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JUVENILE JUSTICE STATE ADVISORY COUNCIL
Department of Human Services, State of Hawaii
Office of Youth Services

Prevention and Accountability Standing Committee (P&A SC)
Zoom Video/Audio Meeting
Tuesday, March 7, 2024
1:00 p.m.-3:00 p.m.

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Members Present: Rick Collins, August Suehiro, Joe Los Banos, Dane Ka'ae, Shawn Kana'iaupuni

Members Absent: Charity Dudoit

Members Excused:

Guests Present:

Staff Present: Shannessy Ahu, John Paekukui, Norene Machida

AGENDA ITEM	DISCUSSION	RECOMMENDATIONS/ ACTIONS/CONCLUSIONS	PERSON(S) RESPONSIBLE	DATE DUE
<p>I. Call to Order/Establishment of Quorum</p> <ul style="list-style-type: none"> • Introduction of Members & Guest • Establishment of Quorum (4/6) 	<ul style="list-style-type: none"> • Meeting called to order at 1:02 p.m. by Chair Rick Collins • Introduction of Attendee <ol style="list-style-type: none"> 1. Rick Collins, JJSAC Member, Chair P&A Committee 2. Joe Los Banos, JJSAC Member & P&A Committee Member 3. August Suehiro, Member P&A Committee Member 4. Dane Ka'ae, JJSAC Member 5. Shawn Kana'iaupuni, JJSAC Member 6. Shannessy Ahu, Office of Youth Services, Federal Grants Manager, Children & Youth Specialist V 7. John Paekukui, Office of Youth Services, Compliance Monitor 8. Norene Machida, Office of Youth Services, Office Asst 			
<p>II. Consideration and Approval of Minutes for the following Meeting:</p> <ul style="list-style-type: none"> • February 6, 2024 <ul style="list-style-type: none"> ○ Please review prior to the meeting and bring any suggested revisions to the meeting. 	<p>(1:07) R. Collins</p> <ul style="list-style-type: none"> • Consideration for approval of minutes for May 8, 2023 • Move to approve minutes by R. Collins • Motion to approve minutes by Joe Los Banos • Motion seconded by Shawn Kana'iaupuni 			

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	<ul style="list-style-type: none"> All in favor 			
III. Community Input [Pursuant to section 92-3, Hawaii Revised Statutes, Community Members will have 3 mins. to speak, i.e., per person, per item, or written testimony can be submitted on agenda items]	(1:08) R. Collins <ul style="list-style-type: none"> No community in attendance No community written testimonies received. 			
IV. Old Business (Open for Discussion) 3-Year State Plan: Goal 2.1 – 2.2.1 <ul style="list-style-type: none"> Crime analysis 2.1.2 report trends review of draft analysis – goal to report out at full body on 02/22/24. Goal 2.2 – Objective 2.2.1: Review drafted survey and discuss dissemination plan 	(1:09) R. Collins <ul style="list-style-type: none"> Table Crime analysis 2.1.2 until the next meeting Crime Analysis cannot be released to the public, unforeseen problem. <ul style="list-style-type: none"> 3 Year Plan goal is to review crime analysis and make recommendations in respect to prevention, to JJSAC. We received data from Shannessy for 2020-2022 to use to create a report for recommendations to the JJSAC. Propose to the Committee to use this data, in lieu of the UH Crime Analysis that is not available, to provide recommendations to the JJSAC. Goal 2.2 – Objective 2.2.1: Review drafted survey			

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	<p>and discuss dissemination plan.</p> <ul style="list-style-type: none"> • Rick draft of survey questions (available upon request) • Review and edit draft. <p>(1:11) S. Kana'iaupuni</p> <ul style="list-style-type: none"> • Are these questions based on a validated instrument or do they come from a pre-existing tool? • Sent feedback from our team at PIDF and from a survey administered by the San Diego <p>(1:12) R. Collins</p> <ul style="list-style-type: none"> • The draft of the survey provided are questions I drafted for the Committee to analyze for feedback on the type of questions that should be asked based on their experience with surveys. • Changed questions from fill in the blank to multi choice. • Received Shannessy' s forwarded email from Shawn with feedback from PIDF member and Tai-An • Review draft of survey draft and feedback together 			

