

NOTE: MEETING MINUTES ARE IN DRAFT FORMAT AND HAVE NOT BEEN APPROVED BY MEMBERS OF THE STATE ADVISORY COUNCIL ON JUVENILE JUSTICE, AS SUCH, INFORMATION IN THE MINUTES HAS NOT BEEN APPROVED FOR CONTENT AND ACCURACY.

JUVENILE JUSTICE STATE ADVISORY COUNCIL  
Department of Human Services, State of Hawaii  
Office of Youth Services

Executive Committee  
4th Quarter Video/Audio Meeting  
Hosted on Zoom  
(Copy of audio link available upon request)

Thursday, March 7, 2024  
11:00AM-1:00 PM

Members Present: Delia Ulima (Vice-Chair), Anastasia Neumann (Youth Committee Chair),  
Rick Collins (P&A Committee Chair), Georffy Hick (Vice-Chair Compliance Committee)

Members Excused: None

Guests Present: None

Staff Present: Shannessy M. Ahu, John Paekukui, Norene Machida

AGENDA ITEM	DISCUSSION	RECOMMENDATIONS/ ACTIONS/CONCLUSIONS	PERSON(S) RESPONSIBLE	DATE DUE
<p>I. Call to Order/Establishment of Quorum</p> <ul style="list-style-type: none"> <li>• Introduction of members and attendees</li> <li>• Establishment of quorum (4/6)</li> </ul>	<ul style="list-style-type: none"> <li>• Meeting called to order at 9:05 a.m. by Vice Chair, Delia Ulima</li> <li>• Quorum established (2/3)</li> <li>• Introduction of attendees:               <ol style="list-style-type: none"> <li>1. Delia Ulima-JJSAC Vice-Chair, EPIC Ohana, HIGH HOPES</li> <li>2. Anastasia Neumann-JJSAC Youth Member, Chair Youth Committee, EPIC OHANA, HIGH HOPES</li> <li>3. Lt. Geoffrey Hicks, Commander Sherriff's Division, Maui</li> <li>4. Aide Sam Moore, Youth Advocate, Idaho</li> <li>5. Shannessy Ahu-Federal Grants Manager, Children &amp; Youth Specialist V, Office of Youth Services</li> <li>6. John Paekukui, Compliance Monitor, Office of Youth Services</li> <li>7. Norene Machida-Office Asst., Office of Youth Services</li> </ol> </li> </ul>			
<p>II. Consideration and approval of minutes for the following Meeting(s):</p> <ul style="list-style-type: none"> <li>• November 2, 2023-To Be Approved</li> </ul>	<p>(9.:09) D. Ulima</p> <ul style="list-style-type: none"> <li>• Quorum is established (2/3)               <ul style="list-style-type: none"> <li>○ Vacant Seats</li> <li>○ JJSAC Chair</li> <li>○ Ethnic &amp; Cultural Diversity Committee Chair</li> <li>○ Compliance Committee Chair</li> </ul> </li> <li>• Consideration and approval of minutes for November 2, 2023</li> <li>• Move to approve the minutes by D. Ulima</li> <li>• Motion moved by A. Neumann</li> <li>• Seconded by D. Ulima</li> <li>• All in favor</li> </ul>			

AGENDA ITEM	DISCUSSION	RECOMMENDATIONS/ ACTIONS/CONCLUSIONS	PERSON(S) RESPONSIBLE	DATE DUE
<p>III. Public Testimony and Written Testimonies Submitted</p> <p>[Pursuant to section 92-3, Hawaii Revised Statutes, Community Members will have 3 mins. to speak, i.e., per person, per item, or written testimony can be submitted on agenda items]</p>	<p>(9:10) D. Ulima</p> <ul style="list-style-type: none"> <li>No written testimonies received</li> </ul>			

