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JUVENILE JUSTICE STATE ADVISORY COUNCIL  
Department of Human Services, State of Hawaii  
Office of Youth Services

Prevention and Accountability Standing Committee (P&A SC)  
Zoom Video/Audio Meeting  
Tuesday, May 21, 2024  
1:00 p.m.-3:00 p.m.

NOTICE: Should you need this or any notice in an alternate format, please e-mail: [DHSCivilRightsBox@dhs.hawaii.gov](mailto:DHSCivilRightsBox@dhs.hawaii.gov).  
The Hawaii Relay Service 711 is available to hearing impaired and deaf individuals as needed as are video phones where required.

Members Present: Rick Collins, Joe Los Banos

Members Absent: Charity Dudoit

Members Excused: August Suehiro, Shawn Kana'iaupuni, Dane Ka'ae

Guests Present:

Staff Present: Shannessy Ahu, Norene Machida

AGENDA ITEM	DISCUSSION	RECOMMENDATIONS/ ACTIONS/CONCLUSIONS	PERSON(S) RESPONSIBLE	DATE DUE
<p>I. Call to Order/Establishment of Quorum</p> <ul style="list-style-type: none"> <li>• Introduction of Members &amp; Guest</li> <li>• Establishment of Quorum (4/6)</li> </ul>	<ul style="list-style-type: none"> <li>• Meeting called to order at 1:05 p.m. by Chair Rick Collins</li> <li>• Introduction of Attendee               <ol style="list-style-type: none"> <li>1. Rick Collins, JJSAC Member, Chair P&amp;A Committee</li> <li>2. Joe Los Banos, JJSAC Member, Vice-Chair P&amp;A Committee</li> <li>3. Shannessy Ahu, Office of Youth Services, Children and Youth Specialist V, Federal Grants Manager</li> <li>4. John Paekukui, Office of Youth Services, Compliance Monitor</li> <li>5. Norene Machida, Office of Youth Services, Office Asst</li> </ol> </li> <li>• No quorum established.               <ul style="list-style-type: none"> <li>○ Informational only</li> </ul> </li> </ul>			
<p>II. Consideration and Approval of Minutes for the following Meeting:</p> <ul style="list-style-type: none"> <li>• April 18, 2024               <ul style="list-style-type: none"> <li>○ Please review prior to the meeting and bring any suggested revisions to the meeting.</li> </ul> </li> </ul>	<p>(1:06) R. Collins</p> <ul style="list-style-type: none"> <li>• Tabled until the next meeting.</li> </ul>			
<p>III. Community Input [Pursuant to section 92-3, Hawaii Revised Statutes, Community</p>	<p>(1:07) R. Collins</p> <ul style="list-style-type: none"> <li>• No community in attendance</li> </ul>			

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<p><b>Members will have 3 mins. to speak, i.e., per person, per item, or written testimony can be submitted on agenda items]</b></p>	<p>(1:07) R. Collins</p> <ul style="list-style-type: none"> <li>• No community written testimonies received.</li> </ul>			
<p>IV. Old Business (Open for Discussion) 3-Year State Plan:</p> <ul style="list-style-type: none"> <li>• Goal 2.2 – Objective 2.2.1: Review and finalize the youth and provider surveys and draft a dissemination plan.</li> </ul>	<p>(1:08) R. Collins</p> <ul style="list-style-type: none"> <li>• Propose to work on the next steps for the adult survey. <ul style="list-style-type: none"> <li>○ Executive Committee Review</li> <li>○ JJSAC to disseminate.</li> </ul> </li> </ul> <p>(1:09) J. Los Banos</p> <ul style="list-style-type: none"> <li>• Does your organization take feedback from the youth and family that was served? If so, how do you process or take the feedback to your program leadership. <ul style="list-style-type: none"> <li>○ Reference to question #12 C</li> <li>○ This question could expose gaps.</li> </ul> </li> </ul> <p>(1:10) R. Collins</p> <ul style="list-style-type: none"> <li>• This would be a different question asking for feedback and not data. <ul style="list-style-type: none"> <li>○ Client feedback to improve the quality of services.</li> </ul> </li> </ul>			

