

NOTE: MEETING MINUTES ARE IN DRAFT FORMAT AND HAVE NOT BEEN APPROVED BY MEMBERS OF THE STATE ADVISORY COUNCIL ON JUVENILE JUSTICE, AS SUCH, INFORMATION IN THE MINUTES HAS NOT BEEN APPROVED FOR CONTENT AND ACCURACY.

JUVENILE JUSTICE STATE ADVISORY COUNCIL  
Department of Human Services, State of Hawaii  
Office of Youth Services

Prevention and Accountability Standing Committee (P&A SC)  
Zoom Video/Audio Meeting  
Monday, January 27, 2025  
12:30 p.m.-3:00 p.m.

NOTICE: Should you need this or any notice in an alternate format, please e-mail: [DHSCivilRightsBox@dhs.hawaii.gov](mailto:DHSCivilRightsBox@dhs.hawaii.gov).  
The Hawaii Relay Service 711 is available to hearing impaired and deaf individuals as needed as are video phones where required.

Members Present: Shawn Kana'iaupuni, Dane Ka'ae, Joe Los Banos

Members Absent: None

Members Excused: Rick Collins, August Suehiro

Guests Present: None

Staff Present: Shannessy Ahu, Norene Machida

AGENDA ITEM	DISCUSSION	RECOMMENDATIONS/ ACTIONS/CONCLUSIONS	PERSON(S) RESPONSIBLE	DATE DUE
<p>I. Call to Order/Establishment of Quorum</p> <ul style="list-style-type: none"> <li>• Introduction of Members &amp; Guest</li> <li>• Establishment of Quorum (3/5)</li> </ul>	<p>(12:46) S. Kana'iaupuni</p> <ul style="list-style-type: none"> <li>• Meeting called to order at 12:46 p.m. by Chair, Shawn Kana'iaupuni</li> <li>• Quorum is established (3/5)</li> <li>• Introduction of Members &amp; Staff               <ol style="list-style-type: none"> <li>1. Shawn Kana'iaupuni, Chair, JJSAC Member</li> <li>2. Joe Los Banos, JJSAC Member, P&amp;A Committee Member</li> <li>3. Dane Ka'ae, JJSAC Member, P&amp;A Committee Member</li> <li>4. Shannessy Ahu, Office of Youth Services, Federal Grants Manager, Children and Youth Specialist</li> <li>5. Norene Machida, Office of Youth Services, Office Asst.</li> </ol> </li> </ul>			
<p>II. Consideration and Approval of Minutes for the following Meeting:</p> <ul style="list-style-type: none"> <li>• January 13, 2025-To be Approved Please review prior to the meeting and bring any suggested revisions to the meeting.</li> </ul>	<p>(12:47) S. Kana'iaupuni</p> <ul style="list-style-type: none"> <li>• Consideration and approval of minutes for January 13, 2025</li> <li>• Motion to approve minutes by D. Ka'ae</li> <li>• Seconded by J. Los Banos</li> <li>• All in favor</li> </ul>	<p>Minutes for January 13, 2025 approved without corrections.</p>	<p>Members</p>	

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III. Community Input <b>[Pursuant to section 92-3, Hawaii Revised Statutes, Community Members will have 3 mins. to speak, i.e., per person, per item, or written testimony can be submitted on agenda items]</b>	(12:48)  S. Kana'iaupuni <ul style="list-style-type: none"> <li>• No community in attendance</li> <li>• No community written testimonies received</li> <li>• Members from Liliuokalani Trust ad Judiciary on exploring indigenous courts               <ul style="list-style-type: none"> <li>○ Visit New Zealand as part of a program to learn about indigenous courts and potentially bring a member of the judiciary to Hawaii.</li> <li>○ Te Kōti Rangatahi and Pasifika Court  <a href="https://www.youtube.com/watch?v=0RWe2dY8Cgw">https://www.youtube.com/watch?v=0RWe2dY8Cgw</a> </li> </ul> </li> </ul>			
IV. Old Business (Open for Discussion) 3-Year State Plan: Goal 2.2 – Objective 2.2.1 <ul style="list-style-type: none"> <li>• Results from Provider Survey               <ul style="list-style-type: none"> <li>○ Review Status of Survey Responses</li> <li>○ Review Next Steps</li> </ul> </li> </ul>	(12:50) S. Kana'iaupuni Results from Provider Survey Review Status of Survey Responses <ul style="list-style-type: none"> <li>• Volunteer is analyzing the data and creating a report which will be shared with the committee for review</li> <li>• The next steps include reviewing the report and setting up another meeting to come up with recommendations or highlights to share with the JJSAC</li> <li>• Shawn to share the provider survey draft report with the committee through</li> </ul>			

