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JUVENILE JUSTICE STATE ADVISORY COUNCIL
Department of Human Services, State of Hawaii
Office of Youth Services

Prevention and Accountability Standing Committee (P&A SC)
Zoom Video/Audio Meeting
Monday, August 19, 2024
1:00 p.m.-2:30 p.m.

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The Hawaii Relay Service 711 is available to hearing impaired and deaf individuals as needed as are video phones where required.

Members Present: Rick Collins, Shawn Kana'iaupuni, Dane Ka'ae, Joe Los Banos

Members Absent:

Members Excused: August Suehiro

Guests Present: None

Staff Present: Shannessy Ahu, Norene Machida

AGENDA ITEM	DISCUSSION	RECOMMENDATIONS/ ACTIONS/CONCLUSIONS	PERSON(S) RESPONSIBLE	DATE DUE
<p>I. Call to Order/Establishment of Quorum</p> <ul style="list-style-type: none"> • Introduction of Members & Guest • Establishment of Quorum (3/5) • P&A Chairperson Rick Collins stepping down as Chair as of 8.13.24 • Vote for Chairperson Launch voting poll 	<p>(1:03) J. Los Banos</p> <ul style="list-style-type: none"> • Meeting called to order at 1:03 p.m. by Vice Chair Joe Los Banos • Introduction of Attendee <ol style="list-style-type: none"> 1. Joe Los Banos, Vice-Chair, P&A Committee 2. Rick Collins, JJSAC Member, P&A Committee Member 3. Dane Ka'ae, JJSAC Member, P&A Committee Member 4. Shawn Kana'iaupuni, JJSAC Member, P&A Committee Member 5. Shannessy Ahu, Office of Youth Services, Children and Youth Specialist V, Federal Grants Manager 6. Mimari Hall, Office of Youth Services, Program Development Officer 7. Norene Machida, Office of Youth Services, Office Asst. • Quorum is established. • Vote for Chairperson for the P&A Committee <ul style="list-style-type: none"> ○ Shawn Kana'iaupuni self nominated for Chairperson of the P&A 			

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	<p style="text-align: center;">Committee</p> <ul style="list-style-type: none"> • All member in favor of Shawn Kana'iaupuni as the Chair of the Prevention & Accountability Committee, motion and say aye. • All members in favor • Shawn Kana'iaupuni is the new Chair for the Prevention & Accountability Committee <p>(1:14) S. Ahu</p> <ul style="list-style-type: none"> • Shawn Kana'iaupuni accepted the nomination as well as self nominated herself. 	Voted in Shawn Kana'iaupuni as the new Chair	Members	
<p>II. Consideration and Approval of Minutes for the following Meeting:</p> <ul style="list-style-type: none"> • June 28, 2024-Informational Only Please review prior to the meeting and bring any suggested revisions to the meeting. 	<p>(1:16)</p> <ul style="list-style-type: none"> • Motion to approve June 28, 2024 meeting minutes by J. Los Banos • Motion seconded by D. Ka'ae • All in favor 	Minutes for June 28, 2024 is approved without corrections.	Members	
<p>III. Community Input [Pursuant to section 92-3, Hawaii Revised Statutes, Community Members will have 3 mins. to speak, i.e., per person, per item, or written</p>	<p>(1:17) J. Los Banos</p> <ul style="list-style-type: none"> • No community in attendance • No community written testimonies received. 			

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	<p>(1:22) S. Ahu</p> <ul style="list-style-type: none"> • The link was provided to be reviewed by the Committee for any functionality issues <ul style="list-style-type: none"> ○ Received a few responses back from members ○ The email included notes on creating the survey and the functionality based on the way responses needed to be collected • Another email with the same link was provided with an email introduction to test the survey with staffing and providers discussed at the last meeting <p>(1:23) D. Ka'ae</p> <ul style="list-style-type: none"> • Sent to a few staff to test, and was waiting for the responses <p>(1:24) S. Ahu</p> <ul style="list-style-type: none"> • We can ask the JJSAC to take the survey and request their support and feedback • This can be shared during the P&A Committee updates at the meeting <p>(1:27) R. Collins</p> <ul style="list-style-type: none"> • Dissemination plan to test the survey and review responses at the next meeting <ul style="list-style-type: none"> ○ OYS- 3 Staff & email to the JJSAC and 	<p>Provide information to the JJSAC at the August meeting about taking survey Dissemination plans</p> <p>OYS- 3 Staff & email to the JJSAC and sub</p>	<p>R. Collins</p> <p>S. Ahu</p>	

