

NOTE: MEETING MINUTES ARE IN DRAFT FORMAT AND HAVE NOT BEEN APPROVED BY MEMBERS OF THE STATE ADVISORY COUNCIL ON JUVENILE JUSTICE, AS SUCH, INFORMATION IN THE MINUTES HAS NOT BEEN APPROVED FOR CONTENT AND ACCURACY.

JUVENILE JUSTICE STATE ADVISORY COUNCIL  
Department of Human Services, State of Hawaii  
Office of Youth Services  
1010 Richard Street, Honolulu Hawaii 96813-2940

Youth Sub Committee Meeting  
Hosted on Zoom  
(Copy of audio link available upon request)

Friday, January 14, 2022  
10:00 a.m.-12:00 p.m.

Members Present: Noy Worachit (Chair), Delia Ulima, Anastasia Neumann

Members Absent: Billie-Ann Bruce

Members Excused:

Guests Present:

Staff Present: Shannessy Ahu, Norene Machida

AGENDA ITEM	DISCUSSION	RECOMMENDATIONS / ACTIONS/CONCLUSIONS	PERSON(S) RESPONSIBLE	DATE DUE
<p>I. Call to order/Establishment of Quorum</p> <ul style="list-style-type: none"> <li>• Introductions of Attendees <ul style="list-style-type: none"> <li>○ What is your goal or mantra for 2022?</li> </ul> </li> <li>• Quorum 3/4 Voting Quorum 2/3</li> </ul>	<ul style="list-style-type: none"> <li>• Meeting called to order at 10:25 a.m. by Chair, Noy Worachit</li> <li>• Quorum established (3/4)</li> <li>• Voting quorum established (2/3)</li> </ul> <ol style="list-style-type: none"> <li>1. Noy Worachit, Youth Committee Chair, EPIC OHANA</li> <li>2. Delia Ulima, JJSAC Chair, EPIC OHANA</li> <li>3. Anastasia Neumann, Youth Committee, EPIC OHANA</li> <li>4. Shannessy Ahu, Program Specialist, Office of Youth Services</li> <li>5. Norene Machida, Office Asst III, Office of Youth Services</li> </ol>			
<p>II. Consideration and Approval of Minutes for the following Meeting(s):</p> <ul style="list-style-type: none"> <li>• Monday, December 13, 2021</li> </ul>	<p>(10:33) N. Worachit</p> <ul style="list-style-type: none"> <li>• Quorum established (2/3) to approve minutes.</li> <li>• Consideration for approval of minutes for Monday, December 13, 2021 <ul style="list-style-type: none"> <li>○ Correction: Page 11, Time stamp (3:14), change to: "finding young people who have a need and honoring their journey of where they are at"</li> </ul> </li> <li>• Motion to approve minutes by Noy Worachit</li> </ul>			

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	<ul style="list-style-type: none"> <li>• Motion approved by A. Neumann</li> <li>• Motion seconded by N. Worachit</li> </ul>			
<p>III. Community Input  <b>[Pursuant to section 92-3, Hawaii Revised Statutes, Community Members will have 3 mins. to speak, i.e., per person, per item, or written testimony can be submitted on agenda items]</b></p>	<p>(10:42)  N. Worachit</p> <ul style="list-style-type: none"> <li>• We welcome any community members at this time to give testimony</li> <li>• No community in attendance</li> </ul>			
<p>IV. Old Business: (Open for discussion)</p> <ul style="list-style-type: none"> <li>▪ Youth Committee Goals/3-year State Plans <ul style="list-style-type: none"> <li>○ Set goals for 2022</li> </ul> </li> <li>▪ Update on HYCF Youth Rights (Delia followed up with Mark Patterson)</li> </ul>	<p>(10:41)  N. Worachit</p> <p>Goals/3-year State Plans: Set goals for 2022</p> <ul style="list-style-type: none"> <li>• What goals does the Committee want to set for 2022 <ul style="list-style-type: none"> <li>○ Interested in checking in with youth who are detained and see how they are doing COVID</li> <li>○ Create another survey that focuses on their well-being</li> </ul> </li> </ul> <p>(10:44)  A Neumann</p> <ul style="list-style-type: none"> <li>• We were working on plans to create posters and flyers for facilities and guides with resources</li> </ul>			

