NOTE: MEETING MINUTES ARE IN DRAFT FORMAT AND HAVE NOT BEEN APPROVED BY MEMBERS OF THE STATE ADVISORY COUNCIL ON JUVENILE JUSTICE, AS SUCH, INFORMATION IN THE MINUTES HAS NOT BEEN APPROVED FOR CONTENT AND ACCURACY.

JUVENILE JUSTICE STATE ADVISORY COUNCIL (JJSAC)
Department of Human Services, State of Hawai'i
Office of Youth Services

Juvenile Justice State Advisory Council 2nd Quarter Video/Audio Meeting

Thursday, August 25, 2022 9:00AM-1:00 PM

Hosted on Zoom (Copy of minutes available upon request)

Members Present: Delia Ulima (Chair), Vonn Ramos (Vice-Chair), Randi Cooper, Anastasia Neumann, Kristy Nishimura, Sarah

Antone, Catherine Piazza, Major J. Pedro, Joe Los Banos, Rachel McCoach, Billie Ann Bruce

Members Absent:

Members Excused: Rick Collins, Charity Dudoit, Diopilo Hardison

Guests Present: Phillip Hump, Kahala Dotson, Courtney Peterson, Sugki Suguitan, Sgt. Bobby Thompson, Chad Kojima, Jackie

Rosas, Aissa Nishiyama, Lani Carrillo, Lt. Robert Pauole, Dane Ka'ae, Shawn Kana'iaupuni, Venus Rosete-

Medeiros, Edralyn Caberto

Staff Present: Shannessy Ahu, John Paekukui, Norene Machida

AGENDA ITEM	DISCUSSION	RECCOMMENDATIONS/	PERSON(S)	DATE
		ACTIONS/CONCLUSIONS	RESPONSIBLE	DUE
 I. Call to Order/Establishment of Quorum Introductions of Attendees New JJSAC Members Billie Ann Bruce (Youth) Diopilo Hardison (Youth) Establishment of Quorum (8/14) JJSAC Committee Member Highlight: Major J. Pedro 	 Meeting called to order at 9:07 a.m. by JJSAC Chair, Delia Ulima. Quorum 8/14 has been established (09:08) D. Ulima Introduction of Attendees:			

AGENDA ITEM	DISCUSSION	RECCOMMENDATIONS/ ACTIONS/CONCLUSIONS	PERSON(S) RESPONSIBLE	DATE DUE
	& Achievement Hawaii	ACTIONS/ CONCEOSIONS	NESI OIVSIDEE	DOL
	5. Sarah Antone, JJSAC Member,			
	Division Administrator for Youth			
	Services, Catholic Charities			
	6. Edralyn Caberto, Community			
	Member, Lili'uokalani Trust			
	7. Venus Rosete-Medeiros, ECD			
	Member, CEO, Hale Kipa			
	8. Shawn Kana'iaupuni, ECD Member,			
	President and CEO, Partners In			
	Development			
	9. John Paekukui, Compliance			
	Monitor, Office of Youth Services			
	10. Major J. Pedro, JJSAC member,			
	Chair Compliance Committee, HPD			
	Community Affairs Division,			
	Juvenile Services Section, Acting			
	Commander Special Field			
	Operations Bureau			
	11. Philip Humphrey, Community			
	Member, Program Coordinator for			
	Kalihi Assessment Cntr, Hale Kipa			
	12. Dane Ka'ae, Community Member,			
	Director, Youth Services, Maui			
	Economic Opportunity			
	13. Joe Los Banos, JJSAC and P&A			
	Committee member			
	14. Kahala Dotson, Administrator, Child			

AGENDA ITEM	DISCUSSION	RECCOMMENDATIONS/ ACTIONS/CONCLUSIONS	PERSON(S) RESPONSIBLE	DATE DUE
	& Family Services 15. Kristy Nishimura, JJSAC Member, P&A Committee, Director, DOE Alternative Learning Programs 16. Catherine Piazza, JJSAC Member, Deputy Attorney, Attorney General Office, Education Division 17. Lt. Robert Pauole, Compliance Committee Member, Hawaii Police Department, Juvenile Aid Section 18. Aissa Nishiyama, Community Member, Supervising Juvenile Counselor, Maui Police Department 19. Lani Carrillo, Community Member, Ke Kama Pono, Partners in Development 20. Jackie Rosas, Office Manager, Office of Senator Joy A. San Buenaventura, District 2, Senate Committee on Human Services, Chair 21. Chad Kojima, Community Member, Parole Supervisor, HYCF 22. Sugki Suguitan, Community Member, Hale Kipa Program Coordinator, Ka'i Like, Wraparound, Independent Living Program Training House, Transition and Aftercare Support Services	ACTIONS/CONCLUSIONS	RESPONSIBLE	DOL