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	<p>sub committees</p> <ul style="list-style-type: none"> ○ Dane-Staff and someone on Moloka'i ○ Joe-Take survey ○ Rick-Person on the Big Island and Kaua'i <ul style="list-style-type: none"> ● Set deadline to complete the survey by September, 6, 2024 ● Committee to review responses at the next P&A meeting 	<p>committees</p> <p>Dane-Staff and someone on Moloka'i</p> <p>Take Provider survey</p> <p>Send survey to person on Kauai and the Big Island</p> <p>Deadline to complete the survey being sent out by September 6, 2024</p> <p>Review responses at the next meeting</p>	<p>D. Ka'ae</p> <p>J. Los Banos</p> <p>R. Collins</p> <p>Members/OYS</p> <p>Members</p>	
<p>V. New Business</p> <ul style="list-style-type: none"> ● Provide feedback on survey monkey questionnaire https://www.surveymonkey.com/r/Preview/?sm=kyYhF6iaKHeCOQr2P8d7HWZVzdUMcqhLjiGZdM3qAI4pe_2BHdv_n43ae6oomhR1xe ● Create plan for obtaining 	<p>(1:41)</p> <p>J. Los Banos</p> <p>Provide feedback on survey monkey questionnaire</p> <ul style="list-style-type: none"> ● This has already been discussed and covered under item IV. of the agenda <p>Create plan for obtaining provider feedback/testing of the survey and set a timeline</p>			

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<p>provider feedback/testing of the survey and set a timeline for completion</p> <ul style="list-style-type: none"> • Create a provider dissemination plan <ul style="list-style-type: none"> ○ ID someone from committee to report out at the JJSAC mtg on Aug. 22nd • Review JJSAC Crime Analysis PowerPoint presentation and discuss next steps 	<ul style="list-style-type: none"> • This has already been discussed and covered under item IV. of the agenda <p>Create a provider dissemination plan</p> <ul style="list-style-type: none"> • This has already been discussed and covered under item IV. of the agenda <p>(1:42) R. Collins</p> <p>ID someone from committee to report out at the JJSAC mtg on Aug. 22nd</p> <ul style="list-style-type: none"> • If we could take turns reporting out about the Provider survey, I can talk about the survey at the August 22nd meeting <p>(1:43) D. Ka'ae</p> <ul style="list-style-type: none"> • If no one volunteers, I can report at the next JJSAC meeting in November <p>(1:43) R. Collins</p> <p>Review JJSAC Crime Analysis PowerPoint presentation and discuss next steps</p> <ul style="list-style-type: none"> • Are there any trends that stick out for Ethnicity, Geography or Gender • The data should be summarized 	<p>Report to JJSAC on the P&A Committee's work and Provider survey</p> <p>November JJSAC meeting P&A report</p>	<p>R. Collins</p> <p>D. Ka'ae</p>	

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	<p>(1:55) S. Ahu</p> <ul style="list-style-type: none"> • The Crime Analysis will be available to OYS by the end of September. <ul style="list-style-type: none"> ○ Includes 2023 data ○ The Committee can use this report and advise the JJSAC on what is being recommended ○ In this review, the Committee can establish a collaboration with OYS on an action plan of how to address the recommendations ○ Part of the State plans includes some of the Crime Analysis recommendations <p>(1:58) R. Collins</p> <ul style="list-style-type: none"> • It would be best to wait for this report as it test the limits of my ability to summarize the data and make accurate decisions based on the data put together in the Trend Report <ul style="list-style-type: none"> ○ If someone is paid to suggest recommendations we should use this to our advantage <p>(2:05) D. Ka'ae</p> <ul style="list-style-type: none"> • It is a good idea to wait until the Crime Analysis report is available for the 			