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	<ul style="list-style-type: none"> <li>• Guidance and support for youth after they age out</li> </ul> <p>(10:45) N. Worachit</p> <ul style="list-style-type: none"> <li>• It would be great to have a pamphlet done as an “exit package” <ul style="list-style-type: none"> <li>○ At EPIC OHANA the Youth Circles would provide a bunch of transitioning aid resources <ul style="list-style-type: none"> <li>➤ Who and how to pay an electric bill?</li> <li>➤ Create a “How to Adult Guide”</li> <li>➤ Annie E. funds to help develop a guide</li> <li>➤ Include employers who they can contact</li> </ul> </li> </ul> </li> </ul> <p>(10:46) A Neumann</p> <ul style="list-style-type: none"> <li>• We could include information on the Youth Committee and invite them to sit in as they would be able to offer good insight</li> </ul> <p>(10:49) D. Ulma</p> <ul style="list-style-type: none"> <li>• A good person to reach out to discuss this with would be Melvea at HYCF or Mark Patterson to</li> </ul>			

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	<p>find out what is given to youth when they exit the facility</p> <ul style="list-style-type: none"> <li>• Is it required to have a transition plan 90 days before they exit the facility?</li> <li>• We want to know what they already receive and what else we can include</li> <li>• Does the ‘Sight &amp; Sound Separation” law affect us from having youth at HYCF or Kinai’ Eha to join or become a member of the Committee</li> </ul> <p>(10:52) S. Ahu</p> <ul style="list-style-type: none"> <li>• We are always concerned about compliance to keep youth sight and sound separated from incarcerated adults. <ul style="list-style-type: none"> <li>○ Will discuss with Mark if there are any violations</li> <li>○ Ask OJJDP for guidance on Compliance (sight &amp; sound separation) having young adults who may have been incarcerated, or are incarcerated that participate at Kinai’ Eha</li> </ul> </li> <li>• Youth are always welcomed to participate or join <ul style="list-style-type: none"> <li>○ Over a year ago, we reached out to Mark to have youth participate</li> </ul> </li> </ul>	<p>Ask federal monitor about any rules on compliance for having young adults who may have been incarcerated, or are incarcerated that participate at Kinai ‘Eha</p>	<p>S. Ahu</p>	

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	<ul style="list-style-type: none"> <li>○ It was set-up for 3 youth at HYCF to participate but held off for the sake of wanting to meet with them first</li> <li>○ We can work with Mark to find out if any youth are still interested to meet with someone from the Committee first, before joining</li> <li>● Will the Committee only be conducting meetings virtually?</li> </ul> <p>(10:56) N. Worachit</p> <ul style="list-style-type: none"> <li>● Initially, but in the future, I would like to have in-person meetings where we can provide snacks and be more engaged</li> </ul> <p>(10:57) D. Ulima</p> <ul style="list-style-type: none"> <li>● Noy will be out of for several month and in-person will probably not be scheduled until the end of the year</li> </ul> <p>(11:06) N. Worachit</p> <ul style="list-style-type: none"> <li>● Youth Committee Goal for 2022 <ul style="list-style-type: none"> <li>○ Find out what resources are given and available when a youth exits the facility</li> </ul> </li> </ul>	Reach out to Mark if youth are interested in joining or participating on the Youth Committee	S. Ahu	

