

NOTE: MEETING MINUTES ARE IN DRAFT FORMAT AND HAVE NOT BEEN APPROVED BY MEMBERS OF THE STATE ADVISORY COUNCIL ON JUVENILE JUSTICE, AS SUCH, INFORMATION IN THE MINUTES HAS NOT BEEN APPROVED FOR CONTENT AND ACCURACY.

JUVENILE JUSTICE STATE ADVISORY COUNCIL
Department of Human Services, State of Hawaii
Office of Youth Services

Executive Committee
4th Quarter Video/Audio Meeting
Hosted on Zoom
(Copy of audio link available upon request)

Wednesday, August 7, 2024
12:00PM-1:00 PM

Members Present: Delia Ulima (Vice-Chair), Anastasia Neumann (Youth Committee Chair),
Rick Collins (P&A Committee Chair)

Members Excused:

Member Absent: None

Guests Present: None

Staff Present: Shannessy M. Ahu, Mimari Hall, Norene Machida

AGENDA ITEM	DISCUSSION	RECOMMENDATIONS/ ACTIONS/CONCLUSIONS	PERSON(S) RESPONSIBLE	DATE DUE
<p>I. Call to Order/Establishment of Quorum</p> <p>Meeting protocol for audiovisual communication</p> <p>Introduction of Members and Guest</p> <p>Establishment of Quorum (2/3)</p>	<ul style="list-style-type: none"> • Meeting called to order at 12:06 p.m. by Vice Chair, Delia Ulima • Quorum established (2/3) • Introduction of members and guest: <ol style="list-style-type: none"> 1. Delia Ulima-JJSAC Vice-Chair, EPIC Ohana, HI HOPES 2. Anastasia Neumann-JJSAC Youth Member, Chair Youth Committee, EPIC OHANA, HIGH HOPES 3. Rick Collins, JJSAC Member, Chair Prevention & Accountability Committee, Independent Consultant, Hawaii Public Health Institute, 4. Shannessy Ahu-Federal Grants Manager, Children & Youth Specialist V, Office of Youth Services 5. Mimari Hall-Program Development Officer, Office of Youth Services 6. John Paekukui, State Compliance Monitor, Office of Youth Services 7. Norene Machida-Office Asst., Office of Youth Services 			
<p>II. Consideration and approval of minutes for the following Meeting(s):</p>	<p>(12.:09) D. Ulima</p> <ul style="list-style-type: none"> • Quorum is established (2/3) • Consideration and approval of minutes for May , 2 2024 <p>(12:10) A. Neuman</p>			

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May 2, 2024-To Be Approved	Correction: Pg. 2, Remove HIGH and replace with HI <ul style="list-style-type: none"> • Motion to approve minutes by A. Neumann • Seconded by R. Collins • All in favor 			
III. Public Testimony and Written Testimonies Submitted [Pursuant to section 92-3, Hawaii Revised Statutes, Community Members will have 3 mins. to speak, i.e., per person, per item, or written testimony can be submitted on agenda items]	(12:13) D. Ulima <ul style="list-style-type: none"> • No written testimonies recorded or received. 			

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<p>IV. Subcommittee Discussion: 3 Year State Plan Updates</p> <p>Youth-Last meeting 7.19.2024 Minutes for July 1, 2022 (To be considered by the Executive Committee</p> <p>P&A-Last meeting 6.28.2024</p> <p>Compliance-Last meeting (cancelled) 5.21.2024</p> <p>ECD- Last meeting 7.11.2022</p>	<p>(12:14) S. Ahu Youth Committee</p> <ul style="list-style-type: none"> • We are advising the Executive Committee the minutes from the July 19, 2022 for the Youth Committee will remain as a draft <ul style="list-style-type: none"> ○ It took place long ago and there aren't any members left, except for Anastasia to approve <p>(12:15) D. Ulma</p> <ul style="list-style-type: none"> • It was long ago and only one member, Anastasia, is present, therefore it is reasonable to do such. <p>(12:16) A. Neumann Youth Committee</p> <ul style="list-style-type: none"> ○ Received training on Sunshine Law ○ Reviewed and finalized Youth Charter ○ Working on Youth Flyers ○ 4 new members from EPIC has joined the Committee <ul style="list-style-type: none"> • Meeting quarterly to encourage participation on JJSAC in lieu of a Youth Committee meeting <ul style="list-style-type: none"> ○ Stipends -\$25 an hour up to 2 hours, not to exceed \$600 per year 			

