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JUVENILE JUSTICE STATE ADVISORY COUNCIL
Department of Human Services
State of Hawaii, Office of Youth Services

Ethnic & Cultural Diversity Committee
Zoom Video/Audio Meeting
(Copy of audio link available upon request)

Friday, October 1, 2021
9:00AM-11:00 AM

Members Present: Rachel Lee Soon (Chair), Tai-An Miao, Shawn Kana'iaupuni, Carol Matsuoka

Members Absent: David Hipp

Members Excused:

Guests Present: Kaimana Barcarse, Venus Rosete-Medeiros, K-Nard Narruhn, Freddy Francis, Wayde Lee

Staff Present: Shannessy Ahu, John Paekukui, Norene Machida

AGENDA ITEM	DISCUSSION	RECOMMENDATIONS/ ACTIONS/CONCLUSIONS	PERSON(S) RESPONSIBLE
I. Call to Order/Establishment of Quorum <ul style="list-style-type: none"> ▪ Introductions of attendees ▪ Quorum 3/5 	(9:17) <ul style="list-style-type: none"> • Meeting called to order at 9:08a.m. by Chair, Rachel Lee Soon • Quorum established: 4/5 <ul style="list-style-type: none"> ○ Rachel Lee Soon, Member JJSAC, Chair ECD Committee ○ Carol Matsuoka, Member ECD Committee, Family Court ○ Venus Rosete-Medeiros, Kamehameha Schools, Community Strategist ○ Kaimana Barcarse, Kamehameha Schools, Community Strategist ○ K-Nard Narruhn, Youth, We are Oceania, Youth Program Coordinator ○ Shannessy Ahu, OYS Federal Grants ○ John Paekukui, OYS Compliance Monitor ○ Norene Machida, OYS Office Assistant ○ Tai-An Miao, Member ECD Committee, University of Hawaii ○ Jessy Freddy, Youth, We Are Oceania, Community Resource Specialist ○ Shawn Kana'iaupuni, Member ECD Committee, Partners in Development ○ Wayde Lee 		
II. Membership <ul style="list-style-type: none"> • Welcoming guests and potential members • Committee Overview/By Laws 	(9:25) R. Lee Soon <ul style="list-style-type: none"> • Welcome guest and potential members <ul style="list-style-type: none"> ○ Venus Rosete-Medeiros ○ K-Nard Narruhn ○ Jessy Freddy ○ Kaimana Barcarse (9:26)	Send guest and new members ECD Charter	N. Machida

- Review ECD Committee Charter (Copy available upon request)
- **Overview:** The State of Hawaii Juvenile Justice State Advisory Council seeks to improve the juvenile justice system by collaborating with government and local communities to ensure effective service provisions and development of policies. The JJSAC advocates for delinquency prevention and guides Hawaii’s youth in becoming productive community members.
 - The JJSAC is a Council appointed by the Governor
 - If anyone is interested in becoming a member of JJSAC, OYS will send information on how to apply
 - Do not need to be a member of JJSAC to be on the ECD Committee
- **Committee Composition:** Membership to the Ethnic & Cultural Diversity Committee shall consist of no fewer than 6 members to include individuals who work within or who are impacted by the juvenile justice system such as representatives from; law enforcement, youth correctional facilities, judiciary, community members and organizations, as well as youth and parents or caregivers who are committed to eliminating disparities and inequities within the juvenile justice system.
 - There is no cap on how many members on the ECD Committee
 - Priority to include youth voices and youth who are incarcerated
- The Ethnic & Cultural Diversity Committee Officers shall consist of a Chairperson, Vice Chairperson, and Secretary/Recorder. The Chairperson must be an appointed member to the JJSAC and serve as the Ethnic & Cultural Diversity Committee representative/spokesperson to the JJSAC. Officer Elections are held once every two years.
 - Rachel Lee Soon-Chair

- David Hipp -Vice-Chair
- Secretary/Recorder position is vacant
 - It was Viki Roemmling from Maui, MP, but she had to step down

Committee Members Roles & Responsibilities:

