

NOTE: MEETING MINUTES ARE IN DRAFT FORMAT AND HAVE NOT BEEN APPROVED BY MEMBERS OF THE STATE ADVISORY COUNCIL ON JUVENILE JUSTICE, AS SUCH, INFORMATION IN THE MINUTES HAS NOT BEEN APPROVED FOR CONTENT AND ACCURACY.

JUVENILE JUSTICE STATE ADVISORY COUNCIL (JJSAC)  
Department of Human Services, State of Hawai'i  
Office of Youth Services

Juvenile Justice State Advisory Council  
4th Quarter Video/Audio Meeting

Thursday, November 16, 2023  
9:00AM-12:00 PM

Hosted on Zoom  
(Copy of minutes available upon request)

- Members Present: Vonn Ramos (Chair), Judge Andrew Park, Randi Cooper, Sarah Antone, Dane Ka'ae, Anastasia Neumann, Shawn Kana'iaupuni,
- Members Absent: Billie Ann Bruce, Diopilo Hardison, Representative Cedric Gates, Charity Dudoit
- Members Excused: Delia Ulima (Vice-Chair), Joel Los Banos, Rachel McCoach, Kristy Nishimura, Rick Collins,
- Guests Present: Phillip Humphrey, Kacie Lambert, Captain Mikel Kunishima, Debbie Spencer Chun, Sgt. Andrew Muraoka, Sharon Simms
- Staff Present: Shannessy Ahu, Norene Machida

AGENDA ITEM	DISCUSSION	RECOMMENDATIONS/ ACTIONS/CONCLUSIONS	PERSON(S) RESPONSIBLE	DATE DUE
<p>I. Call to Order/Establishment of Quorum</p> <ul style="list-style-type: none"> <li>• Introductions of Members &amp; Honored Guest</li> <li>• Establishment of Quorum (9/17)</li> <li>• JJSAC Committee Member Highlight: Charity Dudoit</li> </ul>	<p>(9:04)</p> <ul style="list-style-type: none"> <li>• Meeting called to order at 9:04 a.m. by JJSAC Chair, Vonn Ramos</li> <li>• Quorum 9/17, has not been established</li> </ul> <p>(09:05) V. Ramos Introductions of Members &amp; Guests:</p> <ul style="list-style-type: none"> <li>• Vonn Ramos, JJSAC Vice-Chair, Member P&amp;A Committee, Executive Director, Hale Opiio, Kaua'i</li> <li>• Anastasia Neumann, JJSAC Member, Youth Committee Chair, EPIC OHANA</li> <li>• Kacie Lambert, Guest, EPIC OHANA</li> <li>• Shawn Kana'iaupuni, JJSAC Member, President &amp; CEO, Partners in Development Foundation</li> <li>• Phillip Humphrey-Compliance Committee Member, Kalihi Assessment Center, Hale Kipa</li> <li>• Debbie Spencer Chun-Guest, President CEO, Adult Friends for Youth</li> <li>• Judge Andrew Park, JJSAC Member, First</li> </ul>			

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	<p>Circuit Family Court</p> <ul style="list-style-type: none"> <li>• Randi Cooper, JJSAC Member, Administrator, Juvenile Client Services- County of Hawai'i</li> <li>• Dane Ka'ae, JJSAC Member, Maui Economic Opportunity &amp; Service</li> <li>• Sarah Antone, JJSAC Member, Division Administrator for Youth Services, Catholic Charities</li> <li>• Captain Mikel Kunishima, Guest, Community Affairs Division, Juvenile Division, Honolulu Police Department</li> <li>• Sgt. Andrew Muraoka, Compliance Committee Member, Kauai Police Department</li> <li>• Shannessy Ahu, Children and Youth Specialist V, Federal Grants Manager, Office of Youth Services</li> <li>• Norene Machida, Office Asst., Office of Youth Services</li> <li>• Sharon Simms, SAS Consulting, Owner</li> </ul> <p>(9:04) V. Ramos</p> <ul style="list-style-type: none"> <li>• Charity Dudoit is not able to attend today's meeting, but she sent highlights on what she is currently doing</li> </ul>			

