

HAWAI'I STATE COMMISSION ON THE STATUS OF WOMEN (Commission)
KA KOMIKINA KŪLANA OLAKINO O NĀ WĀHINE
PUBLIC MEETING PACKET
MONDAY, July 7, 2025, 11:00 A.M.
Hybrid: In-Person & Virtual Meeting

AGENDA

- I. PUBLIC NOTICE, CALL TO ORDER, ESTABLISHMENT OF QUORUM (2 minutes)
- II. PUBLIC COMMENT (5 minutes)
 - A. Public testimony on any item relevant to this agenda may be taken at this time, or a testifier may wait to testify at the time the agenda item is called for discussion. Pursuant to Section 92-3, HRS. Oral testifiers are limited to 2 minutes per person total.
 - B. Written testimony: **NONE RECEIVED**
- III. APPROVAL OF MAY 12, 2025, MEETING MINUTES
 - A. Discussion and Vote (2 minutes)
 - B. Public testimony

HAWAII STATE COMMISSION ON THE STATUS OF WOMEN (Commission)
PUBLIC MEETING MINUTES
MONDAY, May 12, 2025, 10:00 A.M.
Hybrid: In-Person & Virtual Meeting

IN PERSON: Leiopapa A Kamehameha, State Office Tower, 235 S Beretania St., Conference Room 405, Honolulu, HI 96813, 4th Floor.

VIRTUAL: Via Teams. [Join Teams meeting](#): Meeting ID: 282 145 164 43, Passcode: JW9bZ2Ec

Commissioners Present: Jennifer Stotter, Hawai'i; Stacey Moniz, Maui; Edie Ignacio Neumiller, Kaua'i; Rose Medina Kemna*, O'ahu; and Melissa Sotelo*, O'ahu.

*Welcome Rose and Melissa, our newest Commissioners

Ex-Officio Present: Jonathan B. Kimura (via Teams), Designee for Department of Human Services (DHS); Elizabeth Higashi, Designee for Superintendent DOE (via Teams); and Jennifer Rose (via Teams), Designee for the President of the University of Hawai'i (UH)

Members of the Public Present: Aleeka, @Nurturing Wahine (via Teams); Monique Ibarra (via Teams)

County CSW Members Present: Emma White, Vice Chair Kaua'i (via Teams)

Commission Deputy Attorney General Present: Erin Lau (via Teams)

Commission Staff Present: Llasmin Chaine, Executive Director

AGENDA

- I. PUBLIC NOTICE, CALL TO ORDER, ESTABLISHMENT OF QUORUM
 - Chair called meeting to order at 9:06 a.m., and quorum was declared, 5 of 7 Commissioners present.
- II. PUBLIC COMMENT
 - A. Public testimony on any item relevant to this agenda may be taken at this time, or a testifier may wait to testify at the time the agenda item is called for discussion. Pursuant to section 92-3, Hawai'i Revised Statutes (HRS). Oral testifiers are limited to 2 minutes per person total.
 - No public testimony was given.
 - B. Written testimony received, if any.
 - None received.
- III. APPROVAL OF MARCH 10, 2025, MEETING MINUTES – For Discussion and Action
 - There were no corrections, comments, or public testimony given. Commissioner Moniz moved to adopt the Minutes, Commissioner Neumiller seconded the Motion - ALL IN FAVOR, NO OPPOSITION, NO ABSTENTION, MOTION CARRIED.
- IV. REPORTS

A. CHAIR

i. Recent Federal Actions and Commission Response

- Chair summarized meeting with UH President and Commission UH Designee, conveyed concerns expressed by students and staff in the March 10, 2025 meeting, discussed Diversity, Equity, and Inclusion (DEI) executive order impacts, clarifying what is unlawful, and resources available to students and staff. [05/07/2025 Commission Press Release](#) was disseminated.
- No public testimony was given.

B. EXECUTIVE DIRECTOR

i. Legislative Session Updates

- Meeting packet document **HSCSW Bill and Resolution Tracking 2025** was reviewed with a status update on those measures that are still progressing, those that passed, and resolutions that were adopted. Collaboration and increased communication with Commissioners to facilitate greater participation in legislative advocacy in future sessions was discussed.
- No public testimony was given.

ii. Collaborations, Committees and Coalition Updates

- Discussed DHS Commission Measures of Effectiveness, Target Groups, and Program Activities and possible future changes the Executive Director may submit summer 2025 which go into effect in FY27; forthcoming interns, rebuilding collaborative relationships and agreements; and training scope expansion.
- Collaborative activities engaged in were reviewed and discussed:
 - Hawaii Maternal and Infant Health Collaborative (HMIHC);
 - UH Higher Education – Day of Action;
 - UH Commission on the Status of Women;
 - UH Department of Women, Gender, & Sexuality Studies;
 - Honolulu County Committee on the Status of Women (CSW);
 - Missing and Murdered Native Hawaiian Women, Girls, and Mahu (MMNHWGM);
 - Commercial Sexual Exploitation of Children (CSEC) Steering Committee;
 - Sexual Assault Awareness Month Denim Day event;
 - Missing and Murdered Indigenous Women’s (MMIW) – Lei Draping event; and
 - Hawai’i Women’s Coalition.
- No public testimony was given.

iii. Budget and Procurement

- Anticipated FY25/26 Operating Expenses outlined in packet.

iv. Administrative Assistant Recruitment

- Projected start date – Monday, May 19, 2025, used DHRD Flexible Hiring Rate policy to guide advocacy and secure the maximum rate of pay possible per applicant’s years of professional experience.
- No public testimony was given.

C. EX-OFFICIO MEMBERS

- Designee for DHS and Designee for the President of UH offered support and appreciation for the opportunity to collaborate.
- No public testimony was given.

D. STATE COMMISSIONERS

- Maui County Commissioner reported that the Maui CSW's lack of an administrative assistant has delayed and disrupted efforts, there may be a Women's conference in September 2025, plans to award Women of Excellence, and impacts of Sunshine law on progress of CSW.
- Kaua'i County Commissioner reported on Kaua'i CSW's Denim Day event and Mayor's Proclamation Signing, there is a new Executive Director at the Kaua'i YWCA; MMNHWGM collaboration and data reported; and their ability to add folks to the meeting list if interested.