AGENDA ITEM	DISCUSSION	RECOMMENDATIONS/ ACTIONS/CONCLUSIONS	PERSON(S) RESPONSIBLE	DATE DUE
IV. Public Comments Aide Sam-Moore- Youth advocating for change.	<p>(9:11)            A Moore            (Timeline of events available upon request)</p> <ul style="list-style-type: none"> <li>• Former employee of the Coalition of Juvenile Justice (CJJ)</li> <li>• Approaching State Advisory Group's (SAG's) to share the timeline of substantial misconduct issues encountered as an employee of CJJ.</li> <li>• Multiple former employees of CJJ are standing in solidarity to ask SAGs to wait until October, as further investigations are done, and consider holding the payment of annual membership dues.</li> </ul> <p>(9:22)            S. Ahu</p> <ul style="list-style-type: none"> <li>• CJJ provides support and training and technical assistance like the Office of Juvenile Justice and Delinquency Prevention (OJJDP).</li> <li>• Hawaii SAG is and advisory and not supervisory council to the Office of Youth Services (OYS)</li> <li>• OYS pays annual membership dues for this added support.</li> </ul> <p>(9:31)            D. Ulima</p> <ul style="list-style-type: none"> <li>• We value youth voices and therefore keep us apprised of what occurs so that we can collectively review and decide of how we may engage, endorse, or support.</li> </ul> <p>(9:32)            R. Collins</p> <ul style="list-style-type: none"> <li>• It would be good to find out what has been done, formalized steps taken, what reasonable efforts have been made.</li> </ul>			

AGENDA ITEM	DISCUSSION	RECOMMENDATIONS/ ACTIONS/CONCLUSIONS	PERSON(S) RESPONSIBLE	DATE DUE
	<ul style="list-style-type: none"> <li>• Opportunity for CJJ to validate accusations.</li> <li>• Media involved in identifying these issues.</li> </ul> <p>(9:35) D. Ulma</p> <ul style="list-style-type: none"> <li>• Concur in getting more information before making any decisions and bringing it to JJSAC.</li> <li>• Reach out to CJJ on this issue when more information is provided.</li> <li>• We will wait to be more informed of this situation from Aide</li> </ul>	<p>Wait to validate the accusations and how is it going to be rectified before presenting concerns to JJSAC regarding the Timeline of concerns with CJJ and the request of withholding membership dues paid by OYS for resources.</p>	<p>Members</p>	

AGENDA ITEM	DISCUSSION	RECOMMENDATIONS/ ACTIONS/CONCLUSIONS	PERSON(S) RESPONSIBLE	DATE DUE
<p>V. Subcommittee Discussion: 3 Year State Plan Updates</p> <ul style="list-style-type: none"> <li>• Youth-Last meeting 7.1.2022</li> <li>• ECD-Last meeting 7.11.2022</li> <li>• Compliance-Last meeting (cancelled) 2.13.24</li> <li>• P&amp;A-Last meeting 2.6.24</li> </ul>	<p>(9:37) S. Ahu</p> <ul style="list-style-type: none"> <li>• We haven't received responses to assist the Youth Committee and if we can take this time to find out how we can assist and support.</li> </ul> <p>(9:40) P&amp;A Committee R. Collins Goal 2.1 – 2.2.1</p> <ul style="list-style-type: none"> <li>• Reviewing data from JJIS and creating a Trend report to present to JJSAC.</li> </ul> <p>Goal 2.2 – Objective 2.2.1: Review drafted survey and discuss dissemination plan.</p> <ul style="list-style-type: none"> <li>• Provider and Youth survey to understand service gaps and quality of services, i.e., trends related to staff not trained, services not culturally responsive and other concerns.</li> <li>• Recommendation from a youth and provider perspective on how to be more successful.</li> <li>• Is the process to review with the Executive Committee before JJSAC</li> </ul> <p>(9:42) S. Ahu</p>			



AGENDA ITEM	DISCUSSION	RECOMMENDATIONS/ ACTIONS/CONCLUSIONS	PERSON(S) RESPONSIBLE	DATE DUE
	<ul style="list-style-type: none"> <li>• Setting up a one-on-one Zoom call with the providers you mention may be better than sending an email.</li> <li>• Provides a better discussion on the type of young person to ask.</li> </ul> <p>(9:56) D. Ulma</p> <ul style="list-style-type: none"> <li>• Most of the people we already have relations with and will make it easier to</li> <li>• Schedule the next meeting so we can send the invite.</li> <li>• Having a flyer available to float out</li> </ul>			

