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JUVENILE JUSTICE STATE ADVISORY COUNCIL
Department of Human Services, State of Hawaii
Office of Youth Services

Prevention and Accountability Standing Committee (P&A SC)
Zoom Video/Audio Meeting
Friday, February 28, 2025
3:00 p.m.-4:00 p.m.

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Members Present: Shawn Kana'iaupuni, Dane Ka'ae, Joe Los Banos

Members Absent: None

Members Excused: Rick Collins, August Suehiro

Guests Present: None

Staff Present: Shannessy Ahu, Norene Machida

AGENDA ITEM	DISCUSSION	RECOMMENDATIONS/ ACTIONS/CONCLUSIONS	PERSON(S) RESPONSIBLE	DATE DUE
<p>I. Call to Order/Establishment of Quorum</p> <ul style="list-style-type: none"> • Introduction of Members & Guest • Establishment of Quorum (3/5) 	<p>(3:04) S. Kana'iaupuni</p> <ul style="list-style-type: none"> • Meeting called to order at 3:04 p.m. by Chair, Shawn Kana'iaupuni • Quorum is established (3/5) • Introduction of Members & Staff <ol style="list-style-type: none"> 1. Shawn Kana'iaupuni, Chair, JJSAC Member 2. Joe Los Banos, JJSAC Member, P&A Committee Member 3. Dane Ka'ae, JJSAC Member, P&A Committee Member 4. August Suehiro, Member, P&A Committee 5. Mimari Hall, Office of Youth Service, Program Development Officer 6. Shannessy Ahu, Office of Youth Services, Federal Grants Manager, Children and Youth Specialist 7. Norene Machida, Office of Youth Services, Office Asst. 8. Sherri Sagayaga, Office of Youth Services, Children and Youth Specialist 			
<p>II. Consideration and Approval of Minutes for the following Meeting:</p>	<p>(3:07) S. Kana'iaupuni</p>			

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<ul style="list-style-type: none"> January 27, 2025-To be Approved Please review prior to the meeting and bring any suggested revisions to the meeting. 	<ul style="list-style-type: none"> Consideration and approval of minutes for January 27, 2025 Motion to approve minutes by A. Suehiro Seconded by D. Ka'ae All in favor 	<p>Minutes for January 27, 2025 approved without corrections.</p>	<p>Members</p>	
<p>III. Community Input [Pursuant to section 92-3, Hawaii Revised Statutes, Community Members will have 3 mins. to speak, i.e., per person, per item, or written testimony can be submitted on agenda items]</p>	<p>(3:08) S. Kana'iaupuni</p> <ul style="list-style-type: none"> No community in attendance No community written testimonies received <p>(3:09) D. Ka'ae</p> <ul style="list-style-type: none"> Our staff on Maui are in schools working on a Prevention curriculum with <ul style="list-style-type: none"> l'ao Intermediate Kalama Intermediate Baldwin High School Campaign to lower the alcohol blood content from .08 to .05 <p>(3:10) S. Kana'iaupuni</p> <ul style="list-style-type: none"> Completed the 2nd year of the Kawailoa grant 			

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	<ul style="list-style-type: none"> • Newsletter was completed and sent to partners • Send Shannessy the Newsletter to send to the Committee 	Send Newsletter to S. Ahu to distribute to Committee Members	S. Kana'iaupuni	
<p>IV. Old Business (Open for Discussion) 3-Year State Plan: Goal 2.2 – Objective 2.2.1</p> <ul style="list-style-type: none"> • Results from Provider Survey <ul style="list-style-type: none"> ○ Review Status of Survey Responses ○ Review Next Steps ○ Review the Youth Survey Pilot feedback ○ Identify next steps 	<p>(3:11) S. Kana'iaupuni Results from Provider Survey Review Status of Survey Responses</p> <ul style="list-style-type: none"> • Volunteer was working on finalizing the report but was currently indisposed due to health issues. • Draft of the report, detailing its sections including the executive summary, purpose, scope, methodology, and challenges. • The report would include more detailed narratives and data on various topics. • Discussed the collaboration and program effectiveness sections, noting that 68% of respondents reported collaborating with others and 90% found the program effective. • Suggested sharing the draft with the JJ SAC at the next meeting in May, but proposed reviewing it again in April before making a final decision. 			

