

NOTE: MEETING MINUTES ARE IN DRAFT FORMAT AND HAVE NOT BEEN APPROVED BY MEMBERS OF THE STATE ADVISORY COUNCIL ON JUVENILE JUSTICE, AS SUCH, INFORMATION IN THE MINUTES HAS NOT BEEN APPROVED FOR CONTENT AND ACCURACY.

JUVENILE JUSTICE STATE ADVISORY COUNCIL
Department of Human Services, State of Hawaii
Office of Youth Services
1010 Richard Street, Honolulu Hawaii 96813-2940

Youth Committee Meeting
Hosted on Zoom
(Copy of audio link available upon request)

Friday, October 8, 2021
10:00 a.m.-12:00 p.m.

Members Present: Noy Worachit (Chair), Delia Ulima, Anastasia Neumann

Members Absent: Representative Cedric Gates

Members Excused: Chassidy Kruse (Vice-Chair), Bailey Monick

Guests Present:

Staff Present: Norene Machida

AGENDA ITEM	DISCUSSION	RECOMMENDATIONS / ACTIONS/CONCLUSIONS	PERSON(S) RESPONSIBLE	DATE DUE
I. Call to order/Establishment of Quorum <ul style="list-style-type: none"> • Introductions of attendees • Establish Quorum (3/5) 	<ul style="list-style-type: none"> • Meeting called to order at 10:05 a.m. by Chair, Noy Worachit • Quorum established (3/5) • No quorum established to approve or vote (3/4) <ol style="list-style-type: none"> 1. Noy Worachit, Youth Committee Chair, EPIC Ohana 2. Delia Ulima, JJSAC Chair, EPIC Ohana 3. Anastasia Neumann, Youth Committee, EPIC Ohana 4. Norene Machida, Office Asst III, Office of Youth Services 			
II. Consideration and Approval of Minutes for the following Meeting(s): <ul style="list-style-type: none"> • Friday, April 9, 2021 • Friday, September 10, 2021 (Informational Only, No Quorum Established) 	(10:16) N. Worachit <ul style="list-style-type: none"> • No voting quorum established (3/4) to approve minutes. <ul style="list-style-type: none"> ○ Tabled until the next meeting 			
Community Input [Pursuant to section 92-3, Hawaii Revised Statutes, Community Members will have 3 mins. to speak, i.e.,	(10:22) N. Worachit <ul style="list-style-type: none"> • No community in attendance 			

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<p>per person, per item, or written testimony can be submitted on agenda items]</p>				
<p>IV. Old Business: (Open for discussion)</p> <ul style="list-style-type: none"> ▪ Update on Mark Patterson/Next Steps ▪ Interested youth leaders from Kinai' Eha ▪ Youth Committee Goals/3-year State Plans 	<p>(10:23) N. Worachit Update on Mark Patterson/Next Steps</p> <ul style="list-style-type: none"> • Are there any updates from Mark Patterson regarding youth rights <ul style="list-style-type: none"> ○ Wanted to help in anyway by conducting a workshop on youth rights ○ We need to be educated on what they are seeing when they first get there <p>(10:24) D. Ulima</p> <ul style="list-style-type: none"> • At the past Executive committee, Warden Patterson advised the following on youth rights <ul style="list-style-type: none"> ○ Shared the process of when a youth enters and given their rights ○ There is an internal advocate who handles grievances ○ ○ ○ Will check what rights is posted • We offered to create posters with funding thru Annie E. Casey <p>(10:25)</p>			

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	<p>N. Worachit</p> <ul style="list-style-type: none"> • We will wait for Warden Patterson to advise on what youth rights are posted • If we have the opportunity to help, we could consider having an art contest <ul style="list-style-type: none"> ○ Their art can be used to create a youth rights poster ○ Offer incentive prizes <p>(10:26) D. Ulima Interested Youth Leaders from Kinai'Eha</p> <ul style="list-style-type: none"> • We met with Josiah Akau on behalf of Epic Ohana and talked about their youth leadership programs <ul style="list-style-type: none"> ○ Inquired if there were youth, in these programs who may be interested in attending a JJSAC or Youth Committee meeting ○ Lift up the voices of youth in the system ○ Need to follow-up on how to organize this ○ They are starting their own youth council ○ Open to training on leadership and partnership <p>(10:29) N. Worachit</p>	<p>Follow-up with Kinai'Eha on youth attending meetings</p>	<p>D. Ulima</p>	