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	<ul style="list-style-type: none"> • Next meeting on August 26, 2024, we plan on reviewing the 3-Year State plans to begin working on goals and strategies • Any youth interested from the neighbor islands, direct them to contact us • Age for recruitment is 15-28 years old <p>(12:22) R. Collins</p> <ul style="list-style-type: none"> • Any outreach to Maui Youth & Family Services (MYF) <p>(12:23) D. Ulima</p> <ul style="list-style-type: none"> • EPIC partners with MYF and Anastasia can reach out to Sam, a new hire, and copy Eva who is her supervisor <p>(12:24) R. Collins</p> <ul style="list-style-type: none"> • Will reach out to Dane Ka'ae from Maui Economics who works with youth after school and see if this is something they are open to <p>(12:25) A Neumann</p> <ul style="list-style-type: none"> • If youth attend other meetings will they be stipend? <p>(12:26) S. Ahu</p>	<p>Email Sam and cc: Eva (supervisor) from Maui Youth & Family Services on youth who may be interested</p> <p>Email to Dane Ka'ae Maui Economic about youth who may be interested and copy Anastasia</p>	<p>A. Neumann</p> <p>R. Collins</p>	

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	<ul style="list-style-type: none"> • No discussions on stipends for additional meetings • If the Youth Committee plans to meet each month for 2 hours, there would be no room to attend other meetings to keep under the \$600 limits • As the Committee is developing we hope to invite them to attend the JJSAC <p>(12:27) R. Collins Prevention & Accountability Committee</p> <ul style="list-style-type: none"> • Met several times and the next meeting is August 12, 2024 • Working on Crime Analysis report to present trend analysis to JJSAC • Input from young people from providers working with OYS and gather information to identify strengths and gaps in services and quality • Drafted a Provider Survey in survey monkey • Pilot to a few providers for feedback on the survey • Make final adjustments before dissemination <p>(12:29) J. Paekukui Compliance Committee</p> <ul style="list-style-type: none"> • The Committee has not been able to meet since the Chair retired and the Vice Chair has not been able to facilitate a meeting 			

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	<ul style="list-style-type: none"> • 3 violations from last year 2022-2023 • No violations for this year 2023-2024 <p>(12:30) D. Ulima</p> <ul style="list-style-type: none"> • Is there appropriate follow-up or support training when the violations take place <p>(12:31) J. Paekukui</p> <ul style="list-style-type: none"> • Each district Captain or Lieutenant where the violation took place is informed and reminded of training <p>(12:32) R. Collins</p> <ul style="list-style-type: none"> • Are we trending up or down on the violations from previous years <p>(12:33) J. Paekukui</p> <ul style="list-style-type: none"> • 3 violations is remarkable based on the population of youth which is over 300, 000. • Police are doing a good job and may have overlooked a child held in a cell <p>(12:34) D. Ulima ECD Committee</p> <ul style="list-style-type: none"> • Need to build this Committee <p>(12:35) R. Collins</p> <ul style="list-style-type: none"> • Can we nominate someone from the JJSAC 			

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	<p>(12:36) S. Ahu</p> <ul style="list-style-type: none"> • We can put together a nomination for an ECD Chair at the next meeting • We will be on-boarding a new ECD coordinator starting on August 19, 2024. • We can discuss further with her on how to proceed and bringing member on • The ECD Chair has to be a JJSAC member <p>(12:37) R. Collins</p> <ul style="list-style-type: none"> • Add this to the agenda for discussion at the meeting • Instead of using acronyms for the Committee names, can it be spelled out 	<p>Add to next agenda- Current JJSAC Membership and who can be nominated for a new ECD Chair (Non- Government member)</p> <p>Do not use acronyms for the agenda</p>	<p>OYS</p> <p>OYS</p>	