AGENDA ITEM	DISCUSSION	RECOMMENDATIONS/ ACTIONS/CONCLUSIONS	PERSON(S) RESPONSIBLE	DATE DUE
VI. Old Business: (open for discussion)  JJSAC membership vacancies  Legislative Representative  JJSAC Chair  JJSAC Terms expiring 6.30.24 Joseph Los Banos Charity Dudoit Rachel McCoach Billie-Ann Bruce Diolpilo Hardison Kristy Nishimura Judge Andrew Park  Sub-committee vacancies Compliance Committee Chair Ethnic & Cultural Diversity Chair	(10:01) D. Ulima  <ul style="list-style-type: none"> <li>• Tabled until the next meeting due to time</li> </ul>			
VII. New Business (open for discussion) <u>Title II Update</u>	(10:02) D. Ulima Due to the time, we will have to table some of the items to the next meeting.			

AGENDA ITEM	DISCUSSION	RECOMMENDATIONS/ ACTIONS/CONCLUSIONS	PERSON(S) RESPONSIBLE	DATE DUE
<ul style="list-style-type: none"> <li>• Awarded \$600,968</li> <li>• Compliance determination letter- received on 12.2.2023.</li> <li>• University of Hawaii Crime Analysis Contract executed.</li> <li>• 2020-2023 Title II – 3 Year State Plan</li> <li>○ Sub-committee involvement (goal development, state plan review, etc.)</li> </ul>	<p>S. Ahu</p> <ul style="list-style-type: none"> <li>• Important to discuss suggestions for JJSAC agenda items for March meeting.</li> </ul> <p>(10:03)</p> <p>D. Ulima</p> <ul style="list-style-type: none"> <li>• Would like to get an update on the Kellogg’s grant work.</li> <li>• Status at HYCF and Kawaihoa Campus</li> </ul> <p>(10:04)</p> <p>R. Collins</p> <ul style="list-style-type: none"> <li>• What is the process to develop a new 3-year State plan?</li> </ul> <p>(10:04)</p> <p>S. Ahu</p> <ul style="list-style-type: none"> <li>• Discussions were done in subcommittee meeting, and they met more frequently.</li> <li>• Suggested some goals, but the Youth Committee came up with their own goals which were great.</li> <li>• It is up to this Committee on how to approach this plan.</li> </ul> <p>(10:05)</p> <p>R. Collins</p> <ul style="list-style-type: none"> <li>• At the next meeting we can discuss how to approach the new plan and the deadlines</li> <li>• Overview of what has been accomplished.</li> </ul>			

AGENDA ITEM	DISCUSSION	RECOMMENDATIONS/ ACTIONS/CONCLUSIONS	PERSON(S) RESPONSIBLE	DATE DUE
VIII. Future Agenda Items (Open for Discussion)  JJSAC agenda items Sub-committee Presentations Partner Presentations Legislative Initiatives Other topics of discussion	(10:10) D. Ulima <ul style="list-style-type: none"> <li>• We are on the last year of our 3-Year State Plan</li> <li>• New State Plan will need to be a topic on every Committee's the agenda to start working on it</li> </ul>			
IX. Announcements Upcoming Conference: 2024 CJJ Annual Conference- May 29 <sup>th</sup> -June 1 <sup>st</sup>	(10:11) D. Ulima <ul style="list-style-type: none"> <li>• OYS is not sending anyone to conference this year.</li> </ul>			
Next Meeting for FY 2023-2024 <ul style="list-style-type: none"> <li>• Thursday, May 2, 2024</li> <li>• Thursday, August 1, 2024</li> </ul>	(10:11) D. Ulima <ul style="list-style-type: none"> <li>• Next meeting is on Thursday, May 2, 2024</li> </ul>			
X. Adjournment	(10:12) <ul style="list-style-type: none"> <li>• Move to adjourn by D. Ulima</li> <li>• Motion to adjourn meeting at 10:12 am by A Neumann</li> </ul>			

AGENDA ITEM	DISCUSSION	RECOMMENDATIONS/ ACTIONS/CONCLUSIONS	PERSON(S) RESPONSIBLE	DATE DUE
	<ul style="list-style-type: none"> <li>• Seconded by R. Collins</li> <li>• All in favor</li> </ul>			

DRAFT