

NOTE: MEETING MINUTES ARE IN DRAFT FORMAT AND HAVE NOT BEEN APPROVED BY MEMBERS OF THE STATE ADVISORY COUNCIL ON JUVENILE JUSTICE, AS SUCH, INFORMATION IN THE MINUTES HAS NOT BEEN APPROVED FOR CONTENT AND ACCURACY.

JUVENILE JUSTICE STATE ADVISORY COUNCIL  
Department of Human Services, State of Hawaii  
Office of Youth Services  
1010 Richard Street, Honolulu Hawaii 96813-2940

Compliance Committee Meeting  
1st Quarter Video/Audio Meeting  
Hosted on Zoom  
(Copy of audio link available upon request)

Tuesday November 14, 2023  
9:00 a.m.-10:30 a.m.

Members Present: Geoffrey Hicks, Lieutenant, Sheriff's Office Maui Court  
Robert Pauole, Lieutenant, Hawaii Police Department  
Phillip Humphrey, Program Coordinator, Hale Kipa  
Andrew Muraoka, Sergeant, Kauai Police, Lihue Patrol

Members Excused: Meridith Russell, Administrator Juvenile Client and Family Services, 2<sup>nd</sup> Circuit  
Mikel Kunishima, Captain, Honolulu Police Department  
Brandon Phillips, Lieutenant, Maui Police Department

Staff Present: Shannessy Ahu, Norene Machida, John Paekukui, Office of Youth Services

Guest: Dianne Bowen-Coleman, Program Director, Hale Kipa

AGENDA ITEM	DISCUSSION	RECOMMENDATION S/ ACTIONS/CONCLUSIONS	PERSON(S) RESPONSIBLE	DATE DUE
I. Call to order/Establishment of Quorum	<p>(9:08)</p> <p>G. Hicks</p> <ul style="list-style-type: none"> <li>Meeting called to order at 9:08 a.m. by Lieutenant Hicks, Vice Chair</li> </ul> <p>Introduction of members and attendees:</p> <ul style="list-style-type: none"> <li>Phillip Humphrey, Program Coordinator, Hale Kipa</li> <li>Robert Pauole, Lieutenant, Hawaii Police, Juvenile Aid Section</li> <li>Andrew Morioka, Sergeant, Kauai Police, Lihue Patrol</li> <li>Geoffrey Hicks, Lieutenant, Maui Sheriff's Office</li> <li>Dianne Bowen-Coleman, Director, Hale Kipa, Honolulu</li> </ul>		Lt. Hicks	
II. Consideration and Approval of Minutes for the following Meeting(s):	<p>(9:18)</p> <p>J. Paekukui</p> <ul style="list-style-type: none"> <li>Correction on the date of the meeting was listed as November 13, 2023, corrected to November 14, 2023.</li> <li>Minutes approved by Phillip Humphrey</li> <li>Seconded by Lt. Hicks.</li> </ul>			
III. Community Input [Pursuant to section 92-3, Hawaii Revised Statutes, Community Members will have 3 mins. to speak, i.e., per person, per item, or	<p>(9:19)</p> <p>D. Bowen-Coleman</p> <ul style="list-style-type: none"> <li>New Program Director of Hale Kipa</li> </ul>			

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<b>written testimony can be submitted on agenda items]</b>				
IV. New Business: <ul style="list-style-type: none"> <li>• Compliance Monitoring Updates:</li> </ul>	(9:19) J. Paekukui <ul style="list-style-type: none"> <li>• Reported on the 2023 compliance violations; one violation at a police facility where officers held a status offender in secure custody. John met with the executive officer who said they will conduct a in service training for the receiving desk officers</li> <li>• Committee needs a Secretary/Recorder position to be filled for Sunshine Law requirements</li> </ul>			
V. County Reports: <ul style="list-style-type: none"> <li>a. Honolulu County</li> <li>b. Maui County</li> <li>c. Hawai'i County</li> <li>d. Kaua'i County</li> <li>e. Judiciary</li> <li>f. Hale Kipa</li> <li>g. Sheriff</li> </ul>	(9:20) G. Hicks <ul style="list-style-type: none"> <li>a. Honolulu Police not present</li> <li>b. Maui Police not present</li> <li>c. Hawaii County Police had no updates to report.</li> <li>d. Kauai Police Department, Sgt. Muraoka; No new updates for Kauai, except that Kauai just completed the compliance monitoring visits by OYS.</li> <li>e. Judiciary not present</li> <li>f. Hale Kipa: Phillip Humphrey reported on the numbers from both Ho'okala Program who received 3 youth. The Kalihi Assessment Center reported receiving 33 civil citations referrals.</li> <li>g. Maui Sheriff, Lt. Hicks reported that Maui Courts have in their budget construction for Juvenile cells in their facility, which may start next year.</li> </ul>			

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VI. New Business: <ul style="list-style-type: none"> <li>• Flow Chart</li> </ul>	(9:29) J. Paekukui <ul style="list-style-type: none"> <li>• Requested that each county provide a Flow Chart of processing of juveniles for all arrests, to include referrals to programs without arrests. The Honolulu Police flow chart is outdated, and Captain Kunishima will have his staff check out the information.</li> </ul>			
VII. Announcements: 1.CJJ Conference in May 2024 2.OJJDP Conference: Not announced yet	(9:30) J. Paekukui <ul style="list-style-type: none"> <li>• The Coalition for Juvenile Justice (CJJ) Annual Conference will be held on May 29 to June first in 2024.</li> </ul>			
VII. Next scheduled meetings for FY 2024: <ul style="list-style-type: none"> <li>• February 13, 2024</li> <li>• May 14, 2024</li> <li>• August 13, 2024</li> <li>• November 12, 2024</li> </ul>	(9:31) G. Hicks <ul style="list-style-type: none"> <li>• Next Meetings will be on Tuesday, February 13, 2024 at 9:00 a.m.</li> </ul>			
IX. Adjournment	(9:33) G. Hicks <ul style="list-style-type: none"> <li>• Motion to adjourn the meeting at 9:33 a.m. by G. Hicks</li> <li>• Motion approved by P. Humphrey</li> <li>• Seconded by G. Hicks</li> <li>• All in favor</li> </ul>			

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