AGENDA ITEM	DISCUSSION	RECCOMMENDATIONS/ ACTIONS/CONCLUSIONS	PERSON(S) RESPONSIBLE	DATE DUE
	23. Sgt. Bobby Thompson, Compliance Committee Member, Kauai Police Dept 24. Norene Machida, Office Asst., Office of Youth Services 25. Shannessy Ahu, Youth Specialist and Federal Grants Manger, Office of Youth Services 26. Anastasia Neumann, JJSAC Youth Member, Chair Youth Committee Member, Pono Process Navigator, President, EPIC OHANA, HIGH HOPES Board 27. Rachel McCoach, JJSAC Member, Chair Ethnic & Cultural Diversity Committee, Behavioral Specialist, Kamehameha Schools (9:16) D. Ulima New JJSAC Members • Billie Ann Bruce, Youth Committee Vice- Chair • Diopilo Hardison, ECD and Youth Committee Member • Anyone interested in joining, please contact myself or Shannessy Ahu JJSAC Member Highlight: As written by Major			

AGENDA ITEM	DISCUSSION	RECCOMMENDATIONS/ ACTIONS/CONCLUSIONS	PERSON(S) RESPONSIBLE	DATE DUE
	1. Tell us a little about your work (day job, volunteer, etc.) I am the commander of the Community Affairs Division. We have the Juvenile Services Section - intervention, the Community Affairs Section (CAS), the Police Activities League (PAL) - prevention, the Drug Awareness Resistance Education (D.A.R.E.) - education, the Police Reserve Program, the PEER Support program, the Chaplains program, the Community Policing Resource Center (CPRC), and the Law Enforcement Explorer Program (LEEP). We are also working on coordinating the development and implementation of the Police Cadet Program. The division is made up of Juvenile Service Section (JSS) that handles the recovery of runaway juvenile. We also investigate and follow up on runaway reports from District 1, 5, 6, 7, and 8. District 2, 3, 4 are investigated by the districts' respective follow/up units. The JSS is also responsible for all juvenile case entering into the JJIS from the HPD. I also represent the department in the JJIS and the JJSAC as the law enforcement representative.	ACTIONS/CONCLUSIONS	RESPONSIBLE	DOE

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	The Community Affairs Section handle the ceremonies for the department from awards to retirement. We also handle special events like the 9-11 Remembrance Walk, Honolulu City Lights Parade, and all the Police Week events. The PAL island-wide include the traditional activities flag football, basketball (girls and co-ed), volleyball, baseball, and non-traditional activities such as boxing, judo, karate, canoe paddling, rugby, theater, sports broadcasting and production, and hula. The DARE teaches island-wide in 72 school and 12,000 elementary and middle school students in the evidence-based 'Keeping it REAL' curriculum. The Police Reserves Program has 167 out of 197 volunteer police officer, most who have retired and volunteer to help. The serve in all the division in the department and have a cost saving of over a million dollars a year to the department. Our Officer Wellness Programs our Police Chaplains and PEER Support unit, we have 5/10 chaplains of various faiths and over 78 PEER officers.	ACTIONS/CONCLUSIONS	RESPONSIBLE	DUE
	The CPRC coordinates resources for all the districts			

AGENDA ITEM	DISCUSSION	RECCOMMENDATIONS/ ACTIONS/CONCLUSIONS	PERSON(S) RESPONSIBLE	DATE DUE
	Community Policing teams.	ACTIONS/CONCLUSIONS	RESPONSIBLE	DOL
	The LEEP program is part of the Boy Scouts Aloha Council "Learning for Life' program. Kid ages 14-20 get a look at the law enforcement career from the HPD perspective. They learn leadership through the program and citizenship through volunteer services on events.			
	My everyday job includes daily administrative task. I am responsible for the vision and direction of the division on all aspects of our function. My acting captain handles daily operations. I was assigned to the division for 14/16 years from 2006 as the PAL lieutenant after 23 years in patrol.			
	From this I've been acting captain for several year, got promoted to captain and became the acting major for a while. I was assigned to the Criminal Intelligence Unit in 2016 to 2018 as the commander. I worked in covert operations and investigations. I was returned to CAD by retired Chief Ballard in 2018 and promoted to			
	major of the division shortly thereafter. 2. Why have you decided to serve on the JJSAC? What expertise. Part of my duties as the acting captain was			