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	<ul style="list-style-type: none"> • Can we coordinate a talk story session before inviting youth to become members? <p>(10:35) N. Machida</p> <ul style="list-style-type: none"> • Yes, either the Chair, or with the assistance of Shannessy, can schedule this for the Youth Committee <p>(10:37) N. Worachit</p> <ul style="list-style-type: none"> • It would be great to meet with them first and let them know we are advocates, just like them in the community • Yes, it would be amazing to have youth represented on the committee from Kinai ‘Eha <ul style="list-style-type: none"> ○ Their demographic stats as seen on their website is exactly what we are looking for <ul style="list-style-type: none"> ➤ Lived experience in systems that didn’t work for them. <p>(10:38) N. Worachit Youth Committee Goals/3-year State Plans Youth Engagement & Adult Partnerships</p> <p>Goal 3.1: Develop a functioning, active, engaged Youth Committee of the JJSAC</p>			

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	<ul style="list-style-type: none"> • Objective 3.1.1- Establish baseline standards and structure for how JJSAC engages youth <ul style="list-style-type: none"> ○ Training to be provided on Youth Adult Partnership and Trauma informed care at JJSAC ○ Allow time at each JJSAC meeting for a youth guided discussion • We have not had any training scheduled for the JJSAC <p>(10:41) D. Ulma</p> <ul style="list-style-type: none"> • We could set-up a youth committee presentation at the JJSAC as we know what the schedule is for each meeting, always part of the agenda <ul style="list-style-type: none"> ○ Training ○ Update on the community] ○ Going thru an exercise ○ Providing a youth testimony ○ Video on a youth <p>(10:42) N. Worachit</p> <ul style="list-style-type: none"> • We can discuss this in January and hopefully have Chassidy and more youth leaders involved 			

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	<ul style="list-style-type: none"> • We could develop something for every meeting built into the agenda • We can eventually showcase other States and what they are doing nationally <p>Objective 3.1.2- Increase participation and membership on the Youth Committee</p> <ul style="list-style-type: none"> • Engage in conversations with youth who are currently involved in the juvenile justice system. Seek interest by conducting individual/group virtual interviews with youth from Hawaii Youth Correctional Facility (HYCF) and the Detention Facility <ul style="list-style-type: none"> ○ Create a youth charter that clearly defines the purpose of the committee and roles and responsibilities of its members. Additionally, the charter will address the structure of the committee, decision-making processes, and annual meeting schedule. ○ Seek funding to provide stipends or gift cards for youth members as an incentive. Consult with HYCF/DH Administrators on the parameters for providing monetary incentives ○ Youth Committee members will be connected to local and national juvenile 			

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	<p style="text-align: center;">justice and other relevant professionals for mentoring and support</p> <ul style="list-style-type: none"> • The committee has accomplished objective 3.1.2 and could wait to have more focus groups or interaction with the youth • The Youth Charter has been finalized • Gift cards for youth have been provided by Annie E Casey • We had training provided by OJJDP <p>(10:55) D. Ulima</p> <ul style="list-style-type: none"> • DH & Adult Friends for Youth who are involved with supporting youth are also places to consider for another focus group • There is a huge voice in the Micronesian community <ul style="list-style-type: none"> ○ Representation on the committee ○ Some are involved at Kinai'Eha and Adult Friends for Youth <p>(10:56) A Neumann</p> <ul style="list-style-type: none"> • It would be great to have a prevention outreach at DH <p>(10:57)</p>			

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	<p>N. Worachit</p> <ul style="list-style-type: none"> • DH falls under the Judiciary and we could reach out to Carol Matsuoka to advise <ul style="list-style-type: none"> ○ They like their programs ○ Law students come in to talk about their rights <p>Objective 3.1.3 Provide youth perspective to inform the work of other JJSAC sub-committees</p> <ul style="list-style-type: none"> • Youth Committee members will participate in other sub-committee meetings when available and will advocate on important issues surrounding youth/young adults. <ul style="list-style-type: none"> ○ We could be better at this goal • At least one youth will participate in the review of federally funded contracts during the procurement process stages <ul style="list-style-type: none"> ○ We have not done this and will need to work on this <p>Goal 3.2: Establish and maintain a Youth Committee that builds youth capacity to participate in Juvenile Justice reform efforts through decision making, implementation and evaluation of programs statewide</p>			

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	<ul style="list-style-type: none"> • Objective 3.2.1- Youth Committee members will engage in educational trainings opportunities and conferences that will enable them to make informed decisions on programs statewide <ul style="list-style-type: none"> ○ We are engaged in doing this • At least one youth will volunteer to attend annual national trainings held by the Office of Juvenile Justice and Delinquency Prevention and/or the Coalition of Juvenile Justice <ul style="list-style-type: none"> ○ We are engaged in doing this • Attend virtual/in-person trainings as recommended by the Youth committee or JJSAC <ul style="list-style-type: none"> ○ We are engaged in doing this ○ Completed a JDAI & SAG 101 training <p>Objective 3.2.2- Youth Committee members will coordinate meetings with community partners and other government agencies who can provide qualitative and quantitative data.</p> <ul style="list-style-type: none"> • Conduct Focus groups and interviews to obtain relevant information <ul style="list-style-type: none"> ○ We will continue to conduct focus groups • Request presentations from family courts, University of Hawaii at Manoa (Crime Analysis), Juvenile Justice Information System, Police Departments, Service providers, etc. 			

