500

NACW Conference - July 19-22, 2020	
Registration and Membership Fees	1,000
Sub-Total	1,000

Committee Cost	
Supplies	500
Sub-Total	500

	HSCSW
TOTAL	\$10,000