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AGENDA ITEM	to represent the department in the JJSAC. Through the years I became the chair of the compliance committee. It's been a privilege to work with John Paekukui again. 3. Your interest in Juvenile Justice and what expertise you bring to the JJSAC/committee. Throughout my years I learned all the aspects of this division. I had faith in the juvenile system thinking it was working to the best interest of our kids. Joining the JJSAC and being exposed the Disproportionate Minority Report open my eyes to the flaws of the systems that stemmed from decades back. And it seemed that the other stakeholders also agreed it was flawed. I had a nephew who adolescent challenges dealing with substance abuse and being a runaway/truant then eventually dropping out of school in his sophomore year to work. As the commander for the JSS I was helpless to get him the service he needed, waiting until he could get the attention of the Family Courts. He did eventually get the court's attention but by then he was	ACTIONS/CONCLUSIONS	· •	DUE

AGENDA ITEM	DISCUSSION	RECCOMMENDATIONS/	PERSON(S)	DATE
		ACTIONS/CONCLUSIONS	1	DUE
	involved with felony charges and deeper into substance abuse on top of being a teen parent. We as stakeholders wanted to make a difference and the Ho'opono Mamo programs was the vehicle that we hoped would bring the needed changes. I believe in this program whole heartedly if operated properly. We're definitely not where we should be, and not yet where we're going to be, but definitely a lot better than where we were. I have the expertise of being in the division for 16 years and being in the intelligence-covert operations world of CIU. It refreshing to work with people who understand the we are the system, acknowledge our failures, and strive to make a better system and a real difference. We will make a difference and celebrate one victory at a time. 4. Something fun that member don't know about you (family, talents, etc.). I am a avid Pittsburg Steeler fan from a Steeler family. My nephew has a Steeler Harley Davison motorcycle. I love playing golf and shooting craps in Vegas. My two black Pomeranian fur babies help to keep			

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		ACTIONS/CONCLUSIONS	RESPONSIBLE	DUE
	me grounded. 39 years ago, I started my career in the Juvenile Crime Prevention Division (JCPD) at Pawaa, I was working with then Lt. John Paekukui. I remember he was a well-respected commander.			
 II. Consideration and Approval of the Minutes for the following Meeting (s) May 27, 2021-DRAFT TO BE APPROVED February 24, 2022-Informational Only (As corrected 5.26.22) May 26, 2022-Informational Only (No quorum established) 	 (9:23) D. Ulima Consideration and approval of minutes for May 27, 2021 Quorum 8/14 has been established Motion to approve the minutes by D. Ulima Motion approved by V. Ramos Motion seconded by J. Los Banos All in favor 			
III. Community Input [Pursuant to section 92-3, Hawaii Revised Statutes, Community Members will have 3 mins. to speak, i.e., per person, per item, or written testimony can be submitted on agenda items]	 (9:35) D. Ulima Floor is open to any community members who would like to share No one from the community is present 			
IV. Office of Youth Services (OYS) Executive Director	(9:35) D. Ulima			

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		ACTIONS/CONCLUSIONS	RESPONSIBLE	DUE
Report/Updates	 We will move to item V. on the agenda and have Hale Kipa start their presentation Leanne Gillespie, TA Executive Director of OYS will provide updates after the presentation 			
	 (10:03) D. Ulima Director Gillespie is not able to join us and will provide updates at the next meeting We will move back to Item V. on the agenda 			
V. Presentation	(9:36)			
• Hale Kipa	S. Suguitan P. Humphrey Presentation available upon request			
	 KA'I LIKE PROGRAM: INTENSIVE MENTORING Assist youth with meeting conditions of 			
	probation			
	• Criteria: 12-17,			
	arrested/petitioned/detained/protective supervision, on			
	supervised release or on probation			
	• Service areas: Leeward (Wai'anae, Kapolei, 'Ewa			
	Beach, Waipahu, Pearl City);			
	Honolulu (Kalihi, Central Honolulu, Waikīkī, East Honolulu)			
	• Ethnicity (based on past 2 years): Hawaiian:			