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	<ul style="list-style-type: none"> ○ We haven't requested presentations from all the department areas involved in the juvenile system and can start looking at what presentations would be best <p>(11:11) D. Ulma</p> <ul style="list-style-type: none"> ● It would be best to coordinate presentations as the committee decides the next focus or issue to address <p>(11:12) N. Worachit</p> <p>Objective 3.2.3- Youth will develop survey's to further examine the need for additional services, expansion of services, or new innovative services as it related to juvenile justice prevention</p> <ul style="list-style-type: none"> ● Develop an online/paper survey to distribute to providers ● Develop an online survey/paper survey to distribute to youth/young adults <ul style="list-style-type: none"> ○ We developed a survey for HYCF ● Will add 3-year state plan goals as an item of discussion to the agenda at every meeting 	<p>Add 3-Year State Plan & Goals to agenda for every meeting</p>	<p>N. Worachit</p>	
<p>V. New Business: (Open for discussion)</p>	<p>(11:24) N. Worachit</p>			

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<ul style="list-style-type: none"> • Review Youth Committee Application (include geographic location to encourage neighbor island representation) • Review Prison Rape Elimination Act (PREA) • Obtain copy of youth rights in Hawaii Youth Correctional Facility & Detention Home • Schedule Community Presentations: <ul style="list-style-type: none"> ○ Adult Friends for Youth ○ Child and Family Service – Rachel Lee Soon ○ We Are Oceania – Josie Howard 	<p>Review Committee Application</p> <ul style="list-style-type: none"> • Review Overview of JJSAC • Review Purpose of Youth Committee • Need to decide where to put in geographic locations <p>(11:27) D. Ulima</p> <ul style="list-style-type: none"> • After “Date of Birth” the geographic location can be inserted with Maui county broken down to include Moloka’i and Lana’i <p>(11:32) A Neumann</p> <ul style="list-style-type: none"> • Should we ask if they are currently employed • What are the best times for them to meet <p>(11:34) N. Worachit</p> <ul style="list-style-type: none"> • Is there a process for joining the Youth Committee <p>(11:35) N. Machida</p> <ul style="list-style-type: none"> • The Youth Committee charter includes language on the process as follows: <p>Membership: Interested youth will apply and participate in an interview with Youth Committee Chair, JJSAC Chair, and support staff (as needed). Interview is focused on the</p>			

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	<p>youth's availability to participate, youth's interests, and ensuring there is understanding about the committee and its purpose</p> <ul style="list-style-type: none"> • A youth committee member will meet prior to a new member's first coalition meeting to review the charter, meeting dynamics and answer questions the new member may have. • A youth committee member will meet with a new member following his/her first meeting to debrief and answer questions. <p>(11:36) N. Worachit</p> <ul style="list-style-type: none"> • What if we pose a question if they can attend a meeting at least once a month <p>(11:37) A Neumann</p> <ul style="list-style-type: none"> • That is a good idea and helps them understand the commitment to the committee • Best way to be contacted <ul style="list-style-type: none"> ○ Some youth text instead of email • Is a probation period necessary? <p>(11:38) D. Ulma</p> <ul style="list-style-type: none"> • Because this work is volunteering, can a youth be stipend to attend a meeting? 			

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	<p>(11:39) N. Machida</p> <ul style="list-style-type: none"> • Will need to refer this question to Shannessy to advise <p>(11:40) N. Worachit</p> <ul style="list-style-type: none"> • How can we have this application approved if we don't have quorum • Is there a way to get this approved if we can't establish quorum <p>(11:41) N. Machida</p> <ul style="list-style-type: none"> • In your youth charter there is a decision method that can be reviewed: The Executive Committee shall act only by the majority of its present members which quorum is established. Participation may occur via video or teleconference in accordance with the Sunshine Law. If quorum is not established the meeting may continue as an informational discussion only. Additionally, if quorum is not established, the JJSAC Chair reserves the right to approve the next scheduled JJSAC agenda. <p>(11:54)</p>	<p>Refer to Shannessy on advising if stipends can be given to youth for attending meetings</p>	<p>N. Machida</p>	

AGENDA ITEM	DISCUSSION	RECOMMENDATIONS / ACTIONS/CONCLUSIONS	PERSON(S) RESPONSIBLE	DATE DUE
<ul style="list-style-type: none"> November 12, 2021 (Thursday, November 11 is Veteran Day Holiday) 				
VIII. Adjournment	(12:06) N. Worachit <ul style="list-style-type: none"> Motion to adjourn the meeting at 12:06 pm by Noy Worachit Seconded by Anastasia Neumann 			