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<p>V. Old Business: (open for discussion)</p> <p>JJSAC new applications and new appointments</p> <p>Aide Sam Moore- Follow-up on advocating for change</p>	<p>(12:38) S. Ahu</p> <ul style="list-style-type: none"> June 30, 2024 we had 6 members who term ended Charity Dudoit Rachel McCoach Joseph Los Banos Billie-Ann Bruce Diopilo Hardison Kristy Nishimura-Replacement, Howard Chi from the Department of Education, who has applied to the JJSAC <p>Judge Andrew Park-Re-applied for another term</p> <ul style="list-style-type: none"> We had 4 new members appointed Rep. Amy Perrusso Misty Leigh Carter (Hawai'i) Howard Chi (Replacement for Kristy Nishimura) Judge Park-Re appointed <p>(12:41) R. Collins</p> <ul style="list-style-type: none"> Will reach out to Judge Heely one more time before letting it go <p>(12:42) A. Neumann</p>	<p>Follow-Up with Judge Adrienne Heely on her interest in becoming a JJSAC</p>	<p>R. Collins</p>	

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	<ul style="list-style-type: none"> • Could we invite Judge Shaw to the Youth Committee <p>(12:43) D. Ulima Aide Sam Moore-Follow-up on advocating for change Sub Committee Vacancies D. Ulima</p> <ul style="list-style-type: none"> • We can consider going back to in-person meetings where people would have to commit their whole day <p>(12:44) A Neumann</p> <ul style="list-style-type: none"> • Would like to invite Judge Shaw who replaced Judge Park to the Youth committee <p>(12:45) D. Ulima Aide Sam Moore-Follow-up on advocating for change</p> <ul style="list-style-type: none"> • The Executive Committee invited her to present what she is advocating for at a past meeting • We were sent a “list of demands” to review (document available upon request) <p>(12:46) S. Ahu</p> <ul style="list-style-type: none"> • Aide asked if the State Advisory Group (SAG) or the JJSAC, to review the list of demands and endorse it • If there is anything in the document that is a stretch for the Council to agree upon, it can be re-looked at 	<p>Invite Judge Shaw to the Youth Committee</p>	<p>A. Neumann</p>	

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	<p>(12:49) R. Collins</p> <ul style="list-style-type: none"> • Would like to defer this to the next meeting for more time to review • Is there a deadline for response <p>(12:50) D. Ulima</p> <ul style="list-style-type: none"> • Agree, and Anastasia placed in chat she agrees <p>(12:50) S. Ahu</p> <ul style="list-style-type: none"> • When asked based on the quarterly meeting schedules, she informed there is no rush 	<p>Defer voting on the request from Aide Sam Moore until the next meeting and place on the agenda</p>	<p>Chair</p>	
<p>VI. New Business: (open for discussion)</p> <p>Rick Collins-Resign P&A Chair 8.13.24</p> <p>Rick Collins-Self nomination for JJSAC</p> <p>Development of JJSAC Agenda's</p>	<p>(12:53) R. Collins</p> <ul style="list-style-type: none"> • Resigned as P&A Chair 8.13.24 • Self nominated as Chair for JJSAC <p>(12:54) S. Ahu</p> <p>Development of JJSAC Agenda's</p> <ul style="list-style-type: none"> • Executive Committee to review and provide feedback and input on topics of discussion <p>(12:55) R. Collins</p>			

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JJSAC agenda items Sub-committee Presentations Partner Presentations Legislative Initiatives	<ul style="list-style-type: none"> • Will need to request for the Committee to review the Bylaws • Sunshine Law training will be done with the videos provided by Office of Information Practice (OIP) • Request for Robert’s Rule training will need to be coordinated with University of Hawaii for the next meeting (1:08) R. Collins <ul style="list-style-type: none"> • Encourage Sub-Committee’s to consider presentations at the JJSAC • Other partner presentation may be relevant which can be discussed at the next meeting (1:09) A. Neumann <ul style="list-style-type: none"> • Would like to do a Youth Corner presentation at the JJSAC meeting (1:10) S. Ahu <ul style="list-style-type: none"> • The youth members are welcomed to attend the JJSAC but it would be on a voluntary basis as they would not get paid • This topic has been addressed with the Committee 	Coordinate a Youth Corner presentation at the next JJSAC meeting	A. Neumann	
VIII. Next Meeting for FY 2023-2024 Thursday, November 7, 2024	(12:04) D. Ulima <ul style="list-style-type: none"> • Next meeting is on Thursday, November 7, 2024 • February 6, 2025 			

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Meeting for FY 2024-2025 February 6, 2025 May 1, 2025 August 7, 2025 November 20, 2025	<ul style="list-style-type: none"> • May 1, 2025 • August 7, 2025 • November 20, 2025 			
IX. Adjournment	(1:12) <ul style="list-style-type: none"> • Move to adjourn the meeting at 1:12pm by A. Neumann 			