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JUVENILE JUSTICE STATE ADVISORY COUNCIL  
Department of Human Services, State of Hawaii  
Office of Youth Services

Prevention and Accountability Standing Committee (P&A SC)  
Zoom Video/Audio Meeting  
Tuesday, November 1, 2022  
9:00 a.m.-10:30 a.m.

NOTICE: Should you need this or any notice in an alternate format, please e-mail: [DHSCivilRightsBox@dhs.hawaii.gov](mailto:DHSCivilRightsBox@dhs.hawaii.gov).  
The Hawaii Relay Service 711 is available to hearing impaired and deaf individuals as needed as are video phones where required.

Members Present: Charity Dudoit, August Suehiro, Joe Los Banos, Rick Collins

Members Absent:

Members Excused: Vonnell Ramos

Guests Present:

Staff Present: Shannessy Ahu, Norene Machida

AGENDA ITEM	DISCUSSION	RECOMMENDATIONS/ ACTIONS/CONCLUSIONS	PERSON(S) RESPONSIBLE	DATE DUE
<p>I. Call to Order/Establishment of Quorum</p> <ul style="list-style-type: none"> <li>• Introduction of Members &amp; Attendees <ul style="list-style-type: none"> <li>○ Member Resignation</li> </ul> </li> <li>• Establish Quorum (3/5)</li> </ul>	<ul style="list-style-type: none"> <li>• Meeting called to order at 9:02 a.m. by Charity Dudoit</li> <li>• Quorum, 3/5 has been established</li> <li>• Introduction of Attendee <ol style="list-style-type: none"> <li>1. Charity Dudoit, JJSAC Member, Vice-Chair Prevention &amp; Accountability Committee, Molokai Community Health Cntr.</li> <li>2. Joe Los Banos, JJSAC Member, P&amp;A Committee member</li> <li>3. August Suehiro, P&amp;A Committee member</li> <li>4. Rick Collins, JJSAC Secretary, P&amp;A Committee member</li> <li>5. Shannessy Ahu, Office of Youth Services, Support Staff to JJSAC</li> <li>6. Norene Machida, Office of Youth Services, Office Asst</li> </ol> </li> </ul>			
<p>II. Consideration and Approval of Minutes for the following Meeting:</p> <ul style="list-style-type: none"> <li>• September 6, 2022</li> </ul>	<p>(9:05) C. Dudoit</p> <ul style="list-style-type: none"> <li>• Consideration for approval of minutes for September 6, 2022 <ul style="list-style-type: none"> <li>○ Correction to be noted at 9:09 am <ul style="list-style-type: none"> <li>✓ Add in OYS</li> <li>✓ Check with Carol Matsuoka for full details</li> </ul> </li> </ul> </li> <li>• Motion to approve minutes by Charity Dudoit</li> </ul>			

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	<ul style="list-style-type: none"> <li>• Motion moved by August Suehiro</li> <li>• Seconded by Joe Los Banos</li> <li>• All in favor</li> </ul>			
<p>III. Community Input  <b>[Pursuant to section 92-3, Hawaii Revised Statutes, Community Members will have 3 mins. to speak, i.e., per person, per item, or written testimony can be submitted on agenda items]</b></p>	<p>(9:13)  V. Ramos</p> <ul style="list-style-type: none"> <li>• No community in attendance</li> <li>• No community input</li> </ul>			
<p>IV. Old Business (Open for Discussion)</p> <ul style="list-style-type: none"> <li>• 3-Year State Plan</li> </ul> <p>Goal 2.1 – Objective 2.1.1:  Data elements</p> <p>Goal 2.2 – Objective 2.2.1:  Identify key stakeholders-  Hawai'i County</p>	<p>(9:14)  C. Dudoit</p> <ul style="list-style-type: none"> <li>• Can we share the minutes from the last meeting so we know where we left off</li> <li>• Has there been new data released</li> </ul> <p>(9:15)  S. Ahu</p> <ul style="list-style-type: none"> <li>• Yes, we spoke to Vonn about the new data being released by JJIS but we have not received a request of what specific data is needed</li> <li>• You can request for it now</li> </ul> <p>(9:16)  J. Los Banos</p> <ul style="list-style-type: none"> <li>• Is a JJIS representative available to go over the</li> </ul>			