AGENDA ITEM	DISCUSSION	RECCOMMENDATIONS/ ACTIONS/CONCLUSIONS	PERSON(S) RESPONSIBLE	DATE DUE
	44%,Micronesian: 37%, Mixed 6%, Pacific Islander 5%, Caucasian 5%, South East Asian, Asian 2%, 1% African American • Length of Stay: 178 days (from past 2 years) • Program Successes, concerns/challenges: Staffing and referrals. WRAPAROUND SERVICES • Provides advocacy for Youth with juvenile justice involvement and their families to secure resources that will assist with meeting the conditions of probation or parole • Criteria: Youth ages 12-21, who are involved in or at risk of involvement with the Juvenile Justice System. Available statewide (staff on ground on Big Island, Moloka'i, O'ahu, and Kaua'i) • Ethnicity (based on past 2 years): Hawaiian: 43%; Micronesian: 40%; South-East Asian: 5%; Hispanic: 3%; Japanese 3% • Youth served: 40 youth (past 4 years) • Length of Stay: 230 days (past 2 years) • Program Successes, concerns/challenges: No staff on Maui or Lana'i. INDEPENDENT LIVING PROGRAM TRAINING HOUSE			

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	 Provides a home and skill-building services to young men 17-21 transitioning out of HYCF or in the juvenile justice system RA on site in during evenings; Case Manager links youth with resources, provides advocacy, and skill building. Ethnicity (based on past 2 years): Hawaiian: 87%; 12%African American Youth served: 8 (past 2 years) Length of Stay: 219 Days (average) 	ACTIONS/CONCLUSIONS	KESPONSIBLE	DUE
	 TRANSITION & AFTERCARE SUPPORT SERVICES Provides advocacy and support for youth transitioning back into the community from HYCF. In Facility: Life Skill Building (individual and group sessions) and transition planning 12-18 (20 if youth is on parole), statewide Ethnicity (based on past 2 years): Hawaiian: 50%; Micronesian: 25%; 12% Samoan, African American/PI Youth served: 10 In Facility, 1 Aftercare Youth (9:50) V. Rosete-Medeiros I joined as the new CEO this past February Staffing and referrals have been a concern Looking at the facilities and homes to 			

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		ACTIONS/CONCLUSIONS	RESPONSIBLE	DUE
	create a safe, and nurturing, welcoming place Ensure the kids are getting the proper care and support they need (9:53) V. Ramos Thank you Hale Kipa for this great presentation Commend all as the Ka'i Like Program was used when I was working with the judiciary and youth on Kauai We are the IOP contractor for Kauai. The kids that are transitioning out of HYCF that live in other counties, are they being referred to the counties that have the IOP contract or is Hale Kipa the first go to (9:55) S. Suguitan HYCF social workers will speak to the youth and family and if they want to return back home, the social worker will reach out to whatever transition services there are (9:56) R. Cooper We have had the Ka'i Like program on the Big Island for a long time and we love the workers, and they do a great job with the kids and provide activities transportation			

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		ACTIONS/CONCLUSIONS	RESPONSIBLE	DUE
	 (9:57) D. Ulima When you work with families that have language barriers and other cultural considerations how do you address the situation (9:58) P. Humphrey We have access to interpreter's and offer that service Make sure they have all the information clearly to make the best decision Sometimes they are already in the system, and we don't need to add more services to bombard them On my accord I will attend cultural classes to learn more and share any resources with our team (10:02) D. Ulima Going back to Item. IV on the agenda 			
 VI. Old Business (open for discussion) Permitted Interaction Groups Legislature 3rd and final report Assign Committee to continue work Data 	(10:03) D. Ulima Legislature PIG No work was done during session, and it is being reported as closed Met once and have not been able to come together often enough to			