- Engage in discussions by sharing perspectives, ideas, and opinions on agenda topics, community activities and system practices and policies as it relates to youth and/or juvenile justice.
- Discusses and provides input on Title II funding, grants, and program planning.
- Participates in other sub-committees of interest ensuring youth voice is represented.
- Collaborate with the Office of Youth Services JJ Specialist or support staff to develop annual goals and action items as part of the Three-Year State Plan and Governor’s Report.
 - Shannessy Ahu-JJ Specialist
 - John Paekukui-State Monitor, Support staff
 - Norene Machida-Office Assistant, Support staff
 - We want to help OYS and contribute to building this report to help reflect the language they want the Governor to see
 - Timeline for due date
- Encourage youth participation statewide. Efforts shall be made to recruit youth and young adults from neighbor islands and from diverse cultural backgrounds.
 - If you can think of youth who would be a great advocate in this space
- Maintain confidentiality of personal experiences shared by fellow committee members.
- Represent the Ethnic & Cultural Diversity Committee and JJSAC in a respectful and professional manner through advocacy and community education.
- Participate in all the Ethnic & Cultural Diversity Committee meetings held during the year. Absences maybe excused by contacting the Chair and/or OYS support staff prior to the meeting.

	<p>(9:32) R. Lee Soon</p> <ul style="list-style-type: none"> • We will skip over the responsibilities of the Officers • Ethnic & Cultural Diversity Committee Procedures: To ensure continuity of the Ethnic & Cultural Diversity Committee, the following procedures are set as follows: • Membership: Interested persons will contact the Office of Youth Services and participate in an interview with Ethnic & Cultural Diversity Committee Chair and/or Office of Youth Service support staff. Interview is focused on the persons availability to participate, persons interests, and ensuring there is understanding about the committee and its purpose. Individuals will attend an Ethnic & Cultural Diversity Committee meeting at the conclusion of which a vote will be held to confirm/ratify their membership. <ul style="list-style-type: none"> ○ An Ethnic & Cultural Diversity Committee member will meet prior to a new member’s first coalition meeting to review the charter, meeting dynamics and answer questions the new member may have. ○ An Ethnic & Cultural Diversity Committee member will meet with a new member following his/her first meeting to debrief and answer questions. <ul style="list-style-type: none"> ➤ The interview is a conversation of what is involved in the work of the committee • Decision Method: A simple majority of the total Ethnic & Cultural Diversity Committee membership shall constitute a quorum. The Ethnic & Cultural Diversity Committee shall act only by the majority of its present members when quorum is established. Participation may occur via video or teleconference in accordance with the Sunshine 		

Law. If quorum is not established, the meeting may continue as an informational discussion only. Additionally, if quorum is not established, the Ethnic & Cultural Diversity Chair reserves the right to approve the next scheduled agenda.

- Quorum is currently 3 of 5 and OYS helps to track this
- As we prep for the next meeting, if there is anything the Committee would like to discuss, we can add it on before it is approved by the Chair.

- **Member Replacement:** The Sub-Committee member will notify the Juvenile Justice Specialist and the Ethnic & Cultural Diversity Committee Chair in writing of their resignation as a sub-committee member. An example resignation letter is available upon request. After two consecutive unexcused absences, the Chairperson of the sub-committee will contact the member to discuss engagement. If there is no communication and a third unexcused absence occurs, the member will be considered to have resigned from the sub-committee. If the individual is an officer of the Ethnic & Cultural Diversity Committee, the chairperson will work with the JJSAC chairperson on finding a replacement or temporarily assign a replacement until one can be appointed.

- Not intended to track anyone, just to check up if you haven't responded to the emails
- If this is still something you can still engage in

- **Meeting Frequency:** The Ethnic & Cultural Diversity Committee shall meet at least once a quarter. The Ethnic & Cultural Diversity Committee meeting shall be held at least three weeks prior to the next scheduled JJSAC meeting. The frequency of meetings shall be adjusted based on the needs of the committee to achieve their goals.