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	<p>Committee to review instead of the Trend Report</p> <ul style="list-style-type: none"> Suggest meeting with University of Hawaii to review the analysis together <p>(2:08) J. Los Banos</p> <ul style="list-style-type: none"> Congratulations Shawn as the new Chair of the P&A Committee <p>(2:09) S. Ahu</p> <ul style="list-style-type: none"> Congratulations, the Committee voted you in as the new Chair The Committee is on item VI. of agenda for you to take over the facilitation from Joe 			
<p>VI. Future Agenda Items: (Open for Discussion)</p> <ul style="list-style-type: none"> Finalize a youth/participant survey 	<p>(2:10) S. Kana'iaupuni</p> <ul style="list-style-type: none"> Would like to build energy into this Committee <p>(2:11) R. Collins</p> <ul style="list-style-type: none"> Looking at inviting people from the Big Island who do prevention work to join <p>(2:12) D. Ka'ae</p> <ul style="list-style-type: none"> Are their current vacancy on the JJSAC <p>(2:13)</p>			

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	<ul style="list-style-type: none"> • The JJSAC can go up to 35 members with certain seat that are required <ul style="list-style-type: none"> ○ Youth Committee has 8 new youth members that are being trained ○ After training it will be opened up to the Youth members to join the JJSAC <p>(2:12) S. Kana'iaupuni</p> <ul style="list-style-type: none"> • On Question 4 of the survey there should be a choice for a person who implements programs <ul style="list-style-type: none"> ○ Can we add a check box for a Program Delivery staff <p>(2:13) R. Collins</p> <ul style="list-style-type: none"> • I will ask the JJSAC to beta test the survey at the next JJSAC meeting • OYS will provide the results from the survey that will be due for completion by Sept 6 • The Committee will review the results and any additional feedback • Make revisions and then go public with the survey <p>(2:15) S. Kana'iaupuni</p> <p>Finalize a youth/participant survey</p> <ul style="list-style-type: none"> • Any agenda items to add on for discussion at the next meeting 	<p>Add check box to Question 4 of the survey to include "Program Delivery" staff before going public</p> <p>Provide results of survey after the Sept. 6 deadline to the Committee to review</p>	<p>Members</p> <p>OYS</p>	

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	<p>(2:16) D. Ka'ae</p> <ul style="list-style-type: none"> • Can we invite University of Hawaii to our next meeting to discuss the Crime Analysis <p>(2:17) S. Ahu</p> <ul style="list-style-type: none"> • Part of the UH contract is to report out to the JJSAC on the Crime Analysis <ul style="list-style-type: none"> ○ The completion of the report does not align with a report out to the JJSAC at the August meeting ○ Because this Committee is responsible to review the Crime Analysis we can reach out and request a presentation at the next P&A meeting <p>(2:18) S. Kana'iaupuni</p> <ul style="list-style-type: none"> • Series of steps to get the provider survey to the public <ul style="list-style-type: none"> ○ Review the feedback and finalize survey at the Sept 16th meeting ○ Release survey to public by Oct 1 and allow 2 weeks for it to be taken ○ P&A Committee meet at the end of October to review results ○ Share results at the November JJSAC meeting 	<p>Schedule Crime Analysis presentation at the next P&A Committee meeting</p> <p>Review the feedback and finalize survey at the Sept 16th meeting</p> <p>Release survey to public by Oct 1 and allow 2 weeks for it to be taken</p> <p>P&A Committee meet at</p>	<p>S. Ahu</p> <p>Members</p> <p>Members</p> <p>Members</p>	

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	<ul style="list-style-type: none"> • Childrens Funding Project is doing a fiscal map of youth service in Hawaii of cradle to career <ul style="list-style-type: none"> ○ Contracted by Early Childhood Action Strategy (ECAS) network ○ I am apart of this group and can share about the fiscal side of where funding is being allocated by age group ○ It could 	<p>the end of October to review results</p> <p>Share results at the November JJSAC meeting</p>	D. Ka'ae	
<p>VII. Next scheduled meetings:</p> <ul style="list-style-type: none"> • TBD 	<p>(2:18)</p> <p>S. Kana'iaupuni</p> <ul style="list-style-type: none"> • Next meeting Monday, September 16, 2024 1:00pm-2:30pm 			
<p>VIII. Adjournment</p>	<p>(2:28)</p> <ul style="list-style-type: none"> • Move to adjourn the meeting at 2:30pm by S. Kana'iaupuni • Motion to adjourn meeting by R. Collins • Motion seconded by D. Ka'ae • All in favor 			