WEAR DENIM

JOIN US FOR THE MAYOR'S
DENIM DAY PROCLAMATION

Wednesday, April 30, 2025 11:30am
County of Kaua'i Rotunda



- Oahu Commissioner (Kemna) reported as a new Commissioner she is currently observing and looking forward to future collaborations.
 - Oahu Commissioner (Sotelo) reported as a new Commissioner she will be collaborating with Oahu Commissioner Kemna and the Honolulu County CSW, the April meeting was canceled, and she will report back on the Honolulu CSW meetings she attends.
 - Chair provided an update on Hawai'i County CSW, on recent MMIW Sign-Waving event, a period poverty project, collaboration with local YMCA, and appointment of a temporary Hawai'i CSW Chair.
- No public testimony was given.

E. COUNTY COMMITTEES and UH COMMISSION

- UH Commission/Designee for UH President commented on collaborations with the Commission, the Commission's recent press release, and attacks upon higher education.
 - No public testimony was given.

V. COMMISSION STAFF AND MEMBERS' ROLES AND SCOPE – Discussion and Action

- Chair started discussion with reference to HRS 367 which outlines the Commission's scope, the Commissioners serve as an advisory board and supports the work of the County CSWs and the Executive Director (ED), and the ED has the authority to set the priorities for the Commission; Maui County Commissioner commented on challenges of ED role, facilitating the Hawai'i Women's Coalition, ED sets priorities based on expertise and preferences, Commissioners obligation to share concerns/needs of their respective counties to the Commission and vice versa, the importance of collecting and reporting gender-based violence data for the state; Kaua'i County Commissioner stated Commissioners sharing concerns/needs of respective counties to the Commission and vice versa, Commissioners must decide what to move forward individually and as a participant of the Commission, hopes for future support to raise the marriage age to 18, and learning about new issues and topics via the Commission.
- Public testimony:
 - Designee for UH President stated their appreciation of clarification of the Commission's scope and the role of the ED (legislative advocacy, development of policy, clearinghouse of information/data), and previous efforts collecting domestic violence data across the state, within the Filipino community.
- Discussed granting the ED authority to independently engage with the media and submitting legislative testimony on behalf of the Commission. Commissioner Moniz motioned for the ED to act with autonomy in issuing testimony and press releases on behalf of the Commission, with Commissioner assistance at the ED's discretion, Commissioner Neumiller seconded – ALL IN FAVOR, MOTION CARRIED, NO OPPOSITION, NO ABSTENTION.
 - No public testimony was given.

VI. COMMISSION NATIONAL ASSOCIATION OF COMMISSIONS FOR WOMEN (NACW) ANNUAL 2025 CONFERENCE ATTENDEES AND MEMBERSHIP DUES– Discussion and Action

- Commissioner Neumiller started the discussion about the upcoming annual NACW Conference from July 30 – August 3, 2025, Hawai'i's membership status, NACW Board participation, identified and ranked Commission attendees (ED, Commissioner Neumiller, Chair, Commissioner Sotelo, and Commissioner Kemna), budget, and the ED's plans to pay the Commission's NACW membership dues. Commissioner Moniz motioned for the ranked Commission members and staff to participate in the 2025 NACW Conference as budget allows, Commissioner Neumiller seconded – ALL IN FAVOR, NO OPPOSITION, NO ABSTENTION, MOTION CARRIED.
 - No public testimony was given.
- Commissioner Moniz motioned for the 2025 NACW Conference costs have a \$15,000.00 budget cap, Commissioner Neumiller seconded – ALL IN FAVOR, NO OPPOSITION, NO ABSTENTION, MOTION CARRIED
 - No public testimony was given.

VII. WEBSITE UPDATE PREFERENCES – Discussion and Action

- Discussed ED acquiring website editing access, the Commission calendar of awareness topics being updated regularly, Commissioners' preferences whether or not to have their names and

photos on the website. It was decided the ED will: add verbiage to the website from the statute about statewide Commission membership; and list those consenting Commissioner names, but not photos, on website (Oahu Commissioner Sotelo has not consented to being listed, the remainder of the Commissioners present consented to having their names listed; ED will find out Commissioner Adaro's preferences and move forward accordingly).

VIII. NEW COMMISSIONER ONBOARDING AND LESSONS LEARNED

- Commissioner Stacey motioned to have this item tabled until the next meeting, Commissioner Edie seconded – ALL IN FAVOR, NO OPPOSITION, NO ABSTENTION, MOTION CARRIED.
- No public testimony was given.

IX. ESTABLISH NEXT COMMISSION MEETING DAY AND TIME – for Discussion and Action

- Chair started discussion and recommended establishing standing meetings (4x/year); and special meetings will be had on a case-by-case basis. Commissioner Moniz motioned to establish Commission standing meeting times on Mondays at 11:00 am on the third week of the month to begin on August 18, 2025, Commissioner Sotelo seconded - ALL IN FAVOR, NO OPPOSITION, NO ABSTENTION, MOTION CARRIED.
- No public testimony was given.

X. ADJOURNMENT

- Commissioner Neumiller motioned to adjourn the meeting, Commissioner Kemna seconded - ALL IN FAVOR, NO OPPOSITION, NO ABSTENTION, MOTION CARRIED. Meeting adjourned by the Chair at 12:13pm.
- No public testimony was given.