AGENDA ITEM	DISCUSSION	RECCOMMENDATIONS/	PERSON(S)	DATE
 Schedule next meeting date Program Mapping Schedule next meeting date 	 make any significant goals Legislative session is over, but the members can start a new service Members are welcomed to still join a PIG We will ask for OYS assistance to schedule a meeting for the Data and Program Mapping 	ACTIONS/CONCLUSIONS	RESPONSIBLE	DUE
VII. New Business • Membership • OJJDP Requirements for Seat Vacancies • JJSAC Nominations for 2022-2024 • Chair • Vice-Chair • Secretary/Recorder	 (10:10) S. Ahu Membership/OJJDP Requirements for Seats Legislature representative Cedric Gates is being held over until we can fill his seat This is the only crucial seat that needs to be filled to meet requirements Technically we have 15 members with his seat 6 applications were sent out to possible members. 5 are pending The youth to adult ratio is 1/5, and we are in compliance Always welcome more youth to join and participate There are more non-profit members than government members who sit on JJSAC Officers are all from non-profit 			

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VIII. Sub Committee Penerts & Hadate en	 JISAC Nominations for Officers 2023-2025 Every 2 years it is required to vote-in new officers for JISAC and Sub Committees Chair requirement must be a private or non-profit member, cannot be a government worker Vice-Chair positions may be a government worker, but cannot take over a meeting Secretary position may also be a government worker We would like to take nominations for 2023-2025 Only members of the JJSAC are allowed to be officers as well as nominate each other or oneself Verbally announcement or private message your nominations directly to myself and Norene in chat with a person or person's name and seat We will organize the nominations and reach out to each nominee if they accept the nomination for their name to be placed on a ballot to members to vote on at the November meeting If you would like the description of each seat, we can send this information 	ACTIONS/CONCLUSIONS	RESPONSIBLE	DUE
VIII. Sub-Committee Reports & Update on	(10:15)			

AGENDA ITEM	DISCUSSION	RECCOMMENDATIONS/	PERSON(S)	DATE
AGENDATIEM	DISCOSSION	ACTIONS/CONCLUSIONS		DUE
3-Year Plan Goals A. Executive Committee B. Compliance Standing Committee C. Ethnic & Cultural Diversity Committee D. Prevention & Accountability (P&A) Committee E. Youth Committee O Youth Corner	D. Ulima Executive Committee Discussed inviting people who are interested in JJSAC Reaching out to our legislature's Support and developing the Youth Committee Getting the PIG's active again (10:18) J. Paekukui Compliance Committee For this reporting period FY21-22, we have 2 violations. The first violation was a jail and lock-up removal where a juvenile was kept longer than 6 hours at the police Met with the Major to discuss why this was a violation and how to address this type of violation from reoccurring The second violation occurred at Family Court because the juvenile was held longer than 24 hours. Every county is doing their work and we are in compliance with Title II			
	M. Pedro			

AGENDA ITEM	DISCUSSION	RECCOMMENDATIONS/ ACTIONS/CONCLUSIONS	PERSON(S) RESPONSIBLE	DATE DUE
	 The Juvenile Services Unit was recently involved in a national operation with the FBI to recover sex-traffic runaways. 8 were recovered on Oahu and 2 from the neighbor islands. Several arrests were made during the recovery operation Recent series of robberies committed by juveniles Lead to some arrest POI and KALO programs have started up (10:20) R. McCoach Ethnic & Cultural Diversity Committee Challenges is membership and anyone here today who is interested in joining the discussions, please let us know Looking at data from the last couple of years and how to get a version to look at disparities Very large project that we may need JJSAC and OYS to procure someone analyze the data to make it visual and easier to engage with We would like to fill our vice-chair and secretary vacancies in the next term starting in January 			

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		ACTIONS/CONCLUSIONS	RESPONSIBLE	DUE
	 (10:24) S. Kana'iaupuni Doing the work ourselves wouldn't be efficient We can go thru the procurement process and find someone to hire to do the analytics (10:29) J. Pedro Hiring a third-party analyst is a good idea because the data collected by JJIS, HPD and the Assessment centers are different. HPD records ethnicity (10:31) R. Lee Soon From my experience at Ho'o Pono Mamo, when the information is put in the system, we would have to pull things together For the purposes of the Juvenile Justice Information System (JJIS) any youth who is part Hawaiian, is placed in this ethnicity group even if they are other ethnicities It doesn't give a true picture but confirms the things we already know that native Hawaiians have been disproportionality overrepresented in the systems 	ACTIONS/CONCEOSIONS	NESI ONSIBLE	

