

NOTE: MEETING MINUTES ARE IN DRAFT FORMAT AND HAVE NOT BEEN APPROVED BY MEMBERS OF THE STATE ADVISORY COUNCIL ON JUVENILE JUSTICE, AS SUCH, INFORMATION IN THE MINUTES HAS NOT BEEN APPROVED FOR CONTENT AND ACCURACY.

JUVENILE JUSTICE STATE ADVISORY COUNCIL
Department of Human Services, State of Hawaii
Office of Youth Services

Prevention and Accountability Standing Committee (P&A SC)
Zoom Video/Audio Meeting
Tuesday, March 7, 2023
9:00 a.m.-10:30 a.m.

NOTICE: Should you need this or any notice in an alternate format, please e-mail: DHSCivilRightsBox@dhs.hawaii.gov.
The Hawaii Relay Service 711 is available to hearing impaired and deaf individuals as needed as are video phones where required.

Members Present: Rick Collins, Joe Los Banos, August Suehiro, Vonn Ramos

Members Absent: Charity Dudoit

Members Excused:

Guests Present: Dane Ka'ae, Ford Naeata

Staff Present: Shannessy Ahu, John Paekukui, Norene Machida

AGENDA ITEM	DISCUSSION	RECOMMENDATIONS/ ACTIONS/CONCLUSIONS	PERSON(S) RESPONSIBLE	DATE DUE
<p>I. Call to Order/Establishment of Quorum</p> <ul style="list-style-type: none"> • Introduction of Members & Guest <ul style="list-style-type: none"> ○ What is one hobby you enjoy? • Establish Quorum (3/5) 	<ul style="list-style-type: none"> • Meeting called to order at 9:03 a.m. by Chair Rick Collins • Quorum has been established • Introduction of Attendee <ol style="list-style-type: none"> 1. Rick Collins, JJSAC Member, Chair P&A Committee 2. Joe Los Banos, JJSAC, Vice-Chair P&A Committee 3. Vonn Ramos, JJSAC Chair, Member P&A Committee 4. August Suehiro, Member P&A Committee 5. Dane Ka'ae, JJSAC Member 6. Ford Naata, Guest, Executive Director, Bobby Benson Center 7. Shannessy Ahu, Office of Youth Services, Support Staff to JJSAC 8. John Paekukui, Office of Youth Services, Compliance Monitor 9. Norene Machida, Office of Youth Services, Office Asst 			
<p>II. Consideration and Approval of Minutes for the following Meeting:</p> <ul style="list-style-type: none"> • February 7, 2023 	<p>(9:16) R. Collins</p> <ul style="list-style-type: none"> • To save time, request for meeting minutes to be reviewed before the meeting • Consideration for approval of minutes for February 7, 2023 			

AGENDA ITEM	DISCUSSION	RECOMMENDATIONS/ ACTIONS/CONCLUSIONS	PERSON(S) RESPONSIBLE	DATE DUE
	<ul style="list-style-type: none"> • Motion to approve minutes by R. Collins • Motion approved by Joe Los Banos • Motion seconded by August Suehiro • All in favor 			
<p>III. Community Input [Pursuant to section 92-3, Hawaii Revised Statutes, Community Members will have 3 mins. to speak, i.e., per person, per item, or written testimony can be submitted on agenda items]</p>	<p>(9:19) R. Collins</p> <ul style="list-style-type: none"> • No community in attendance • No community input • Dr. Leone tabled until he joins this meeting <p>(9:55) P. Leone</p> <ul style="list-style-type: none"> • Proposal to create survey • Talked to kids for honest data • Provided more ideas for survey • Incentives given (ie., gift cards) <p>(9:56) R. Collins</p> <ul style="list-style-type: none"> • Youth Committee had conducted a survey and will need the Committee’s approval to review the questions • Contract with Dr. Leone to provide a survey • Shannessy will check procurement for contract request 			
<p>IV. Old Business (Open for Discussion) 3-Year State Plan:</p>	<p>(9:35) R. Collins</p>			

AGENDA ITEM	DISCUSSION	RECOMMENDATIONS/ ACTIONS/CONCLUSIONS	PERSON(S) RESPONSIBLE	DATE DUE
<ul style="list-style-type: none"> • Goal 2.2 – Objective 2.2.1: Identify key stakeholders- Hawai'i County <ul style="list-style-type: none"> ○ OYS: Follow-up with Chair • Objective 2.1.1- Collect data on the different decision points in the juvenile justice systems, and analyze the data annually <ul style="list-style-type: none"> ○ Review 2020-2022 Race & Ethnicity Data ○ Report Race & Ethnicity Trends • Goal 2.2-Develop and implement a system to engage the community in identifying gaps in services and promote best/promising practices for juvenile justice programs • Objective 2.2.1- Identify key stakeholders involved at the decision points(s) identified in 2.1.2, including government agencies, service providers, community members, and youth. 	<p>Goal 2.2 – Objective 2.2.1: Identify key stakeholders- Hawai'i County</p> <ul style="list-style-type: none"> • Rick will follow up with Randi Cooper regarding Big Island list of stakeholders • Randi provided a general list of providers on the Big Island to OYS • Randi Cooper is a great source to find out which organizations provide juvenile justice or diversion services <p>Objective 2.1.1- Collect data on the different decision points in the juvenile justice systems, and analyze the data annually</p> <ul style="list-style-type: none"> • Rick proposed a process for collection • Shannessy provided definitions • Copy of data forwarded to Dane Ka'ae • Joe provided four data points • Summarize definitions & gaps in services • John explained the four-part referral process at entry point <ul style="list-style-type: none"> ○ Petition (Prosecutor)>Referral>Adjudicate (Court) ○ Diversion (Program) 			

AGENDA ITEM	DISCUSSION	RECOMMENDATIONS/ ACTIONS/CONCLUSIONS	PERSON(S) RESPONSIBLE	DATE DUE
V. New Business (Open for Discussion)	(10:00) S. Ahu <ul style="list-style-type: none"> • CJJ's 2023 Annual Conference May 24-26, 2023 Washington, D.C. 			
VI. Future Agenda Items: (Open for Discussion) <ul style="list-style-type: none"> • Goal 2.2-Develop and implement a system to engage the community in identifying gaps in services and promote best/promising practices for juvenile justice programs 	(10:01) R. Collins <ul style="list-style-type: none"> • Tabled until next meeting 			
VII. Announcements	(10:29) No Announcements			
VIII. Next scheduled meetings: 1 st Tuesday of every other month 9:00A-10:30	(10:30) R. Collins The next P&A Committee meetings <ul style="list-style-type: none"> • Tuesday, May 2, 2023 			

AGENDA ITEM	DISCUSSION	RECOMMENDATIONS/ ACTIONS/CONCLUSIONS	PERSON(S) RESPONSIBLE	DATE DUE
<ul style="list-style-type: none"> • Tuesday, May 2, 2023 • Tuesday, July 11, 2023 • Tuesday, September 5, 2023 				
IX. Adjournment	(10:31) <ul style="list-style-type: none"> • Motion to adjourn the meeting by R. Collins at 10:31am • Motion moved by A. Suehiro • Seconded by J. Los Banos 			

DRAFT