IV. REPORTS (Discussion)

- A. Chair (5 minutes)
 - 1. Commissioner/Commission Collaborations
 - A. Via Executive Director
 - B. Via Permitted Interaction Group
 - C. Via public meeting
- B. Executive Director (15 minutes)
 - 1. 2025 Legislative Session Debrief/2026 Legislative Session Preparation
 - 2. Department of Law Enforcement – New Address Confidentiality Program (Overview and Flowchart)
 - 3. Collaboration Updates
 - A. Monthly Summaries Debrief/Review of Work
 - B. University of Hawaii (UH) – Manoa: Civic Engagement Resource Fair, Tabling with League of Women Voters (LWV) on 9/9/25
 - i. [Section 367-3, HRS](#): (4) “Encourage a long range program of education of women in their political rights and responsibilities, particularly with respect to their voting duties”
 - 4. Forthcoming website additions:
 - A. “Statutory Goals and Policy Priorities” section,
 - B. 2026 Legislative Priorities Survey, example:
 - i. Hawai‘i State Lesbian, Gay, Bisexual, Transgender, Queer Plus (LGBTQ+) Commission [2026 Legislative Questionnaire](#)
 - C. Legislative Measure Tracking section, examples:
 - 1. [Oregon Commission for Women](#),
 - 2. [California Commission on the Status of Women and Girls](#)
 - 5. Budget and Procurement
 - A. Upcoming 2025 National Association of Commissions for Women (NACW) Conference
 - i. Trip Report Needed for each Commission participant
 - B. Office Supplies and Purchases
 - FY25/26 Operating Expenses purchases to date:
 - i. Monthly Xerox invoices (including previous balance)
 - ii. Monthly Hawaiian Telcom invoices (including previous balance)
 - iii. Office Supplies (ongoing)
 - iv. Canva Subscription (monthly cost) started in June
 - v. Zoom Subscription (monthly cost) started in June
 - vi. NACW Membership Dues
 - vii. NACW Conference Registration and Airline tickets (x4)
 - viii. League of Women Voters (LWV) Membership Dues
 - ix. Gender Journeys Conference Registration

HSCSW Bill and Resolution Tracking 2025

July HSCSW Mtg

(yellow highlights – still progressing, green highlights – passed/adopted)

Hawaii Women's Coalition 2025 Bill Package:

Preschool Open Doors Program; Eligibility; Providers

[HB692 HD1](#) (Governor signed into law)

Expands the Preschool Open Doors Program's eligibility criteria. Repeals the requirement that Preschool Open Doors Program providers be accredited. Effective 7/1/3000. (HD1)

Covered Offender Registration; Sexual Offense; Public Access; Tiered Offenses

[HB359 HD2 SD2 CD1](#) (Governor signed into law)

Amends covered offender registration laws by expanding the definition of "sexual offense" to include additional sexual offenses from the Penal Code. Provides that the exception to public access requirements for misdemeanors does not apply when the covered offense was committed against a minor. Requires a person who is required to report every year under the covered offender registration requirements to report during the thirty-day period following the offender's birthday, rather than from the offender's actual date of birth. Specifies how certain covered offenses are to be tiered for purposes of seeking termination of registration requirements. Effective 7/1/3000. (HD2)

- Testimony was submitted in SUPPORT by the HSCSW ED for HB359
- HSCSW ED submitted the required documentation advocating for the Governor to sign into law

Hawaii Women's Legislative Caucus 2025 Bill Package:

Judiciary; Women's Court Pilot Program; Reports; Appropriations (\$)

[HB727 HD1 SD2 CD1](#) (Governor signed into law)

Permanently establishes the Women's Court Program in the First Circuit. Establishes a temporary two-year Women's Court Pilot Program within the Kona division of the Third Circuit. Requires reports. Establishes a temporary position. Appropriates funds. Sunsets 6/30/2027. (CD1)

2025 Bills and Resolutions in which Testimony and/or Comments were Submitted by HSCSW ED or of Note:

DLIR; DHRD; LRB; Legislative Working Group; Labor; Paid Family and Medical Leave; Report

[SR117 SD1/HR175 HD1/HCR179 HD1/SCR145 SD1](#) (Resolution adopted)

REQUESTING THE DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS TO CONVENE A WORKING GROUP TO DEVELOP RECOMMENDATIONS FOR ESTABLISHING AND IMPLEMENTING A PAID FAMILY AND MEDICAL LEAVE PROGRAM FOR THE STATE.

- Testimony was submitted multiple times in SUPPORT by HSCSW ED, request for inclusion in the working group was not granted.

Office of Enterprise Technology Services; Data Sharing and Governance Working Group; Reports; Appropriations (\$)

[SB742 SD2 HD1 CD1](#) (Governor signed into law)

Establishes a Data Sharing and Governance Working Group within the Office of Enterprise Technology Services. Requires a report to the Legislature. Appropriates funds. Effective 7/1/2050. (SD2)

- Testimony was submitted multiple times in SUPPORT with COMMENTS by HSCSW ED for SB742, HSCSW ED was added to working group.
- HSCSW ED submitted the required documentation advocating for the Governor to sign into law

State Budget (\$)

[HB300 HD1 SD1 CD1](#) (signed by Governor)

Appropriates funds for the operating and capital improvement budget of the Executive Branch for fiscal years 2025-2026 and 2026-2027.

- Testimony was submitted multiple times in SUPPORT by HSCSW ED for HB300 for HSCSW's continued funding

Sexual Exploitation; Safe Harbor Protections; Medical or Law Enforcement Assistance

[SB292 SD1 HD2 CD1](#) (Governor signed into law)

Establishes safe harbor protections for survivors of sexual exploitation who seek medical or law enforcement assistance. (CD1)

- Testimony was submitted in SUPPORT by HSCSW ED for SB292.
- HSCSW ED submitted the required documentation advocating for the Governor to sign into law

DLE; Discriminatory Reporting; Protected Class; Law Enforcement Officer; Civil Remedy

[SB116 SD2 HD1](#) (Governor signed into law)

Establishes provisions relating to civil remedies for discriminatory reporting to a law enforcement officer. Provides that any person who causes a law enforcement officer to contact a person on the basis of the person's actual or perceived protected class with the intent to discriminate against the person shall be civilly liable. Requires the Department of Law Enforcement, in consultation with the Hawai'i Civil Rights Commission, to provide guidance to the public on the enactment of this Act. For purpose and intent of the Hawai'i Civil Rights Commission law, adding "place of birth" as a protected class. Effective 9/1/2025. (HD1)

- Testimony was submitted in SUPPORT by HSCSW ED for SB116.
- HSCSW ED submitted the required documentation advocating for the Governor to sign into law

DCCA; Registered Sex Offenders; Professional Licenses; Certification; Automatic Revocation and Denial of Application to Renew, Restore, or Reinstate

[SB1373 SD2 HD2 CD1](#) (with the Governor for consideration)

Authorizes the Department of Commerce and Consumer Affairs and certain licensing boards to automatically revoke and refuse to renew, restore, or reinstate the professional licenses or certification of registered sex offenders. (CD1)