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II. Consideration and Approval of the Minutes for the following Meeting (s) <ul style="list-style-type: none"> <li>• August 24, 2023</li> </ul>	(9:15) V. Ramos <ul style="list-style-type: none"> <li>• No quorum has been established</li> <li>• We will return to approve minutes if quorum is established later in the meeting</li> </ul>			
III. Community Input <b>[Pursuant to section 92-3, Hawaii Revised Statutes, Community Members will have 3 mins. to speak, i.e., per person, per item, or written testimony can be submitted on agenda items]</b>	(9:16) V. Ramos <ul style="list-style-type: none"> <li>• No written testimony has been submitted for community input</li> </ul>			
IV. Partner updates (open for discussion)	(9:17) M. Kunishima <ul style="list-style-type: none"> <li>• Major Pedro has retired after 40 years of service.               <ul style="list-style-type: none"> <li>○ Community Affairs Division for 17 years</li> <li>○ We are fortunate that he is planning to return as a volunteer in the Community Service Division</li> </ul> </li> </ul> (9:18) S. Kana'iaupuni <ul style="list-style-type: none"> <li>• Provided updates for Kawaihoa Services &amp; Supports: Wellbeing, Cultural Learning, Educational, Workforce Development, Behavioral Health, Housing, Food Security</li> </ul>			

AGENDA ITEM	DISCUSSION	RECOMMENDATIONS/ ACTIONS/CONCLUSIONS	PERSON(S) RESPONSIBLE	DATE DUE
	<p>from October 1, 2022- September 30, 2023 (Document available upon request)</p> <ul style="list-style-type: none"> <li>• Hawaii Youth Correctional Facility (HYCF)</li> <li>• Kinai'Eha-Workforce Development</li> <li>• Kinai 'Eha-Hale Ka Hana (Shelter)</li> <li>• Residential Youth Services &amp; Empowerment (RYSE) (Shelter)</li> <li>• Residential Youth Services &amp; Empowerment (Drop-in Services, Street Outreach)</li> <li>• Hale Lanipolua Assessment Cntr (HLAC) (Shelter)</li> <li>• Olomana School</li> <li>• Kupa 'Aina-Workforce Development</li> <li>• Kupa 'Aina-Farm Production</li> </ul> <ul style="list-style-type: none"> <li>• Starting a new Cultural Diversion program for first offenders thru the Kupa Aina Program <ul style="list-style-type: none"> <li>○ Partnering with Kawailoa and Lili'uokalani Trust</li> <li>○ Engage young people and their families in learning growth and healing thru the land</li> </ul> </li> <li>• Applied and became a part of The Coalition of Juvenile Justice (CJJ) executive board and regional lead as of September 2023 <ul style="list-style-type: none"> <li>○ Attending meetings and represent JJSAC, Hawaii and our Western</li> </ul> </li> </ul>			

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	<p style="text-align: center;">Regions</p> <p>(9:22) V. Ramos</p> <ul style="list-style-type: none"> <li>• If anyone is interested in touring Kawaiiloa, please reach out to Shannessy Ahu to coordinate a site visit.</li> </ul> <p>(9:23) A. Park</p> <p>Family Court: First Circuit Oahu</p> <ul style="list-style-type: none"> <li>• Up and running Family Resource Center on Alder Street.</li> <li>• Designed to take low-level first-time offenders, and status offenders and divert them from the formal court system.</li> <li>• MOU with the Judiciary and the Department of Health, Child and Adolescent Mental Health Division (CAMHD) to provide referrals and screening.</li> <li>• On the Leeward side, working with Lili'uokalani Trust in signing up justice involved juveniles as the Family Resources Center is in town.</li> <li>• Thankful for all the community partners helping the community and families.</li> </ul> <p>(9:25) K. Lambert EPIC OHANA</p>	<p>Schedule a visit to Kawaiiloa for any interested member</p>	<p>S. Ahu</p>	