DISCUSSION	RECCOMMENDATIONS/ ACTIONS/CONCLUSIONS	PERSON(S) RESPONSIBLE	DATE DUE
 This is the same as Micronesian youth who come from different regions, and we lump them together How do we advocate for different ways of collecting and pulling together the data for our system OYS encounters this with federal reports that lumps together the different ethnicities and narrows it down by race 			
(10:34)			
 Our records management system we were asked to track nonbinary to the gender It was a simple fix to just add another box to check off Our records Division reports to the unified crime code of the Federal Bureau of Investigation (FBI) and we can't add nonbinary as a gender because they only recognize male and female With this information and like you experienced, we then must take the total and look at the percentages that are not male or female to know how many are represented as non-binary 			

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		ACTIONS/CONCLUSIONS	RESPONSIBLE	DUE
	 JJIS would not be as accurate then getting data directly from the sources We are in the process of adding foster care to track on our reports and it will be calculated The different systems will be bound by different formats. It depends on whose collecting data who they report it too. 			
	 (10:38) V. Ramos Prevention & Accountability Committee We have the same challenges the ECD committee expressed Our focus is on diversion and identifying the stakeholders, partners that are providing diversion services Data points on where they are being resources and pints we can identify We welcome new member to join us in this mission to meet our strategic goals We are looking forward to drawing information and partaking in the process for the program mapping PIG (10:41) J. Los Banos In review of the raw date, we noticed the 			

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		ACTIONS/CONCLUSIONS	RESPONSIBLE	DUE
	numbers of referrals were not lining up to the total diversionsand wanted JJIS to present			
	 (10:42) C. Peterson Is there data obtained for children in the system who may have special needs and social or educational needs 			
	 (10:43) R. McCoach Individual organizations will have their own purposes around tracking this information, but I have not seen this data in JJIS 			
	(10,44)			
	(10:44)S. AhuWe will check with JJIS if this is information is tracked	Contact JJIS if information is tracked for youth with special needs	S. Ahu	
	(10:45)			
	A Neumann			
	Youth Committee			
	 We are reviewing our 3-year state plans Conduct in-person survey with youth at HYCF and DH Looking at private funding for incentives to give the youth who 			

AGENDA ITEM	DISCUSSION	RECCOMMENDATIONS/	PERSON(S)	DATE
		ACTIONS/CONCLUSIONS	RESPONSIBLE	DUE
	provide valuable information Trauma-informed care trainings and youth adult trainings We need a secretary and one adult member for the Committee We voted in a new member, Diopilo Harrdison at our last meeting Work with OYS for binders with information to provide interested members (10:48) Youth Corner B. Bruce Opportunities for Failure and Growth Presentation available upon request	Find out from JJIS if they track special needs		
IX. Partner updates (open for discussion)	(10:57) D. Ulima • We invite any community partners to share at this time			
X. Future Agenda Items (Open for discussion)	(10:58) D. Ulima Opportunity for JJSAC members to share what you would like to place on the agenda We need to keep the PIG's updates			

AGENDA ITEM	DISCUSSION	RECCOMMENDATIONS/ ACTIONS/CONCLUSIONS	PERSON(S) RESPONSIBLE	DATE DUE
	on the agenda Shannessy and Norene will provide their emails for anyone who may have ideas for future agenda items			
 XI. Announcements Upcoming Conference: CJJ 2022 RED Annual Conference November 1-2, 2022 Louisville, Kentucky OJJDP State Relations & Assistance	 (11:00) D. Ulima JJSAC Members who are interested in attending the CJJ 2022 please contact Shannessy Ahu CJJ 2022 RED Annual Conference November 1-2, 2022 Louisville, Kentucky OJJDP State Relations & Assistance Division (SRAD) 2022 National Training Conference December 13-15, 2022 Wyndham San Diego Bayside Hotel 			
XII. Next JJSAC Meeting JJSAC FB Meetings FY2022-2023 Thursday, November 17, 2022 Thursday, February 23, 2023 Thursday May 25, 2023 Thursday August 24, 2023	(11:01) D. Ulima The next JJSAC Full Body meetings are			

AGENDA ITEM	DISCUSSION	RECCOMMENDATIONS/ ACTIONS/CONCLUSIONS	PERSON(S) RESPONSIBLE	DATE DUE
	(11:03) S. Ahu • We are currently in-person and list the physical location for any public to attend			
XIII. Adjournment	 Motion to adjourned at 11:05 am by D. Ulima Motion approved by R. McCoach Motions seconded by V. Ramos 			