

NOTE: MEETING MINUTES ARE IN DRAFT FORMAT AND HAVE NOT BEEN APPROVED BY MEMBERS OF THE STATE ADVISORY COUNCIL ON JUVENILE JUSTICE, AS SUCH, INFORMATION IN THE MINUTES HAS NOT BEEN APPROVED FOR CONTENT AND ACCURACY.

JUVENILE JUSTICE STATE ADVISORY COUNCIL
Department of Human Services, State of Hawaii
Office of Youth Services

Ethnic & Cultural Diversity (ECD) Standing Sub Committee
Zoom Video/Audio Meeting
Wednesday, May 7, 2025
11:00 a.m.-12:00 p.m.

NOTICE: Should you need this or any notice in an alternate format, please e-mail: DHSCivilRightsBox@dhs.hawaii.gov.
The Hawaii Relay Service 711 is available to hearing impaired and deaf individuals as needed as are video phones where required.

Members Present: Adrienne Heely-Caires, Paul Tonnessen, Malia Malufau

Members Absent: None

Members Excused: Misty Carter

Guests Present: None

Staff Present: Sheri Sagayaga, John Paekukui, Norene Machida

AGENDA ITEM	DISCUSSION	RECOMMENDATIONS/ ACTIONS/CONCLUSIONS	PERSON(S) RESPONSIBLE	DATE DUE
<p>I. Call to Order/Establishment of Quorum</p> <ul style="list-style-type: none"> • Meeting protocol for audiovisual communication • Introduction of Members and Guest • Establishment of Quorum (3/4) 	<p>(11:03) A Heely Caires</p> <ul style="list-style-type: none"> • Meeting called to order at 11:03 a.m. by Chair, Adrienne Heely Caires <ul style="list-style-type: none"> ○ Sunshine Law requires members to be on camera • Introduction of Members <ol style="list-style-type: none"> 1. Adrienne Heely Caires, JJSAC Member, Chair of the Ethnic & Cultural Diversity (ECD) Committee 2. Paul Tonnessen, JJSAC Member, Ethnic & Cultural Diversity (ECD) Committee Member 3. Malia Malufau, JJSAC Member, Vice-Chair Ethnic & Cultural Diversity (ECD) Committee 4. Sheri Sagayaga, Office of Youth Services, Children & Youth Specialist 5. John Paekukui, Office of Youth Services, Compliance Monitor 6. Norene Machida, Office of Youth Services, Office Asst. <ul style="list-style-type: none"> • Quorum is established (3/4) 			

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II. Consideration and approval of minutes for the following meeting: <ul style="list-style-type: none"> Draft of Minutes for April 2, 2025 (To be approved) 	(11:09) A. Heely Caires <ul style="list-style-type: none"> Consideration and approval of minutes for April 2, 2025 Motion to approve minutes as presented by P. Tonnessen Seconded by M. Malufau All in favor 	Minutes for April 2, 2025, approved	Members	
III. Public Testimony and Written Testimonies Submitted: Pursuant to section 92-3, Hawaii Revised Statutes, Community Members will have 3 mins. to speak, i.e., per person, per item, or written testimony can be submitted on agenda items]	(11:10) A. Heely Caires <ul style="list-style-type: none"> No public and written testimonies received. 			

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	<ul style="list-style-type: none"> • The duty of the Secretary is open for nominations. • Would like to nominate Misty Carter. Are there any objections? • If none, OYS will advise Misty and confirm her acceptance or decline of this nomination <p>Ethnic and Diversity Committee Procedures</p> <ul style="list-style-type: none"> • Are there any amendments needed for the Committee procedures? • Since none, it will be kept the same 	Advise Misty Carter of her nomination as Secretary of the ECD Committee	OYS	
<p>V. National Racial & Ethnic Disparities (RED) Discussion:</p> <ul style="list-style-type: none"> • State Updates on Racial & Ethnic Disparities (R/ED) • Highlights & Concerns Shared from other States 	<p>(11:24) S. Sagayaga</p> <ul style="list-style-type: none"> • Working on the Title II State of Hawai'i plan for Racial and Ethnic diversity (R/ED) • Working with other states on what type of projects they are doing • Michigan is building relationships with members of the Lansing Empowerment Network; networking and visiting counties; partnership with program evaluators; data review and analysis and connecting that to sharing with impacted systems and professionals; volunteer work with Lansing schools • Data translators – relationships with data keepers and messengers of data to different 			

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	<p>audiences, decision makers, and youth serving system professionals</p> <ul style="list-style-type: none"> • May need help in providing who our stakeholders are <p>(11:28) A Heely Caires</p> <ul style="list-style-type: none"> • At the next meeting members can provide this information or email it to you. <p>(11:29) P. Tonnessen</p> <ul style="list-style-type: none"> • Ho'oikaika.com has a list of all the different agencies • Maui Director's Association website also has all the agencies listed there <p>(11:32) M. Malufau</p> <ul style="list-style-type: none"> • We have a Ho'o Lokahi program for children who are remove from their parents. 			