- We started to meet once a quarter, and now we meet every 6-8 weeks

	<p>(9:41) K. Barcarse</p> <ul style="list-style-type: none"> I serve on the Board of Education and will address the Board with the Charter. <ul style="list-style-type: none"> Not sure if this would be a conflict of interest 9 months left on the term unless I'm reappointed <p>(9:42) R. Lee Soon</p> <ul style="list-style-type: none"> Even if you are not able to serve on the Council or be a member of the ECD Committee, we welcome your participation as a member of the public <p>(9:43) S. Ahu</p> <ul style="list-style-type: none"> We will check and advise if this will be a conflict of interest <p>(9:44) R. Lee Soon</p> <ul style="list-style-type: none"> Since quorum is established, I would like to move ahead to item X. Committee Membership: Committee vote on new members. 	<p>Find out and advise Kaimana on being a member of the ECD Committee</p>	<p>S. Ahu</p>
<p>III. Membership Consideration and Approval of Minutes for the following meeting(s):</p> <ul style="list-style-type: none"> Thursday, August 12, 2021 	<p>(10:09) R. Lee Soon</p> <ul style="list-style-type: none"> Consideration and approval of minutes for August 12, 2021 <ul style="list-style-type: none"> Correction Page 10 of 13, program name at CFS is Mana'olana Correction Page 11 of 13, Spelling should be Na Pono No Na 'Ohana Motion to approve minutes with corrections by R. Lee Soon Seconded by S. Kana'iaupuni 	<p>Resend with Corrections</p>	<p>N. Machida</p>
<p>IV. Data Review</p> <ul style="list-style-type: none"> Data questions/requests as it relates to goals and objectives of the annual 3-year 	<p>(10:17) R. Lee Soon</p> <ul style="list-style-type: none"> Review each category of the report Shannessy provided <ul style="list-style-type: none"> Is there any data that is not being collected that we need? Do we want to see it broken down by Island? Do we need it tabulated for individual counts and not duplicated? <p>(10:18)</p>		

<p>state plan</p>	<p>S. Ahu</p> <ul style="list-style-type: none"> • Each tab is a decision point separated by gender, race, and ethnicity for 2020. • Data is duplicated counts, statewide. • Offense Type • Judge Park confirmed the DOE truancy referrals to Family Court (Truancy Court) is being captured in this report <ul style="list-style-type: none"> ○ The decision point is a Petition <p>(10:22)</p> <p>V. Rosete-Medeiros</p> <ul style="list-style-type: none"> • It would be helpful to see the data broken out by Island <p>(10:23)</p> <p>S. Kana'iaupuni</p> <ul style="list-style-type: none"> • Agree <p>(10:23)</p> <p>S. Ahu</p> <ul style="list-style-type: none"> • We can work on getting this information by Island. <p>(10:24)</p> <p>K. Narruhn</p> <ul style="list-style-type: none"> • Who falls under "Other Pacific Islander/Mixed Pacific-Islander" category? <p>(10:25)</p> <p>S. Ahu</p> <ul style="list-style-type: none"> • Anyone who is not Hawaiian, or Samoan will fall under this category • We can put in a request for the "Other Pacific Islander/Mixed Pacific-Islander" to be further aggregated based on the Committee needs • Will send the race and ethnic category definitions that are used by JJIS <p>JF. Francis</p> <p>(10:27)</p>	<p>Work on aggregating data by County</p>	<p>S. Ahu</p>
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	<ul style="list-style-type: none"> • Breaking it down further would be much more helpful <ul style="list-style-type: none"> ○ Community outreach workers can target and engage <p>(10:29) V. Rosete-Medeiros</p> <ul style="list-style-type: none"> • Where does the counts for the “Unknown” category come from? <p>(10:30) R. Lee Soon</p> <ul style="list-style-type: none"> • At Ho’opono Mamo, occasionally we will have some “Unknown” if it wasn’t included on HPD referral and we weren’t able to connect with the youth or complete in-take. <p>(10:30) S. Ahu</p> <ul style="list-style-type: none"> • We will confirm with JJIS on what data is inputted under “Unknown” and send the definitions for each category <p>(10:31) J. Paekukui</p> <ul style="list-style-type: none"> • Some of our police officers in the Compliance Committee have reported youth as “Unknown” <ul style="list-style-type: none"> ○ They don’t know what ethnicity they are ○ The officer will put “Unknown” (they don’t self-identify the youth) ○ Working to create a poster that can be used to help identify what race or ethnicity they are <ul style="list-style-type: none"> ➤ Provide different languages spoken so they can point to a language they speak <p>(10:32) R. Lee Soon</p> <ul style="list-style-type: none"> • Some youth can’t read in their language. <ul style="list-style-type: none"> ○ Would an image like a flag be a helpful addition? <p>(10:33) K. Narruhn</p>	<p>Confirm with JJIS on data inputted under “Unknown” and send race & ethnicity definition</p>	<p>S. Ahu</p>
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- Our language is oral and spoken fluently but youth can't read in their language

- A simple personal greeting could be recognized

(10:34)

J. F. Francis

- I agree with K-Nard on using recognized images
- Kids growing up in Hawaii can't read in their language
 - Naming the different islands in Micronesia instead of phrases or greetings

(10:35)

V. Rosete-Medeiros

- Language is important but are the counts all self-identified?
 - Worked with youth who self-identified as Hawaiian, but born African American

(10:36)

S. Kana'iaupuni

- It is self-identity, and they will put whatever the youth says and identifies with

(10:36)

R. Lee Soon

- The Courts require a birth certificate

(10:37)

S. Kana'iaupuni

- Does the Courts go back and change the ethnicity data?