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	<ul style="list-style-type: none"> • How to address the need for an intro statement, purpose of survey, and anonymity of respondents <p>(1:20) S. Ahu</p> <ul style="list-style-type: none"> • Given time we can provide intros from past surveys. • Youth survey • Surveys done by DHS. • Purpose of survey from 3 Year State plan goals <p>(1:23) S. Kana'iaupuni</p> <ul style="list-style-type: none"> • Provided a link to a survey for the Child & Family Services in San Diego • Team of 100 people worked on it and had a research element and validation. • Youth, Family and Provider part <p>(1:27) S. Ahu</p> <ul style="list-style-type: none"> • We are approaching the end of this 3 -Year State plan and will be starting a new plan by September 2024 • The goals set can be recycled into the new 3-year State plan with a new timeline and don't need to be rushed. 	<p>Draft intro statement, purpose of survey from previous survey (youth) or 3-year plan</p>	<p>S. Ahu</p>	

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	<p>(1:29) R. Collins</p> <ul style="list-style-type: none"> • We may need more time to get the survey reviewed by other youth and providers before presenting it to the Executive Committee and JJSAC <p>(1:39) S. Kana'iaupuni</p> <ul style="list-style-type: none"> • I will connect with the University of San Diego child and Adolescent Services Research Center on permission to use survey. <ul style="list-style-type: none"> ○ Find out from friends at UCLA and check with Karen Umemoto who wrote a book on juvenile justice, on who they may know to contact at the CASRC. ○ If we change the wording, then we won't have to ask for permission. ○ We can consider hiring a researcher to analyze the scale of the 7 dimensions to see if they still hold together with the changes. • Does the State have a survey we could use? <p>(1:41) S. Ahu</p>	<p>Find out who to contact at the San Diego University about the survey and permission to use some words/questions from their survey and invite to the next P&A meeting.</p>	<p>S. Kana'iaupuni</p>	

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	<ul style="list-style-type: none"> • No surveys from DHS/OYS - OYS provides yearly updates on outcomes from data, not surveys. <p>(1:42) D. Ka'ae</p> <ul style="list-style-type: none"> • The survey we have is a good as well as the San Diego survey. <p>(1:43) A Suehiro</p> <ul style="list-style-type: none"> • It would be good to have Rick, Shawn and Shannessy together and have a face-to-face meeting. <p>(1:48) R. Collins</p> <ul style="list-style-type: none"> • Is Shawn able to email the Committee on what she finds out? <p>(1:55) S. Ahu</p> <ul style="list-style-type: none"> • It would be best for the Committee to vote for an agreement that Shawn and Rick can have a follow-up meeting outside a scheduled meeting to report on this. • When this meeting is done, we will follow-up with OIP and advise if this is accepted. <p>(1:56)</p>			

AGENDA ITEM	DISCUSSION	RECOMMENDATIONS/ ACTIONS/CONCLUSIONS	PERSON(S) RESPONSIBLE	DATE DUE
	(2:05) S. Ahu <ul style="list-style-type: none"> • Reach out to other States if they have used a short survey 			
V. New Business (Open for Discussion)	(2:09) R. Collins <ul style="list-style-type: none"> • No new business 			
VI. Future Agenda Items: (Open for Discussion)	(2:10) R. Collins <ul style="list-style-type: none"> • Review trend analysis when survey is completed. • 3 Year State Plan review Charter 	Send Committee Charter	N. Machida	
VII. Announcements (Open for Discussion)	(2:11) R. Collins <ul style="list-style-type: none"> • No Announcements 			
VIII. Next scheduled meetings:	(2:12) R. Collins <ul style="list-style-type: none"> • Hold these dates and times. April 9 or 11, 2024 10:00am-12:00pm 			
IX. Adjournment	(2:14) R. Collins <ul style="list-style-type: none"> • Motion to adjourn at 2:14 p.m. by Rick Collins • Motion approved by J. Los Banos • Seconded by Dane Ka'ae 			