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	<p>services</p> <ul style="list-style-type: none"> <li>○ Will reach out to Randi Cooper if she can provide information on which programs provide juvenile justice and diversion</li> </ul> <p>(9:23) R. Collins</p> <ul style="list-style-type: none"> <li>● Will need to clarify the goals and plan on how to move forward</li> </ul> <p>(9:27) S. Ahu</p> <ul style="list-style-type: none"> <li>● We can send the most recent data if the Committee wants to look at this.</li> <li>● We dropped in chat the report sent about a year ago for the Committee to review <ul style="list-style-type: none"> <li>○ No action has been taken</li> </ul> </li> </ul>			
<p>V. New Business (Open for Discussion)</p> <ul style="list-style-type: none"> <li>● Share new innovative resources, training, best practices</li> <li>● Nominations for FY:2023-2025 Committee Officers</li> </ul>	<p>(9:31) C. Dudoit</p> <ul style="list-style-type: none"> <li>● The floor is open for anyone who would like to share on new innovative resources, training, best practice</li> </ul> <p>(9:32) N. Machida</p> <ul style="list-style-type: none"> <li>● Nominations for Committee Officers for FY2023-2025 have been received and we will</li> </ul>			

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VI. Future Agenda Items: (Open for Discussion) <ul style="list-style-type: none"> <li>• Vote for new Committee Officers for FY:2022-2024</li> </ul>	<p style="text-align: center;">be launching a poll for members to vote now.</p> <p>(9:36) N. Machida</p> <ul style="list-style-type: none"> <li>• The new committee officers for FY2022-23               <ul style="list-style-type: none"> <li>○ Rick Collins-Chair</li> <li>○ Joe Los Banos-Vice-Chair</li> <li>○ August Suehiro-Secretary</li> </ul> </li> </ul> <p>Congratulations to the new P&amp;A Committee Officers</p> <p>(9:37) S. Ahu</p> <ul style="list-style-type: none"> <li>• I will be reaching out to some of you who have been also nominated to serve as an officer of JJSAC.               <ul style="list-style-type: none"> <li>○ Please consider this nomination as well</li> </ul> </li> </ul>	<p>The new committee officers for FY2022-23 Rick Collins-Chair Joe Los Banos-Vice-Chair August Suehiro-Secretary</p>		
VII. Announcements Upcoming Conference: <ul style="list-style-type: none"> <li>• CJJ's Racial and Ethnic Disparities Conference Louisville, KY, Nov. 1-2, 2022</li> <li>• State Relations &amp; Assistance Division (SRAD) 2022 National Training Conference December 13-15, 2022 Wyndham San Diego Bayside Hotel</li> </ul>	<p>(9:39) C. Dudoit</p> <ul style="list-style-type: none"> <li>• The CJJ conference is current happening and Vonn is in attendance</li> </ul> <p>(9:40) S. Ahu</p> <ul style="list-style-type: none"> <li>• Highly recommend members to attend the CJJ Racial and Ethnic Conference.               <ul style="list-style-type: none"> <li>○ Well put together and covers a variety of topics</li> </ul> </li> <li>• The SRAD conference is strictly for JJSAC members and normally the Chair and/or Vice</li> </ul>			

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	Chair will attend with OYS <ul style="list-style-type: none"> <li>○ Geared for Title II</li> </ul>			
VIII. Next scheduled meetings: 1 <sup>st</sup> Tuesday of every other month 9:00A-10:30 <ul style="list-style-type: none"> <li>• Tuesday, January 3, 2023</li> <li>• Tuesday, March 7, 2023</li> <li>• Tuesday, May 2, 2023</li> <li>• Tuesday, July 11, 2023</li> <li>• Tuesday, September 5, 2023</li> </ul>	(9:42) V. Ramos The next P&A Committee meetings <ul style="list-style-type: none"> <li>• Tuesday, January 3, 2023</li> <li>• Tuesday, March 7, 2023</li> <li>• Tuesday, May 2, 2023</li> <li>• Tuesday, July 11, 2023</li> <li>• Tuesday, September 5, 2023</li> </ul> (9:43) N. Machida <ul style="list-style-type: none"> <li>• Would the Committee like us to assist by sending out the meeting invites to add to your calendars</li> </ul> (9:44) R. Collins <ul style="list-style-type: none"> <li>• I would appreciate this</li> </ul>	Send meeting invites to members	N. Machida	
IX. Adjournment	(9:44) <ul style="list-style-type: none"> <li>• Motion to adjourn the meeting by C. Dudoit at 9:44am</li> <li>• Motion moved by A. Suehiro</li> <li>• Seconded by R. Collins</li> </ul>			