- Testimony was submitted in SUPPORT by HSCSW ED for SB1373.
- HSCSW ED submitted the required documentation advocating for the Governor to sign into law

Penal Code; Promoting Pornography for Minors; Written Information

[HB994 HD1](#) (Governor signed into law)

Authorizes the offense of promoting pornography for minors to be instituted by written information. (HD1)

- Testimony was submitted in SUPPORT by HSCSW ED for HB994.
- HSCSW ED submitted the required documentation advocating for the Governor to sign into law

LRB; LGBTQ+ Commission; Commission on the Status of Women; Inclusive Language; Gender-Neutral Terminology; Report

[SR149 SD1](#) (Resolution adopted)

REQUESTING THE LEGISLATIVE REFERENCE BUREAU TO CONDUCT A COMPREHENSIVE REVIEW OF THE HAWAII REVISED STATUTES AND RECOMMEND AMENDMENTS TO INCORPORATE GENDER-NEUTRAL TERMINOLOGY.

- Testimony was submitted in SUPPORT by HSCSW ED for SR149.
- HSCSW is named and meant to be consulted by the Legislative Reference Bureau.

Domestic Abuse Protective Orders; Temporary Restraining Order; Order for Protection; Penalties

[SB295 SD1 HD2](#) (on its way to the Governor for consideration)

Increases the penalties imposed on individuals convicted for violations of temporary restraining orders and orders for protection. Clarifies that the court shall not sentence a defendant to pay a fine for violating a domestic abuse protective order if the court makes an on-the-record determination that the defendant is or will be unable to pay the fine. Specifies that any conviction for violation of a temporary restraining order issued under the same judicial case number as an order for protection shall be treated as a prior violation of an order for protection. Clarifies when the court may suspend certain jail sentences for violations of domestic abuse protective orders. (HD2)

- Testimony was submitted in SUPPORT by HSCSW ED for SB295.
- HSCSW ED submitted the required documentation advocating for the Governor to sign into law

UH; University of Hawai'i Cancer Center; Multiethnic Cohort Study; Appropriations (\$)

[HB1300 HD1 SD1 CD1](#) (with the Governor for consideration)

Appropriates funds to the University of Hawai'i Cancer Center to conduct a multiethnic cohort study focusing on the social determinants of health, lifestyles, environmental exposures, and resilience factors of Native Hawaiians, Pacific Islanders, and Filipinos, including an analysis of the health effects and risks of individuals living in close proximity to landfills in Nanakuli, Oahu. Requires the University of Hawai'i Cancer Center to seek other sources of funding to complete the study. (CD1)

- Testimony was submitted in SUPPORT by HSCSW ED for HB1300.
- HSCSW ED submitted required documentation advocating for the Governor to sign into law

Midwives; Practice of Midwifery; Scope of Practice; Native Hawaiian and Customary Practices; Certified Midwives; Certified Professional Midwives; Licensure; Requirements; License Renewal; Prescriptive Authority; Peer Review; Data Submission; Medical Records

[HB1194 HD2 SD3](#) (became law without Governor's signature)

Makes laws regulating midwives and the practice of midwifery permanent. Clarifies the scope of practice of midwifery. Establishes licensure requirements for certified midwives and certified professional midwives. Establishes continuing education requirements. Grants global signature authority to midwives. Grants prescriptive authority to licensed midwives practicing as certified midwives and amends the list of approved legend drugs that may be administered by midwives. Establishes peer review and data submission requirements. Affirms that the practice of midwifery does not include Native Hawaiian traditional and customary practices. Clarifies exemptions from licensure and grounds for refusal to grant, renew, reinstate, or restore licenses or for revocation, suspension, denial, or condition of a license. Clarifies medical record availability and retention requirements for the purposes of medical torts. (SD3)

- Testimony was submitted in SUPPORT by HSCSW ED for HB1194 HD2 SD1.

Judiciary; Study; Effectiveness; TRO Laws; Harassment by Stalking Laws

[HR51 HD1/HCR55 HD1 SD1](#) (Resolution adopted)

REQUESTING THE JUDICIARY TO CONVENE A WORKING GROUP TO STUDY HOW EFFECTIVE EXISTING LAWS ON DOMESTIC VIOLENCE TEMPORARY RESTRAINING ORDERS, PROTECTIVE ORDERS, AND HARASSMENT BY STALKING ARE IN PREVENTING CONTINUED ABUSE AND HARASSMENT.

- Testimony was submitted in SUPPORT by HSCSW ED for HR51/HCR55.
- HSCSW ED is named and included in the working group.

United States Department of Justice; Missing and Murdered Indigenous Women

[HR8](#) (Resolution adopted)

URGING THE UNITED STATES DEPARTMENT OF JUSTICE TO INCLUDE HAWAII IN THE MISSING OR MURDERED INDIGENOUS PERSONS REGIONAL OUTREACH PROGRAM.

- Testimony was submitted in SUPPORT by HSCSW ED for HR8/HCR8.

Boards and Commissions; Executive Directors; Performance Review

[SCR143 SD1](#) (Resolution adopted)

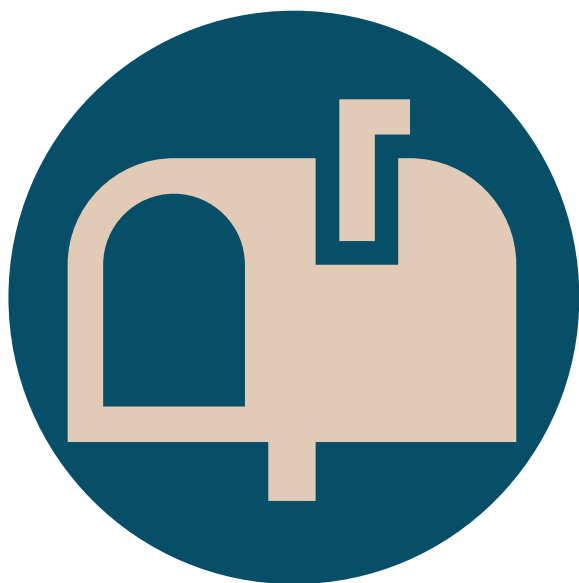
URGING ALL BOARDS AND COMMISSIONS TO CONDUCT ANNUAL PERFORMANCE REVIEWS OF THEIR EXECUTIVE DIRECTORS OR PERSONS HOLDING EQUIVALENT POSITIONS EXEMPT FROM CIVIL SERVICE LAW.