(10:38)

S. Matsuoka

- Not sure if the Courts go back to change the ethnicity data
- Lots of data from HPD is "Unknown"
- Family Court enters up to 5 fields for ethnicity and the Courts allow up to 32 ethnicity entries
- A child should not be "Not Yet Determined (NYD)" or "Unknown"

	<ul style="list-style-type: none"> ○ This will probably mean leadership, supervision, quality assurance and all efforts have been exhausted to verify. ● Mixed Race is a roll-up for data, research purposes, committee work or policy work <ul style="list-style-type: none"> ○ Courts do not roll up data ○ Decisions have to made to roll-up data and Tai-an has an ethnic category sheet used for the Hawaii Juvenile Justice System that shows how the ethnicity is categorized ● Intention is recognizing historical culture <ul style="list-style-type: none"> ○ Putting Mixed Hawaiian in the Mixed category would not have served the youth who are mostly are part Hawaiian <p>10:41) V. Rosete-Medeiros</p> <ul style="list-style-type: none"> ● Part of the disparity is combining Part-Hawaiian with Hawaiian which highlights Hawaiian when the majority of this race is Part-Hawaiian <p>(10:42) R. Lee Soon</p> <ul style="list-style-type: none"> ● JJIS is very cautious on how the data is interpreted and the way it is used <p>(10:43) T. Miao</p> <ul style="list-style-type: none"> ● This is the definitions JJIS used but it is an older definition sheet, but the bigger categories are the same <p>(10:43) S. Ahu</p> <ul style="list-style-type: none"> ● We will send the updated version of these definitions <p>(10:44) C. Matsuoka</p> <ul style="list-style-type: none"> ● We need to do something to help Micronesian disparities, and this is a way to get to that in a more positive way ● The report published by Tai-an and Karen found the difference between native Hawaiian and other youth 	<p>Send updated Ethnicity Category for the Hawaii Juvenile Justice System</p>	<p>S.Ahu</p>
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- They had lots of strengths in moral rights and wrongs,
- A deeper dive found most of their parents were incarcerated

(10:45)

R. Lee Soon

- These numbers are only part of a story
- When we get to the step of pulling together the data, we will need to include the narratives and qualitative data to tell the story.
- Then we can move to advocacy and community presentations, and are mindful of what the numbers tell and don't tell

(10:46)

V. Rosete-Medeiros

- The "Unknown" category is very telling that these youth don't know where they come from

(10:47)

R. Lee Soon

- It is also telling of the way we communicate with the youth when they encounter these points.
 - It may not be that they don't know in as much as they probably don't want to say

(10:48)

V. Rosete-Medeiros

- It could be shame or fear that they don't want to say

(10:49)

K. Narruhn

- Every time I encountered the police, I would easily pass myself off as someone who was not Chuukese, and I wouldn't give them my name
- It was a survival mechanism from being treated as a kid to being discriminated against
- Many other youth in my community have done the same

(10:50)

J.F. Francis

- I agree with K-Nard and it's not only the police this happens with.
- This also happens when we try to connect members of our community with other services.
- Once you identify yourself the whole tone of the conversation changes

(10:51)

K. Narruhn

- We basically collect stories, and we find the touch points on what people are similarly experiencing to collect qualitative data

(10:52)

- It would be great to highlight success stories, and for other's who have been able to move on then talk about the flip side of youth who are prevented from doing that.
 - It would be great to highlight K-Nard's success story
 - To Carol's point, we are not just saying incarcerated youth are Native Hawaiian and Micronesian
 - We are saying Native Hawaiian and Micronesian are doing these things and the youth who are incarcerated are being prevented from that
 - How do we build a bridge and path to allow them to do what they want to in life?
 - Someday we will be able to share this kind of lens
 - There is no bad kid
 - There is no bad ethnicity or race
 - We shouldn't be discriminating people for their racial, cultural and vaccination background