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	Shannessy and Norene			
V. New Business <ul style="list-style-type: none"> <li>Review the Youth Survey Pilot Feedback <ul style="list-style-type: none"> <li>Identify next steps</li> </ul> </li> <li>Discuss Implications of Crime Analysis Report</li> <li>Discuss P&amp;A Committee Travel to CJJ Annual Conference</li> </ul>	(12:53) S. Kana'iaupuni Review the Youth Survey-DRAFT Pilot dissemination  <a href="https://docs.google.com/forms/d/e/1FAIpQLSeLxHHP_dRg06kZLkz6gs-STz5CLeIMB7vsMc7Rhq3onjs6qQ/viewform?usp=s_haring">https://docs.google.com/forms/d/e/1FAIpQLSeLxHHP_dRg06kZLkz6gs-STz5CLeIMB7vsMc7Rhq3onjs6qQ/viewform?usp=s_haring</a> <ul style="list-style-type: none"> <li>The staff at the Safe House found the survey easy to use and the language clear</li> <li>Completed with 5-7 minutes</li> <li>2 youth and 1 staff</li> </ul> (12:55) D. Ka'ae <ul style="list-style-type: none"> <li>Received responses from some youth, who found the survey straightforward and easy to understand</li> <li>4-5 youth completed</li> </ul> (12:58) S. Ahu <ul style="list-style-type: none"> <li>Suggest sending it to the Youth Committee to pilot</li> </ul> (12:59) S. Kana'iaupuni	Send Shawn Anastasia Neumann contact	S. Ahu	

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	<ul style="list-style-type: none"> <li>○ Will reach out to Anastasia from the Youth Committee about reviewing the youth survey if we are missing any questions</li> <li>○ Shannessy to send the youth survey to the Youth Committee after Shawn speaks with Anastasia</li> <li>○ Dane and Joe to follow up with people they sent the youth survey to for feedback on any struggles or missing questions</li> </ul> <p>Discuss Implications of Crime Analysis Report (1:04) S. Ahu</p> <ul style="list-style-type: none"> <li>• We got the approval from our partners on the Crime Analysis <ul style="list-style-type: none"> <li>○ Over 300 pages with an Executive Summary for easier reading</li> <li>○ Available to the public</li> </ul> </li> <li>• Will be put up on the Office of Youth Service website and send it out to the JJSAC and Committees</li> <li>• Committee members to review the Crime Analysis Report and identify 1-2 meaningful takeaways</li> </ul> <p>Discuss P&amp;A Committee Travel to CJJ Annual Conference</p>	<p>Contact Anastasia to ask for feedback on the youth survey Send Youth Survey to Committee when Shawn advises Follow-up with youth who took the survey for feedback</p> <p>Send Crime Analysis to the P&amp;A Committee</p> <p>Review the Crime Analysis Report and</p>	<p>S. Kana'iaupuni</p> <p>S. Ahu</p> <p>Members</p> <p>S. Ahu</p> <p>Members</p>	

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	<p>(1:07) S. Kana'iaupuni</p> <ul style="list-style-type: none"> <li>Annual meeting of the Coalition for Juvenile Justice in May, which is scheduled to take place in DC.</li> <li>Registration for the meeting has not been sent out yet, but the dates are around May 28th.</li> </ul> <p>(1:08) D. Ka'ae</p> <ul style="list-style-type: none"> <li>Expressed interest in attending but mentioned that the last week of May is a busy time due to graduations and the start of their summer program</li> </ul> <p>(1:09) J. Los Banos</p> <ul style="list-style-type: none"> <li>Shared his concerns about being busy around that time</li> </ul> <p>(1:10) S. Kana'iaupuni</p> <ul style="list-style-type: none"> <li>Discussion about the potential focus of the conference on addressing racial and ethnic disparities in youth justice programming, given the change in administration and the rollbacks in equity initiatives</li> </ul> <p>(1:11) J. Los Banos</p>	<p>identify 1-2 meaningful takeaways</p>		

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	<ul style="list-style-type: none"> <li>Will need to vacate the Vice Chair seat on this Committee but would like to remain a member of the Committee</li> </ul> <p>(1:12) S. Kana'iaupuni</p> <ul style="list-style-type: none"> <li>Suggest adding more members as a future agenda item</li> </ul>	Joe Los Banos stepping down from the Vice Chair role	J. Los Banos	
<p>VI. Future Agenda Items: (Open for Discussion)</p> <ul style="list-style-type: none"> <li>Review of Provider Survey Report</li> <li>Review of Youth Survey Results and Report</li> <li>Identify recommendations to JJSAC committee based on results</li> </ul>	<p>(1:14) S. Kana'iaupuni</p> <ul style="list-style-type: none"> <li>Add to the next agenda <ul style="list-style-type: none"> <li>Inviting people who are interested in joining the P&amp;A Committee</li> </ul> </li> </ul>	Include topic of discussion on next agenda	S. Kana'iaupuni	
<p>VII. Next scheduled meetings:</p> <ul style="list-style-type: none"> <li>TBD</li> </ul>	<p>(1:15) S. Kana'iaupuni</p>			

AGENDA ITEM	DISCUSSION	RECOMMENDATIONS/ ACTIONS/CONCLUSIONS	PERSON(S) RESPONSIBLE	DATE DUE
	<ul style="list-style-type: none"> <li>Next meeting Tuesday, February 18, 2025 12:30pm-1:30pm</li> </ul>			
VIII. Adjournment	(1:18) <ul style="list-style-type: none"> <li>Motion to adjourn the meeting at 1:18pm by J. Los Banos</li> <li>Seconded by D. Ka'ae</li> <li>Motion carried by S. Kana'iaupuni</li> </ul>			