ADDRESS CONFIDENTIALITY PROGRAM

State of Hawai`i
Department of Law Enforcement

PROVIDERS



Overview

The Address Confidentiality Program (ACP) is a free resource that can help survivors keep their address confidential.

Please note that ACP is only one part of a survivor's overall safety plan.

ACP is administered
by the Department of
Law Enforcement
(DLE)



ACP SERVICES

State of Hawai'i Department of Law Enforcement

ADDRESS CONFIDENTIALITY PROGRAM

Pursuant to HRS Chapter 801G, the following person is authorized to use the program's substitute address:

**715 S. King Street, Room 505
Honolulu, Hawai'i 96813**

John Doe

ISSUE DATE: 12/22/2024

EXPIRATION DATE: 12/22/2028

ACP CODE (LOT #): XXXXXXXX

Upon request of the program participant, any agency or instrumentality of the State SHALL accept the substitute address below in place of the participant's residential, school, or work address when creating a new public record.

AGENCY: POSTAL MAIL TO THE PARTICIPANT MUST BE IN THIS FORM AND INCLUDE THE ACP CODE AS THE LOT # AS FOLLOWS:

John Doe
715 S. King Street, Room 505
Lot #: XXXXXXXX
Honolulu, Hawai'i 96813



**ADDRESS
CONFIDENTIALITY
PROGRAM**
State of Hawai'i
Department of Law Enforcement

QUESTIONS CONCERNING THE
ADDRESS CONFIDENTIALITY
PROGRAM OR USE OF THIS CARD:

Email ACP:
law.addressconfidentiality
@hawaii.gov

Phone: 808-587-5054

NOT TO BE USED AS A STATE OF HAWAII IDENTIFICATION

ACP Authorization Card

- Participants shall receive an ACP authorization card that verifies their program certification
- Card can be presented to state and county government agencies to request to use substitute address in place of residential, work, or school address

Federal agencies and non-government entities are not required to accept the substitute address



Mail Forwarding

- ACP receives first-class, certified, or registered mail sent to substitute address and forwards to program participant
- ACP does NOT forward packages, bulk mail, or pre-sorted mail
- Unacceptable mail will be returned to sender or destroyed

Service of Process

ACP accepts service of process documents for participants, deeming them served

ACP forwards served documents to participants within 3 calendar days

If the court ordered a legal requirement to act within 10 days or less, participants shall be allowed an additional 5 days

WHO CAN APPLY?



There are two types of applicants: primary and secondary

Who Are Primary Applicants?

1. Survivors* of domestic abuse, a sexual offense, or stalking
2. Who reside, or will reside within 30 days, in-State at location unknown to assailants

*Parents/guardians may apply on behalf of minors they reside with

*Guardians may apply on behalf of incapacitated individuals

Who Are Secondary Applicants?

1. Participant's parent, guardian, spouse, domestic partner, child, or legal dependent
2. Who resides with program participant
3. Whose participation in ACP is necessary for the safety of the participant

**Applicants cannot
apply directly with ACP**

**All applications must
be completed with the
help of a designated
application assistant**



**APPLICATION
ASSISTANT**

Who Can Be an Application Assistant?

1. Current employees or volunteers of a certified victim services organization
2. Who does NOT work for Hawai`i ACP
3. Whose qualifications are attested to by an administrator of a certified victim services organization

How to Become a Certified Victim Service Organization:

Submit a Victim Services Organization Application:

- Certified organizations can designate its current employees/volunteers as application assistants



What Does an Application Assistant Do?

1. Determines applicant eligibility
2. Explains ACP's services and limitations
3. Explains participant responsibilities
4. Assists applicants to complete applications
5. Forwards completed applications to ACP

Participant PowerPoint

Application Assistant may share ACP's Participant PowerPoint, which covers:

- ACP services and limitations
- Participant responsibilities
- Program renewal, withdrawal, and cancellation




PARTICIPANT APPLICATIONS

Primary Application:

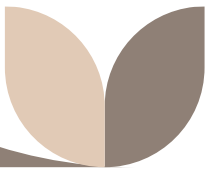
View primary application:

- Attach documentation demonstrating survival of domestic abuse, sexual offense, or stalking






Demonstrates
that primary
applicant is a
survivor of
domestic abuse, a
sexual offense, or
stalking

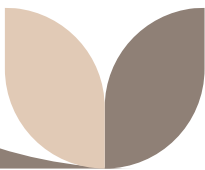


What is Acceptable Documentation?

- Records/files from court or government agency
 - Ex. Police reports, valid restraining order, injunction against harassment, documents from criminal case
- Documentation from domestic abuse program/agency/facility
 - Includes shelter/safe house for domestic abuse victims



Demonstrates
that primary
applicant is a
survivor of
domestic abuse, a
sexual offense, or
stalking



What is Acceptable Documentation? (cont.)

- Documentation from sexual assault program
- Documentation from medical professional, mental health care provider, attorney, advocate, social worker, or member of clergy who assisted primary applicant with alleged domestic abuse, sexual offense, or stalking
- Documentation from victim services organization

Secondary Application:

View secondary application:

- Each secondary applicant must submit a separate application



Incomplete applications will be sent back to application assistant for completion



LEARN MORE ABOUT HAWAI`I ACP

In Accordance With

- *Hawaii Revised Statutes, Chapter 801G*
- *Hawaii Administrative Rules, Chapter 24-1000*



Address Confidentiality Program

If you move to a new location to escape domestic violence, sexual abuse, or stalking, ACP can help keep your new address confidential.

Survivor of domestic abuse, sexual offense, or stalking



Application Assistant

Survivor meets with an application assistant to complete ACP application

APPLY

Authorization Card

If approved, participant receives authorization card from ACP



Hawaii ACP



Completed application goes to DLE for approval

Request for Address Confidentiality

Participant presents ACP authorization card to request state/county agency use substitute address



State and County Agencies

Agency keeps participant information confidential



Mail Forwarding & Service of Process

ACP forwards mail and service of process documents to participants



HRS Chapter 801G
HAR Chapter 24-1000

About the Program

Hawaii's Address Confidentiality Program (ACP) protects survivors of domestic abuse, sexual offenses, or stalking from assailants by keeping their residential, school, and work addresses from public records. Enrolling in Hawaii's ACP is intended to aid in a survivor's overall safety plan.