(10:53)

R. Lee Soon

- At the next meeting we hope to have
 - Data separated by Island
 - JJIS updated definitions of race category
 - Next action step is to create a presentation for JJSAC on what we are seeing
 - Trends

	<ul style="list-style-type: none"> ➤ Potential reasons for disparities ➤ How we can gather stories to partner with the data 		
<p>V. Community Input [Pursuant to section 92-3, Hawaii Revised Statutes, Community Members will have 3 mins. To speak, i.e., per person, per item, or written testimony can be submitted on agenda items]</p>	<p>(10:54) R. Lee Soon</p> <ul style="list-style-type: none"> • Any community updates or partner updates to share <p>(10:55) V. Rosete-Medeiros</p> <ul style="list-style-type: none"> • Ho’oikaika is having a conference and will send the information if anyone wants to attend 	<p>Send information on Ho’oikaika for OYS to send the Committee</p>	<p>V. Rosete-Medeiros</p>
<p>VI. Partner Updates</p>		<p>Email information about webinar</p>	<p>T. Miao</p>
<p>VII. 3-Year State Plan ECD Goals</p> <ul style="list-style-type: none"> • Discussion/updates on action items from previous meetings. 	<p>(9:53) R. Lee Soon 3 Year State Plan for: Reduce Racial & Ethnic Disparities</p> <p>Goal 4.1: (Re)Define the problem, monitor its scope, identify trouble spots in the system</p> <ul style="list-style-type: none"> • Objective 4.1.1- Develop system for ongoing monitoring of racial and ethnic disparities in the Hawai'i juvenile justice system o <ul style="list-style-type: none"> ○ Set regular schedule for: (1) annual JJIS data review - ○ Request for more specific analysis tailored to racial and ethnic disparities observed in annual review 		

- Based on data review, identify action steps for committee to act on to consistently monitor and reduce racial and ethnic disparities.
- Present findings to JJSAC members; provide data-informed update 1-2 times per year at JJSAC Full Body meeting

Goal 4.2: Education & advocacy to reduce disparities

- Objective 4.2.1- Present current state of racial and ethnic disparities to variety of stakeholders
 - Develop current presentation/communication on disparities in the system, potential causes, and solutions
 - Develop list of target audiences, which may include policy makers, government agencies, judges, law enforcement, community groups, youth groups, educators, etc.
 - Conduct outreach and set up calendar for presentations
 - Include people who work directly with youth
 - Include Kupuna Practitioners

(9:55)

W. Lee

- Is the data from JJIS duplicated or non-duplicated counts?

(9:56)

S. Ahu

- The report given to the ECD Committee consist of duplicated counts.
- After reviewing this data, if the Committee wants individual counts, we can work on providing this information

(9:57)

W. Lee

- Is it still at the discretion of the arresting police officer to make a determination of the youth's ethnicity or is it a burden of proof?

(9:58)

S. Ahu

- It depends on the decision point and first point of contact
 - If a youth does not disclose, it is still at the discretion of the officer
 - This is still being addressed to come up with a best practice

(9:59)

R. Lee Soon

- A good question to ask when we include HPD in discussions.
 - Ensuring a policy to ask for ethnicity

(10:00)

K. Barcarse

- JJIS is quantitative data
- Qualitative and antidotal was referenced by including more kupuna and community members in the Committee
- Are there other mechanisms to balance off the numbers with the reality the youth is experiencing on the ground?
- Data from offenders themselves to understand the process
- Is this a task of the Committee

(10:01)

R. Lee Soon

- This will be a task for the Committee
- Ho'opono Mamo submits a quarterly narrative report to OYS
- Develop questions we want spoken in the anecdotal data

(10:02)

T. Miao

- The Youth Committee did a focus group with incarcerated youth at HYCF and would welcome the chance to talk to this Committee