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	<p>(1:11) S. Ahu</p> <ul style="list-style-type: none"> <li>• Could be a 2-part question. <ul style="list-style-type: none"> <li>○ Quantitative-if they collect data.</li> <li>○ Qualitative- Customer satisfaction</li> </ul> </li> </ul> <p>(1:12) R. Collins</p> <ul style="list-style-type: none"> <li>• Does your organization collect feedback from program participants, family? <ul style="list-style-type: none"> <li>○ Customer satisfaction survey</li> <li>○ Exit interviews.</li> </ul> </li> <li>• Youth Survey <ul style="list-style-type: none"> <li>○ Shawn talked with UC San Diego on their youth survey.</li> <li>○ Pro-Good job in covering questions on satisfaction of youth.</li> <li>○ Con-Doesn't look at understanding geographic challenges from county to county, high satisfaction responses that doesn't change.</li> </ul> </li> <li>• Will look at the original youth survey draft that I worked with Dr. Leone on</li> </ul> <p>(1:33) S. Ahu</p> <ul style="list-style-type: none"> <li>• Can For-profit organizations apply for funding? <ul style="list-style-type: none"> <li>○ Anyone can apply.</li> <li>○ Specific qualifications</li> </ul> </li> </ul>			

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	<ul style="list-style-type: none"> <li>• List of type of ethnicity to use.               <ul style="list-style-type: none"> <li>○ Data from Juvenile Justice Information System</li> </ul> </li> </ul> <p>(1:37) R. Collins</p> <ul style="list-style-type: none"> <li>• The sample size of the survey may be too small to identify ethnicity in detail.</li> <li>• It can be broad with a selection within that ethnicity.</li> </ul> <p>(1:39) S. Ahu</p> <ul style="list-style-type: none"> <li>• The survey is missing Black/African ethnicity.</li> <li>• Core Programs/Contract at OYS (5 Categories)               <ul style="list-style-type: none"> <li>○ Community Prevention</li> <li>○ Front-End Justice Intervention</li> <li>○ Court Interventions</li> <li>○ HYCF-HYCF Transition</li> <li>○ Community Re-Entry</li> </ul> </li> <li>• We don't have homeless contracts, but you would want to include this.</li> </ul> <p>(1:44) R. Collins</p> <ul style="list-style-type: none"> <li>• Programs for runaways are also important to survey.</li> </ul>			

AGENDA ITEM	DISCUSSION	RECOMMENDATIONS/ ACTIONS/CONCLUSIONS	PERSON(S) RESPONSIBLE	DATE DUE
	<p>(1:45) S. Ahu</p> <ul style="list-style-type: none"> <li>• Intensive Contracts <ul style="list-style-type: none"> <li>○ HYCF</li> </ul> </li> <li>• Duplication of services <ul style="list-style-type: none"> <li>○ Yes, there are duplicated services with multiple providers.</li> </ul> </li> </ul> <p>(1:46) J. Los Banos</p> <ul style="list-style-type: none"> <li>• Instead of addressing it as “confinement” it could be reworded to say, “Secured Supervision Services.”</li> </ul> <p>(1:49) S. Ahu</p> <ul style="list-style-type: none"> <li>• Spoke to Delia and wanted to remind all the Committees this meeting is recorded and adhering to Robert Rules</li> </ul>			
<p>V. Future Agenda Items: (Open for Discussion)</p> <ul style="list-style-type: none"> <li>• Review trend analysis and finalize for JJSAC board</li> </ul>	<p>(1:48) R. Collins</p> <ul style="list-style-type: none"> <li>• Tabled until next meeting</li> </ul>			
<p>VI. Next scheduled meetings:</p> <ul style="list-style-type: none"> <li>• TBD</li> </ul>	<p>(1:50) R. Collins</p> <ul style="list-style-type: none"> <li>• Next meeting</li> </ul>			

AGENDA ITEM	DISCUSSION	RECOMMENDATIONS/ ACTIONS/CONCLUSIONS	PERSON(S) RESPONSIBLE	DATE DUE
	June 18, 2024, 1:00pm-2:30pm			
VII. Adjournment	(1:53) R. Collins Meeting adjourned at 1:53pm			

INFORMATIONAL ONLY