Contact Us

Mail: 715 South King Street, Room 505
Honolulu, HI 96813
Email: LAW.AddressConfidentiality@hawaii.gov
Phone: (808) 587-5054
Website: law.hawaii.gov



**ADDRESS
CONFIDENTIALITY
PROGRAM**
State of Hawai'i
Department of Law Enforcement

INTERNAL
COMMUNICATION FORM
DEPARTMENT OF HUMAN SERVICES

Suspense

Subject: **TRIP REPORT REQUIREMENT**

Originator:

To: SODAs, STAFF OFFICES

From: DDIR

Date: 7/28/16

Memo No. 1

FOR INFORMATION:

Recently, we have been approving a lot of travel requests from your Divisions or Staff Offices authorizing staff to travel to the continent for conferences, meetings, symposiums, and trainings. In almost every case, the travel request is justified on the basis that it is required by the grant making body, work related, provides an opportunity to learn the best practices in the field, or improves work-related skills, etc.

Effective immediately, (travel not yet completed or is pending) please request traveling staff to submit a report no later than 14 days after travel completion to your Division Administrator, Staff Officer or Manager for review before submittal to me. Your report should include a copy of the approved travel ICF and should be no more than 2 pages, to include the following:

1. Purpose of the travel, content covered by the conference, meeting, training, etc.;
2. How it is relevant to the performance of duties and responsibilities of staff's job;
3. What did the employee learn at the conference, meeting, training, etc.;
4. How it will be used to implement new, re-design or strengthen existing programs, policies, and operations of your Division.

Please note that the court-ordered client travel with accompanying staff for SSD is exempt from this requirement. Also exempt from this requirement is HYCF staff travel to accompany or pickup of children as well as client-related travel authorized by DVR.

Should you have any questions, please contact Katherine or Cheryl for clarification. Thank you in advance for your cooperation.



DEPUTY DIRECTOR

C: DIR, PERS, OIT, AAO, BPMO, FMO, BESSD, OYS, MQD, SSD, DVR, AQCRO

Funds Available by Quarter
For SFY 2025
As of 6/12/25

	<u>July - Sept 2024</u>	<u>Oct - Dec 2024</u>	<u>Jan - Mar 2025</u>	<u>Apr - June 2025</u>	<u>SFY 2025 Total</u>
Payroll:					
Quarterly Funds	31,349.00	29,288.00	29,288.00	29,287.00	119,212.00
Expenditures		(15,000.00)	(36,187.60)	(18,917.50)	(70,105.10)
Reversion (1st qtr)	(31,349.00)	31,349.00			-
Reversion (2nd qtr)		(45,637.00)	45,637.00		-
Reversion (3rd qtr)			(68,737.40)	68,737.40	-
Salary adj (THP)					-
Trf allotment from others			30,000.00		30,000.00
Transfers (reversions)					-
Balance	-	-	-	79,106.90	79,106.90
Other Current:					
Quarterly Funds	10,047.00	11,537.00	11,536.00	11,536.00	44,656.00
Expenditures	(416.70)	(821.46)	(2,828.54)	(4,710.26)	(8,776.96)
Reversion (1st qtr)	(9,630.30)	9,630.30			-
Reversion (2nd qtr)		(20,345.84)	20,345.84		-
Reversion (3rd qtr)			(29,053.30)	29,053.30	-
Restriction					-
Trf allotment to payroll					-
Encumbered Claims Balance					-
Transfers (reversions)					-
Balance	-	-	-	35,879.04	35,879.04
Total Payroll & Other Current funds available					<u>193,868.00</u>

Total funds appropriated by Legislature:

Payroll	139,328.00
Less restrictions	(20,116.00)
Salary adj (THP)	30,000.00
Add transfer from "Others"	-
Funds available	<u>149,212.00</u>
Other Current	44,656.00
Less restrictions	
Contingency Restriction	
Less transfer to "Payroll"	
Funds available	<u>44,656.00</u>

BOILERMAKERS

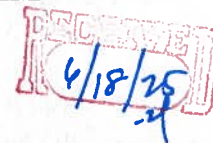
Ed McWhorter, Chairman
 Tom Baca, Secretary
 Collin Keisling, Area Coordinator
westernstatesjac@gmail.com
 Telephone: (928) 645 – 0277



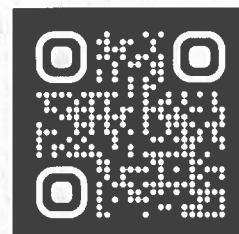
Post Office Box 1386
 819 North Navajo Units 6 & 7
 Page, Arizona 86040
www.westernstatesjac.org
 Fax: (928) 645 – 0217

WESTERN STATES JOINT APPRENTICESHIP PROGRAM

June 2025

**ANNOUNCEMENT OF BOILERMAKERS APPRENTICESHIP OPENINGS****WOMEN AND MINORITIES ARE ENCOURAGED TO APPLY**

The Boilermakers trade includes the fabrication, installation, modification and repair of boilers, hydro dams, tanks, pressure vessels, furnaces, and associated equipment such as stacks, platforms in power plants, petroleum refinement, chemical plants, paper mills, steel mills and food and beverage plants. The skills required of a construction boilermaker consists of reading blueprints, rigging of heavy loads, burning, welding, layout, fit up, fabrication of metal parts and often working in high places in excesses of 100 feet.