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	<p>What resources does the social worker provide</p> <ul style="list-style-type: none"> <li>○ Look at what is needed in additional resources, make more connections</li> </ul> <p>(11:07) N. Worachit</p> <ul style="list-style-type: none"> <li>● Is there an update from Mark Patterson on HYCF youth rights?</li> </ul> <p>(11:08) D. Ulima</p> <ul style="list-style-type: none"> <li>● Per response of December 16<sup>th</sup> email from Mark <ul style="list-style-type: none"> <li>○ Sent a copy of youth handbook that is issued upon arrival</li> <li>○ Did not get a response on rights posted in the facility like the DH response.</li> </ul> </li> </ul> <p>(11:09) N. Worachit</p> <ul style="list-style-type: none"> <li>● Please share the HYCF Youth Handbook to committee members to review and discuss at the next meeting</li> </ul>	<p>Follow-up with Mark on posting of youth rights thru the facility</p> <p>Email Youth Committee copy of the HYCF Youth Handbook</p>	<p>D. Ulima</p> <p>D. Ulima</p>	
V. New Business: (Open for discussion)	(11:10) N. Worachit			





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	<ul style="list-style-type: none"> <li>• OIP advised to address the voting for oneself question with the Ethnic Commission. We will follow-up and advise</li> <li>• If Ana votes for herself and no other members are present, it does not allow for the other members to decline or vote. It would be best to wait for all members to be present at the next meeting</li> </ul> <p>(11:21) N. Worachit</p> <ul style="list-style-type: none"> <li>• Since we do not know what my schedule or Billie's will be like for February, we can cancel February's meeting and meet in March</li> </ul> <p>(11:22) A Neumann</p> <ul style="list-style-type: none"> <li>• I contacted Billie and she does not know her schedule yet and I agree to cancel our meeting in February and resume in March</li> </ul> <p>(11:24) D. Ulma</p> <ul style="list-style-type: none"> <li>• For the Youth Corner, we decided on 3 options for the JJSAC</li> <li>• Present a video</li> <li>• Find someone from our agencies who can present on Zoom live</li> </ul>	<p>Follow-up with the Ethics Commission on voting rules</p> <p>Cancel Youth Committee Meeting in February</p>	<p>S. Ahu</p> <p>Committee/N . Machida</p>	

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	<ul style="list-style-type: none"> <li>• Ask Ana to present her experiences with the juvenile justice system               <ul style="list-style-type: none"> <li>○ There is JJSAC member who had been in the juvenile justice system that we can also talk too</li> </ul> </li> </ul> <p>(11:34) N. Worachit</p> <ul style="list-style-type: none"> <li>• I will work on what I can do and advise before leaving</li> </ul>	Work on advising committee on what to present for the Youth Corner at the February JJSAC	N. Worachit	
<p>VI. Future Agenda Items/Presentations: (Open for discussion)</p> <ul style="list-style-type: none"> <li>• Schedule presentation with We Are Oceania (POC: Josie Howard)</li> </ul>	<p>(11:36) N. Worachit</p> <ul style="list-style-type: none"> <li>• We can consider inviting Josie Howard to present at our meeting in March</li> </ul>	Invite Josie Howard to present in March	N Worachit/N. Machida	
<p>VII. Next Youth Committee Meetings: <u>(2<sup>nd</sup> Friday of each month 10:00AM-12:00PM</u> Friday, February 11, 2022</p>	<p>(11:37) N. Worachit</p> <ul style="list-style-type: none"> <li>• We agreed to cancel the February meeting and will meet in March</li> </ul>			

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Friday, March 11, 2022 Friday, April 8, 2022 Friday, May 13, 2022 Friday, June 10, 2022 Friday, July 8, 2022 Friday, August 12, 2022 Friday, September 9, 2022 Friday, October 14, 2022				
VIII. Adjournment	(11:) N. Worachit <ul style="list-style-type: none"> <li>• Motion to adjourn the meeting at 11:39 pm by N. Worachit</li> <li>• Motion approved by A. Neumann</li> <li>• Motion seconded by N. Worachit</li> </ul>			