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	<ul style="list-style-type: none"> <li>• 2<sup>nd</sup> Year running the Hawaii Youth Partner for Education (HYPE).</li> <li>• Youth partners are peer support with experience in foster care, mental health, homelessness, juvenile justice.</li> <li>• Youth who have aged out of the foster system, homelessness or juvenile justice               <ul style="list-style-type: none"> <li>○ Support their journey if they go to college or post-secondary programs.</li> <li>○ Connecting them to resources and helping thru the application process</li> </ul> </li> <li>• Would like to work with more youth involved in juvenile justice               <ul style="list-style-type: none"> <li>○ Majority of the youth are from foster care</li> </ul> </li> <li>• Currently only 3 staff working on HYPE.               <ul style="list-style-type: none"> <li>○ Let us know of any youth who are interested in working.</li> <li>○ QR Code is on the flyer.</li> </ul> </li> </ul>			
<p>V. Office of Youth Services (OYS) Executive Director</p> <ul style="list-style-type: none"> <li>• Hawaii Youth Correctional Facility (HYCF) Count</li> <li>• OYS Staff Updates</li> <li>• 2024 Contracts</li> <li>• FY23 Contract Data</li> </ul>	<p>(9:29) S. Ahu</p> <ul style="list-style-type: none"> <li>• Leanne is attending a conference and provided updates.</li> </ul> <p>Hawaii Youth Correctional Facility (HYCF) Count HYCF Count Boy/Girls</p>			

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	<ul style="list-style-type: none"> <li>• As of last week, HYCF population is 17 males and 4 females.</li> </ul> <p>OYS Staff Updates-Key Positions</p> <ul style="list-style-type: none"> <li>• Staff Updates <ul style="list-style-type: none"> <li>○ Administrator Officer (Fiscal) position went out for external recruitment.</li> </ul> </li> </ul> <p>OYS 2024 Contracts</p> <ul style="list-style-type: none"> <li>• Issued 7 culturally based and 8 positive alternative learning contracts.</li> <li>• Renewed contract for 3 boys Safe Houses</li> <li>• We have 15 Grants in Aid (GIA) notices. <ul style="list-style-type: none"> <li>○ Working on getting this out by the beginning of December</li> </ul> </li> <li>• Data for 2023 Contract served over 4200 youth, of which 33% were Native Hawaiian</li> </ul>			
VI. Old Business (open for discussion)	<p>(9:32)</p> <p>V. Ramos</p> <ul style="list-style-type: none"> <li>• No discussion</li> </ul>			
VII. New Business (open for discussion)	<p>(9:33)</p> <p>V. Ramos</p> <ul style="list-style-type: none"> <li>• Vonn Ramos Chair- Term ends</li> <li>• JJSAC term ending in December and d will</li> </ul>			



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<p>in December 2023</p> <ul style="list-style-type: none"> <li>• Major Pedro- Retired from HDP in September 2023 <ul style="list-style-type: none"> <li>✓ JJSAC must consist of at least 15 members,</li> <li>✓ Majority must not be full-time government employees (including Chair)</li> <li>✓ 1/5 members are youth.</li> </ul> </li> </ul>	<p>not be able to re-apply.</p> <ul style="list-style-type: none"> <li>○ Hale Opio Kauai will be working on accreditations coming up in January.</li> <li>○ Strategic planning and reorganization</li> <li>○ 50-year anniversary</li> </ul> <ul style="list-style-type: none"> <li>• JJSAC Chair position will be vacant.</li> <li>• Major Pedro retired and Captain Kunishima will be replacing him.</li> </ul> <p>(9:36) S. Ahu</p> <ul style="list-style-type: none"> <li>• We will send a list of members who can be nominated as a JJSAC Chair</li> <li>• At the next meeting we will create a poll of members who have accepted their nomination, for members to vote.</li> <li>• Major Pedro has retired, and Rachel McCoach is stepping down as Chair of the Ethnic and Cultural Diversity (ECD) Committee <ul style="list-style-type: none"> <li>○ These Chair positions are vacant and open to any JJSAC member</li> </ul> </li> </ul>	<p>Send list of member who can be nominated as Chair</p> <p>Vacant seats open for Chair of Compliance and ECD Committees</p>	<p>S. Ahu</p> <p>Members</p>	
<p>VIII. Sub-Committee Reports &amp; Update on 3-Year Plan Goals</p>	<p>(9:39) V. Ramos</p>			