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	<p>Review Next Steps</p> <p>(3:16)</p> <ul style="list-style-type: none"> • August, Dane and Joe agreed with this plan, and Joe expressed satisfaction with the progress. <p>Review the Youth Survey Pilot feedback (3:17)</p> <p>S. Kana'iaupuni</p> <ul style="list-style-type: none"> • Received feedback from Anastasia on the youth survey and she provided detailed, question-by-question suggestions to improve clarity, accessibility, and engagement. • The recommendations include rephrasing certain questions, adding options for participants who may not have enough information to answer, and making language more youth-friendly. • Proposes implementing these changes, noting Anastasia's valuable perspective due to her closer age to the target audience. <p>(3:25)</p> <p>D. Ka'ae</p> <ul style="list-style-type: none"> • Tested with a group of middle and high school students. They found the survey to be easy to navigate and complete. 	<p>Review final draft of Provider Survey report before presenting to the JJSAAC</p>	<p>Committee</p>	

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	<ul style="list-style-type: none"> Suggest making the language simpler for the youth. <p>Identify next steps (3:28) S. Kana'iaupuni</p> <ul style="list-style-type: none"> Propose refining the piloted survey and forwarding it to Shannessy for dissemination. <p>(3:29) D. Ka'ae</p> <ul style="list-style-type: none"> Thank you for doing this, I'm fine with this. <p>(3:30) J. Los Banos</p> <ul style="list-style-type: none"> Agree. <p>(3:31) S. Kana'iaupuni</p> <ul style="list-style-type: none"> Will send the revised draft once completed for the Committee review before dissemination Confirmed the survey would be hosted on a user-friendly platform, Qualtrics, and that the data could be sent to distribute by Shannessy <p>(3:32) S. Ahu</p> <ul style="list-style-type: none"> Suggest the possibility of a paper survey for youth without access to computers 	<p>Implement recommendations from Anastasia to the Youth Survey and send draft to Committee for review</p>	<p>S. Kana'iaupuni</p>	

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	<ul style="list-style-type: none"> Dane confirmed that schools generally have access to computers, but some schools are strict about phone usage. The Committee decided to leave the decision on whether to use a paper or digital survey up to the organizations distributing the survey, providing both options for their youth. Committee to send information of youth providers to include in the dissemination of survey 	<p>Provide a paper survey with the digital Youth survey. Disseminate both forms to Youth and Providers</p> <p>Send information of youth providers to include in dissemination of Youth Survey</p>	<p>S. Kana'iaupuni/ S. Ahu</p> <p>Committee</p>	
<p>V. New Business</p> <ul style="list-style-type: none"> Discuss Implications of Crime Analysis Report 	<p>(3:33) S. Kana'iaupuni (Crime Analysis report available upon resist)</p> <ul style="list-style-type: none"> Need to review the Crime Analysis report for implications. <p>(3:36) S. Ahu</p> <ul style="list-style-type: none"> Suggest review of the executive summary at the end of the report. Specifically focusing on the recommendations in the report. <p>(3:47) S. Kana'iaupini</p> <ul style="list-style-type: none"> Noted the importance of improving data quality and systematic reporting, addressing 			

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	<p>disparities in housing and inclusivity, and representing various demographics such as gender non-conforming individuals and age trends.</p> <ul style="list-style-type: none"> • Mentioned the need for a data committee and the restart of the Ethnic & Cultural Diversity Committee. • The team agreed on the importance of understanding the cultural and race and ethnic makeup to better serve needs. • Suggest engaging with Rick to discuss potential actions based on the report and its recommendations. • Dane agreed, and Shawn proposed to follow up with Rick and possibly involve policy interns to review the report. • Joe planned to mark which questions corresponded to which part of the report for the next meeting. 	<p>Follow up with Rick about adding discussion of the Crime Analysis Report recommendations to a future JJ SAC agenda.</p> <p>Ask policy interns to review the Crime Analysis Report and share potential action items.</p> <p>Review Crime Analysis Report and identify relevant to P&A goals</p> <p>Review survey questions</p>	<p>S. Kana'iaupuni</p> <p>S. Kana'iaupuni</p> <p>Members</p> <p>J. Los Banos</p>	

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		correspond to parts of the Crime Analysis Report before the next meeting		
VI. Future Agenda Items: (Open for Discussion) <ul style="list-style-type: none"> • Review of Youth Survey Results and Report • Identify recommendations to JJSAC committee based on results 	(3:51) S. Kana'iaupuni <ul style="list-style-type: none"> • Add to the next agenda <ul style="list-style-type: none"> ○ Review of Youth Survey Results and Report ○ Identify recommendations to JJSAC committee based on results 	Include topic of discussion on next agenda under New Business	S. Kana'iaupuni	
VII. Next scheduled meetings: <ul style="list-style-type: none"> • TBD 	(3:53) S. Kana'iaupuni <ul style="list-style-type: none"> • Next meeting Monday, April 7, 2025 2:00pm-3:00pm 			
VIII. Adjournment	(3:54) <ul style="list-style-type: none"> • Motion to adjourn the meeting at pm by J. Los Banos at 3:54 p.m. • Seconded by D. Ka'ae • Motion carried by S. Kana'iaupuni 			