	<p>(10:03) R. Lee Soon</p> <ul style="list-style-type: none"> • Does OYS have narrative data from other contracts that could be aggregated by the Committee • Would OYS be able to position programs, when they submit something, to know that it could be utilized for advocacy • They could submit something slightly different • If the information can go further than OYS desk that would be great data to use for advocacy <p>(10:04) S. Ahu</p> <ul style="list-style-type: none"> • We will discuss with our Administrators and advise • We have started looking at all our programs and program measures <p>(10:05) W. Lee</p> <ul style="list-style-type: none"> • Tai-an and Karen worked on a report that had valuable data. <p>(10:05) T. Miao</p> <ul style="list-style-type: none"> • This was the public DMC report done years ago, and unfortunately the data is probably still relevant to current disparities. <p>(10:06) S. Ahu</p> <ul style="list-style-type: none"> • We can send this report to the Committee members if they want to review it <p>(10:07) R. Lee Soon</p> <p>Goal 4.3: Address systemic problems and advance system improvements with regard to disparities.</p>	<p>Talk to Administrators if program reports can be used as qualitative and antidotal data for advocacy</p>	<p>S. Ahu</p>
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	<ul style="list-style-type: none"> Objective 4.3.1- Based on data-informed discussions with stakeholders, engage in collaborative efforts to reduce racial and ethnic disparities. <ul style="list-style-type: none"> Identify local interventions that are effective in or have promise for reducing disparities. <ul style="list-style-type: none"> Support local interventions through advocacy, education, available funding support. Develop longer-term partnership between JJSAC and local interventions <p>(10:08) R. Lee Soon We will move to Item III. Consideration and approval of minutes</p>		
<p>VIII. Future Agenda Items (Open for discussion)</p> <ul style="list-style-type: none"> Partner Presentations Future dates for ECD meetings 	<p>(10:42) R. Lee Soon</p> <ul style="list-style-type: none"> Is there anything to add to future agenda items? Can we clarify the extension of the Sunshine Law? <p>(10:43) S. Ahu</p> <ul style="list-style-type: none"> Governor extended virtual meeting for 60 days from August 5, 2021 Act 220 won't be in effect until January 2022 <p>(10:44) R. Lee Soon</p> <ul style="list-style-type: none"> We may need to prepare for having in person meeting in November We may need to have satellite locations <p>(10:45) S. Kana'iaupuni</p> <ul style="list-style-type: none"> We can offer the Farm as a satellite location 		

<p>IX. Announcements Upcoming Conference:</p> <ul style="list-style-type: none"> • CJJ’s 2021 National Racial and Ethnic Disparities Conference November 1-3, 2021 • SRAD National Conference: Celebrating Our Resilience Nov 8-10, 2021 	<p>(10:56) S. Ahu</p> <ul style="list-style-type: none"> • If any of the new members would like to attend, we will send the information for registration. 		
<p>X. Committee Membership</p> <ul style="list-style-type: none"> • Committee vote on new members 	<p>(9:45) R. Lee Soon</p> <ul style="list-style-type: none"> • Of our guest who would like to become an official member of the ECD Committee <ul style="list-style-type: none"> ○ Kaimana Barcarse (pending response on conflict of interest), ○ Venus Rosete-Medeiros, ○ K-Nard Narruhn, ○ Freddy Francis, ○ Wayde Lee <p>(9:49) C. Matsuoka</p> <ul style="list-style-type: none"> • Call for a motion to vote for the 4 new members <ul style="list-style-type: none"> ○ Venus Rosete-Medeiros, ○ K-Nard Narruhn, ○ Freddy Francis, ○ Wayde Lee • Motion seconded by T. Miao • All in favor <ul style="list-style-type: none"> ○ R. Lee Soon ○ T. Miao 	<p>Voted in 4 new members to the ECD Committee: 1. Venus Rosete-Medeiros, 2. K-Nard Narruhn, 3. Freddy Francis, 4. Wayde Lee</p>	<p>Members</p>

	<ul style="list-style-type: none"> ○ C. Matsuoka 		
	<p>(9:52)</p> <p>R. Lee Soon</p> <ul style="list-style-type: none"> ● We will move to Item VII. 3-Year State Plan ECD goals 		
<p>XI. Schedule 2021 ECD Meeting for 2021</p> <ul style="list-style-type: none"> ● November 4, 2021 	<p>(10:58)</p> <p>R. Lee Soon</p> <ul style="list-style-type: none"> ● Invite a friend to the next meeting ● Review the minutes ● Be on the lookout for the updated data from OYS 		
<p>XII. Adjournment</p>	<ul style="list-style-type: none"> ● Meeting adjourned at 11:01 a.m. by R. Lee Soon ● Seconded by Venus Rosete-Medeiros 		