Please be advised that applications for Field Construction Boilermaker Apprentices are available online only. If you would like to apply, please scan the QR Code or visit <https://www.westernstatesjac.org/apply-for-apprenticeship>:

Boilermakers Local #11
 (for the area of Montana)
 104 West Main / 550 Willow Avenue
 East Helena, Montana 59635 / Colstrip MT
 406/227-8757

Boilermakers Local #101
 (for the area of Colorado & E. Wyoming)
 3890 Elm Street
 Denver, CO 80207
 303/477-1063

Boilermakers Local #502
 (for the area of Alaska & W. Washington)
 16621 110th Avenue East
 Puyallup, Washington 98374
 253/435-0332

Boilermakers Local #627
 (for the area of Hawaii, & part
 of Arizona & New Mexico)
Arizona: 2345 West Thomas Road
 Phoenix, Arizona 85015
 602/495-1282

Boilermakers Local #92
 (for the area of S. California & S. Nevada)
 2260 Riverside Avenue
 Bloomington, California 92316
 909/877-9382

Boilermakers Local #242
 (for the area of N. Idaho & E. & S. Washington
 & Oregon)
 N 6404 Pittsburg
 Spokane, Washington 99207
 509/489-1891

Boilermakers Local #549
 (for the area of N. California & N. Nevada)
 2191 Piedmont Way
 Pittsburg, California 94565
 925/427-4121

Boilermakers Local #4
 (for the area of Utah & part
 of Idaho & Wyoming & New Mexico)
 1965 W Bending River Ct
 Salt Lake City, UT 84104
 385/528-2166

Minimum Qualifications:

1. Be at least eighteen (18) years of age.
2. Must have graduated from high school or equivalent (GED).

Other Information:

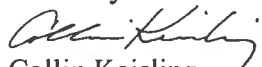
1. Applicants must provide photocopies of Birth Certificate and High School Diploma or GED when making application (Official Transcript of diploma will be required prior to indenturement).
2. Applicants must be physically capable of performing the essential functions of the apprenticeship program, with or without reasonable accommodation, and without posing a direct threat to the health and safety of the individual or others. Applicants will pass a physical agility test, fitness test, or screen for the current illegal use of drugs, if applicable, on acceptance into the program and prior to being employed.
3. All applicants must pass each section as stated in the approved Selection Procedure, if applicable.
4. Applicants must have access to reliable transportation. For purposes of this requirement, the term reliable transportation shall mean any form of transportation that permits the apprentice to attend work, and any required classroom instruction held in the geographic jurisdiction of the program.
5. Complete a six thousand (6000) hour comprehensive training program.
6. Attend a minimum of 144 hours of classroom instruction per year on personal time and at any of the training centers within the area's geographic jurisdiction.
7. Drug/alcohol test forty-eight (48) hours after signing apprenticeship agreements and on an annual, random, reasonable suspicion, job-to-job, and/or cause basis thereafter.
8. Legal right to live and work in the United States.
9. Abide by State and Area Apprenticeship Standards and Rules and any amendments or revisions thereto.

Welding Qualifications and/or Prior Boilermaker Work Experience: All applicants will be required to complete a Random Selection Form. Applicants that have welding experience or training will have priority selection over those with no welding certification or training. Applicants must provide copies of proof of welding certification and/or training (after high school years) and/or work experience (letter directly from company or funds office) when making application. Duplicated copies of the original documents must be submitted as the area apprenticeship committee will keep them.

The Area Joint Apprenticeship Committee will not discriminate against apprenticeship applicants or apprentices based on race, color, religion, national origin, sex (including pregnancy and gender identity), sexual orientation, age, genetic information, or because they are an individual with a disability. The Area Joint Apprenticeship Committee will take affirmative action to provide equal opportunity in apprenticeship and will operate the apprenticeship program as required under Title 29 of the Code of Federal Regulations, part 30.

Questions regarding this program may be directed to this office by calling us at (928) 645-0277 or emailing us at westernstatesjac@gmail.com.

Sincerely and Fraternally,



Collin Keisling
Area Coordinator

- 6. Administrative Assistant Onboarding
- C. Ex Officio Members (5 minutes)
- D. Commissioners (15 minutes)
 - a. Kauai County Commissioner
 - i. August 26th Women's Equality Day
 - ii. May MMIW Mural Event



- iii. Upcoming NACW Conference Announcements



- b. Maui County Commissioner
 - c. Oahu Commissioner (Sotelo) – UH CSW designee
 - d. Oahu Commissioner (Kemna) – Honolulu CSW Ex Officio
 - e. Hawai'i County Commissioner/Chair
 - E. County Committees and UH Commission (6 minutes)
 - F. Public testimony
- V. COMMISSIONER PREFERENCES FOR WEBSITE UPDATES - ORGANIZATION OF INFORMATION AND FORMATTING

- A. Discussion and Vote (10 minutes) – Boilermakers Apprenticeship Program Notice
 - B. Public testimony
- VI. EXECUTIVE DIRECTOR MEMORANDUM OF UNDERSTANDING (MOU) AND MEMORANDUM OF AGREEMENT (MOA) SIGNATORY AUTHORITY
 - A. Discussion and Vote (10 minutes)
 - B. Public testimony
- VII. EXECUTIVE DIRECTOR EMPLOYMENT PERIOD EXTENSION PROCESS AND ADOPTION OF ANNUAL PERFORMANCE REVIEWS GIVEN THE RECENT PASSING OF RESOLUTION [SCR143 SD1](#)
 - A. Discussion and Vote (10 minutes) – Example: [Land Use Commission Compiled Evaluation from June 4, 2025 Public Meeting](#)
 - B. Public testimony

SENATE CONCURRENT RESOLUTION

URGING ALL BOARDS AND COMMISSIONS TO CONDUCT ANNUAL PERFORMANCE
REVIEWS OF THEIR EXECUTIVE DIRECTORS OR PERSONS HOLDING
EQUIVALENT POSITIONS EXEMPT FROM CIVIL SERVICE LAW.