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<p>A. Executive Committee</p> <p>B. Compliance Committee- Last meeting 8.8.2023</p> <p>C. Ethnic &amp; Cultural Diversity Committee- Last meeting 7.11.2022</p> <p>D. Prevention &amp; Accountability Committee- Last meeting 8.15.2023</p> <p>E. Youth Committee- Last meeting 7.1.2022</p>	<p>Executive Committee</p> <ul style="list-style-type: none"> <li>• Approved the purchase of Canva on line graphic design tool for Committees to use in recruiting new members. <ul style="list-style-type: none"> <li>○ Content will need to be reviewed and approved by DHS/OYS before release.</li> </ul> </li> <li>• Vice-Chair, Delia Ulma will facilitate meetings until a new JJSAC is voted in.</li> </ul> <p>(9:40) S. Ahu Compliance Committee</p> <ul style="list-style-type: none"> <li>• John is not present as he is doing his compliance visits.</li> <li>• At present, One (1) violation has been recorded.</li> </ul> <p>(9:42) V. Ramos ECD Committee</p> <ul style="list-style-type: none"> <li>• No Updates</li> </ul> <p>(9:43) S. Kana'iaupuni Prevention &amp; Accountability Committee</p> <ul style="list-style-type: none"> <li>• Prevention &amp; Accountability Committee will be meeting next week Tuesday, November 21, 2023</li> </ul>	<p>Canva account available for Committees to use in recruiting new members</p>	<p>Members/OYS</p>	

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	<p>(9:44) Youth Committee A Neumann</p> <ul style="list-style-type: none"> <li>• Invited Kacie Lambert who is on the board at EPIC OHANA to this meeting and hoping she will consider joining.</li> </ul>			
<p>IX. Future Agenda Items (Open for discussion)</p> <ul style="list-style-type: none"> <li>• 2020-2023 Title II – 3 Year State Plan</li> <li>• Crime Analysis</li> </ul>	<p>(9:45) S. Ahu 2020-2023 Title II – 3 Year State Plan</p> <ul style="list-style-type: none"> <li>• This is the last year of the 2020-2023, 3-Year State plan for Title II <ul style="list-style-type: none"> <li>○ We are starting a new cycle and need to begin working on a new 3-Year plan.</li> <li>○ It will Involve JJSAC and Sub Committee members.</li> <li>○ This will be highlighted at the next JJSAC meeting.</li> </ul> </li> </ul> <p>Crime Analysis</p> <ul style="list-style-type: none"> <li>• Our attorney general just notified us that our contract for the Crime Analysis is ready to be released.</li> <li>• Will send this out for the JJSAC and Committees to use in their 3-Year plans.</li> </ul>			

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<p>X. Announcements Upcoming Conference:</p> <p>Justice Innovations Summit 2024 February 16–19, 2024 University of Hawai'i at Mānoa <a href="https://justiceinnovationssummit.org/">https://justiceinnovationssummit.org/</a></p>	<p>(9:46) V. Ramos Justice Innovations Summit 2024</p> <ul style="list-style-type: none"> <li>• If OYS is involved, this can be a great venue to recruit new member for JJSAC. <ul style="list-style-type: none"> <li>○ EPIC OHANA is a part of this summit</li> </ul> </li> </ul>			
<p>XI. JJSAC FB Meetings FY2023-2024 Meeting invites will be sent after each meeting to accept and save the dates to your calendar</p> <p>Meetings are held from 9:00A-12:00P</p> <ul style="list-style-type: none"> <li>• Thursday, February 22, 2024</li> <li>• Thursday, May 23, 2024</li> <li>• Thursday, August 22, 2024</li> </ul>	<p>(9:48) V. Ramos</p> <ul style="list-style-type: none"> <li>• The next meeting is scheduled for: Thursday February 22, 2024</li> </ul>			
<p>XII. Adjournment</p>	<p>(9:50)</p> <ul style="list-style-type: none"> <li>• Meeting adjourned at 9:50 a.m. V. Ramos</li> </ul>			