1 WHEREAS, pursuant to the Hawaii State Constitution, state
2 statutes, and executive orders, boards and commissions are
3 established to address specific problems or challenges within
4 the community and to encourage citizen participation in the
5 process; and

6
7 WHEREAS, boards and commissions act as state liaisons for
8 the community, recommending systems or programs aimed at
9 providing support and solutions for unique challenges faced by
10 respective communities; and

11
12 WHEREAS, Executive Directors of these boards and
13 commissions or persons holding equivalent positions execute
14 directives from their respective board or commission, manage
15 operations, and make progress towards state and community goals
16 on resolving or improving identified challenges or issues under
17 the purviews of their respective board or commission; and

18
19 WHEREAS, the Executive Directors of these boards and
20 commissions or persons holding equivalent positions are often
21 appointed by the members of each entity, and are exempt from
22 civil service law; and

23
24 WHEREAS, the boards and commissions must submit annual
25 reports to the Governor and Legislature, including statements
26 regarding actions taken by the entity, specific findings and
27 recommendations, or other duties and actions relevant to the
28 entity; now, therefore,

29
30 BE IT RESOLVED by the Senate of the Thirty-third
31 Legislature of the State of Hawaii, Regular Session of 2025, the



1 House of Representatives concurring, that all boards and
2 commissions are urged to conduct annual performance reviews of
3 their Executive Directors or persons holding equivalent
4 positions exempt from civil service law, including evaluations
5 on the meeting of state goals and statutory mandates of the
6 board or commission; and
7

8 BE IT FURTHER RESOLVED that certified copies of this
9 Concurrent Resolution be transmitted to the heads of each state
10 department, who in turn are requested to transmit copies of this
11 resolution to the chairs of their respective boards and
12 commissions that appoint or otherwise employ an Executive
13 Director or person having an equivalent position exempt from
14 civil service law.
15



LAND USE COMMISSION
CONFIDENTIAL
PERFORMANCE EVALUATION

Executive Officer: Danile Orodener
 Reviewer: Compilation of Commissioner Performance Evaluations
 Review Date: June 1, 2025

PERFORMANCE TASKS		EXPECTATION RATING					C
		Doesn't Meet		Meets		Exceeds	
		1	2	3	4	5	
1	<u>Job Knowledge</u> Demonstrates understanding of the role, relevant statutes (e.g., HRS 205), and Commission policies.	3- MM 4- NCS, BU, MY, BL, MK 5- DG, KH, KK average = 4.22					
2	<u>Strategic Planning & Policy Implementation</u> Aligns Commission operations with statewide planning frameworks and statutory mandates. Sets realistic goals. Follows through in a timely manner on assignments. Makes efficient use of resources and adjusts them to meet changing requirements. Responds to requests for information in a complete and timely manner, and makes effective use of time.	2.5- BL 3- NCS, BU, MM, KK 4- DG, MY, KH, MK average = 3.39					
3	<u>Public Communication & Transparency</u> Ensures Commission processes are transparent, timely, and accessible to the public. Effective in oral and written communications. Effectively, fairly and responsibly assigns duties. Maintains an open door policy for communication purposes. Conveys information, staff concerns and problems appropriately.	2- BU 2.5- BL 3- MM, MY, KK 4- DG, KH, MK 5- average = 3.19					
4	<u>Team Leadership & Development</u> Fosters a supportive environment, encourages professional development, and maintains staff morale. Effectively motivates and leads committees and staff toward common objectives. Encourages and accepts ideas of others, and is adaptable and open to change.	2- BU 3- MM, MY 4- MK, KK 5- DG, KH average = 3.71					
5	<u>Decision-Making Leadership</u> Aligns Commission operations with statewide planning frameworks and statutory mandates. Is able to form questions, collect information and make decisions in a timely manner. Exercises good judgment in job responsibilities. Knows and uses appropriate lines of authority and refers questionable matters to the LUC chair. Provides clear, sound guidance to Commissioners in quasi-judicial and administrative	2.5- BL 3- DG, NCS, MY, BU, MM 4- KH, KK, <K average = 3.28					
6	<u>Professionalism</u> Operates at the highest level of integrity, and maintains composure in difficult situations. Presents a positive and courteous attitude.	2.5- BL 3- MM, BU, MY, NCS. 4- DG, KH. MK. KK 5- average = 3.39					
7	<u>Commitment to the Commission</u> Demonstrates full understanding of the responsibility within the context of the Commission. Effectively implements all laws, policies and procedures. Supports the work of the Commission, including legislative representation.	2- 3- MM, MY, BL, NCS, BU. 4- DG, KH, KK. MK 5- average = 3.44					
8	<u>Interagency Coordination</u> Effectively collaborates with other state, county, and private sector stakeholders.	2- BL 3- MM, MY, NCS, DG, BU, KH, KK 4- MK, average = 3.00					
9	<u>Organizational Efficiency</u> Improves workflow, processes, and the use of technology to enhance Commission effectiveness. Prioritizes assignments to minimize crisis situations; shows foresight to prevent potential problems and works in contingencies when making short and/or long-term plans; proposes and reviews benchmarks to monitor work progress and makes work plan adjustments as needed.	2- 2.5- BL 3- MY, MM, BU, NCS, DG, KK 4- KH, MK average = 3.17					

10 Other Comments**11 Evaluator Summary****Final Assessment (Average of Averages) = 3.42**

Recommended Goals for Next Evaluation Period:

Commissioner's Signature:
(results compiled by Chair Gioovanni)

Date:

E.O. Signature:

Date:

VIII. EQUALITY IN FLAMES [REPORT](#)

- A. Discussion (10 minutes)
- B. Public testimony

IX. COMMISSION PARTICIPATION IN UPCOMING LGBTQ+ PRIDE EVENTS AND WHAT PARTICIPATION WILL INCLUDE

- A. Discussion and Vote (10 minutes)
- B. Public testimony

X. UPCOMING MEETING DATES AND TIMES

- A. Confirm upcoming meetings on 11/17/25 and 5/18/26 at 11:00am-1:00pm (for both meetings)
- B. Establish February 2025 Commission meeting date and time, note that 2/16/26 is a State holiday and Vote (4 minutes)
- C. Public testimony

XI. ADJOURNMENT (1 minute)

- A. Discussion to adjourn and Vote
- B. Public Testimony

The public meeting is accessible for individuals with disabilities. Auxiliary aids and services are available upon request by calling the Hawai'i State Commission on the Status of Women's office at (808) 586-5757, emailing dhs.hscsw@dhs.hawaii.gov, or dialing 711 to access [Hawai'i Relay Services](#). A request for an auxiliary aid or service should be made no later than four (4) working days prior to the public meeting (July 1, 2025). Upon request, this notice is available in alternate/accessible formats. Requests made as early as possible will allow additional time to fulfill your request. We will try to obtain the accommodation, but we cannot guarantee that the request will be fulfilled.